CITY OF FORT SASKATCHEWAN

Fleet & Facilities Department
Competition #J1126-1115
Operator II – Building Maintenance
One (1) Permanent Full-Time Position

Reporting to the Foreman, Facilities Services, the Operator II must sustain a level of maintenance to ensure safe, healthy, and comfortable environment is provided for facility users in City facilities.

Responsibilities include, but are not limited to:

- HVAC preventable maintenance, servicing, and inspections to include exhaust fans, air conditioning, heating, and humidity control systems. Coordinate inspections and repairs for all fire suppression and safety/security systems. Obtain certificates and record inspections for all equipment.
- Perform basic maintenance and troubleshooting for ice plants. Maintain inspection logs and oversee contractors as required for preventative maintenance and repairs on the ice plants.
- General maintenance duties/repairs – plumbing, minor electrical maintenance, carpentry, patching/painting, purchase, and disposal of project materials, exterior Christmas lights and decorations.
- Troubleshooting/problem solving and reporting of facility operational concerns as they pertain to facility interiors and building envelopes.
- Coordinate and supervise contractors' projects and work schedules to successful conclusion. Ensure work quality and budgets are met.
- Administrative duties, work planning, including purchase order/invoice processing, quotes and contracts, handling and provide technical assistance with capital projects.

The successful candidate will possess a High School Diploma or equivalent, a Class 5 Alberta Driver's License, and must be able to obtain and maintain an RCMP Enhanced Security Clearance to provide coverage at RCMP if required. A minimum of three years in building maintenance and a mechanical aptitude is required. Building Maintenance Level I and Level II Certification, 5th Class Power Engineering Certification and/or Alberta Refrigeration Certification are considered assets. Fall Arrest Training, Elevated Work Platform Training, Confined Space Training, and WHMIS Certification are preferred. The incumbent will have working knowledge and experience of the safe usage of powered and hand operated tools and facility equipment. The successful candidate will have a high aptitude and experience in the operation of various building systems and ice plants. Troubleshooting abilities with building mechanical systems including computerized building controls systems is essential. The ability to make practical, fair, and objective decisions to find solutions to problems is key for this role. This is a physically demanding position that entails walking, lifting, use of ladders and working outdoors in all weather conditions, with frequent exposure to loud mechanical noise.

This position is within the scope of C.U.P.E. Local 30, and as such, you will be required to adhere to the articles contained within the Collective Agreement. A current 5-year Driver's Abstract will be required at the time of interview.

Rate of Pay: $32.06 - $35.24 per hour

Hours of Work: 40 hours per week; Weekdays (10 hour days, 4 days a week)

We believe in supporting our employees both professionally and personally. In addition to a positive and collaborative work environment, we offer the following:

- Competitive Wages
- Comprehensive Health, Dental, and Vision Benefits
- Local Authorities Pension Plan (LAPP)
- Employee and Family Assistance Program (EFAP)
- Heath & Wellness Spending Accounts
- Paid Vacation
- Paid Sick Leave
- Paid Statutory Holidays
- Paid training, education, and professional development opportunities
- Union member benefits, including discounts, events, and other offers
- 50% discount for you and your family at applicable City facilities (i.e. DCC, Harbour Pool, etc.)

Qualified applicants are invited to apply in confidence no later than **Thursday, December 17, 2026,** through the **Career Portal** on the City's Website at **www.fortsask.ca**.



Take your Career in the Right Direction

Fort Saskatchewan, home to more than 30,000 people, is a vibrant economic and cultural hub located in Treaty 6 Territory and Métis Nation of Alberta District 11, just 15 minutes northeast of Edmonton. The City of Fort Saskatchewan proudly manages recreation, culture and historic amenities including a performing arts theatre and a fitness centre within the Dow Centennial Centre and the historic 1875 – 1885 NWMP Fort Representation in the heart of downtown. Located on the banks of the North Saskatchewan River, Fort Saskatchewan boasts more than 80 km of paved trails along with many natural areas for residents to explore. As a City, we believe in diversity and inclusion and are working toward creating a city where all residents are respected and have a sense of belonging.

The City of Fort Saskatchewan thanks all applicants for their interest and advises those applicants under consideration will be contacted.