Competition #V2067
Arena Program Services Coordinator
(Full-Time, Regular)

Closing Date: 4:30pm, Tuesday, December 8, 2026

The Sunshine Coast

A natural paradise blessed with mild winters, beautiful surroundings, and showcasing the best aspects of outdoor adventure, arts, and culture. Bordered by rugged mountains and blue ocean waters, situated on a peninsula (not an island) in the ancestral lands of the shíshálh (Sechelt) and Skwxwú7mesh (Squamish) First Nations, this is the Sunshine Coast. Whatever hobby or interest you might enjoy, we have it right here. Big city life is only a 40-minute ferry ride away. A preferred tourist destination, a great place to live and play, now is the time to consider making this amazing place your home.

Arena Program Services Coordinator Position Overview

The Sunshine Coast Regional District (SCRD) is currently inviting applications for the full-time position of Arena Program Services Coordinator to provide leadership and oversight of arena operations at Gibsons and Area Community Centre and Sechelt Arena, including facility bookings, ice allocation, recreation programming, community partnerships, events, and contract administration. Responsibilities include program development and monitoring, public education initiatives, community group liaison, leading the annual ice allocation process, facilitates user group meetings, and maintaining collaborative relationships with arena user groups to support effective communication, equitable access, and efficient facility scheduling. Further details are included in the job description found at www.scrd.ca/careers.

Compensation and Benefits

We offer a competitive compensation package, including comprehensive benefits available as soon as you join us! Are you currently working full-time in local government or in the public sector (4+ years)? If so, we demonstrate our appreciation by enhancing your initial annual vacation entitlement, which starts at three weeks, upon hire. We look forward to discussing this further during the interview process. In addition, we provide extended health and dental coverage, including paid eyewear and eye exams, orthotics, and up to $1250 annually for chiro, massage, acupuncture, physio, and more. In addition to vacation, we offer 13 paid statutory holidays (after 30 days of employment), as well as paid family responsibility leave, sick leave, short-term and long-term disability leave, group life insurance, accidental death and dismemberment coverage, participation in the Municipal Pension Plan (MPP), and an Employee Family Assistance Program.

The Arena Program Services Coordinator is a bargaining unit position working 35 hours per week at **$48.43 per hour (Under Review)**. Please note **This appointment is subject to a satisfactory RCMP Police Information Check including vulnerable sector check.**

How to Apply

We look forward to hearing from you! Please send a current resume and a cover letter quoting the competition number via email by the closing date and time shown above. **In the subject line of the email please include your name and the competition number.** The SCRD is committed to equitable access to employment opportunities. We value a diverse workforce to best represent the communities we serve. We thank all applicants in advance for your interest.