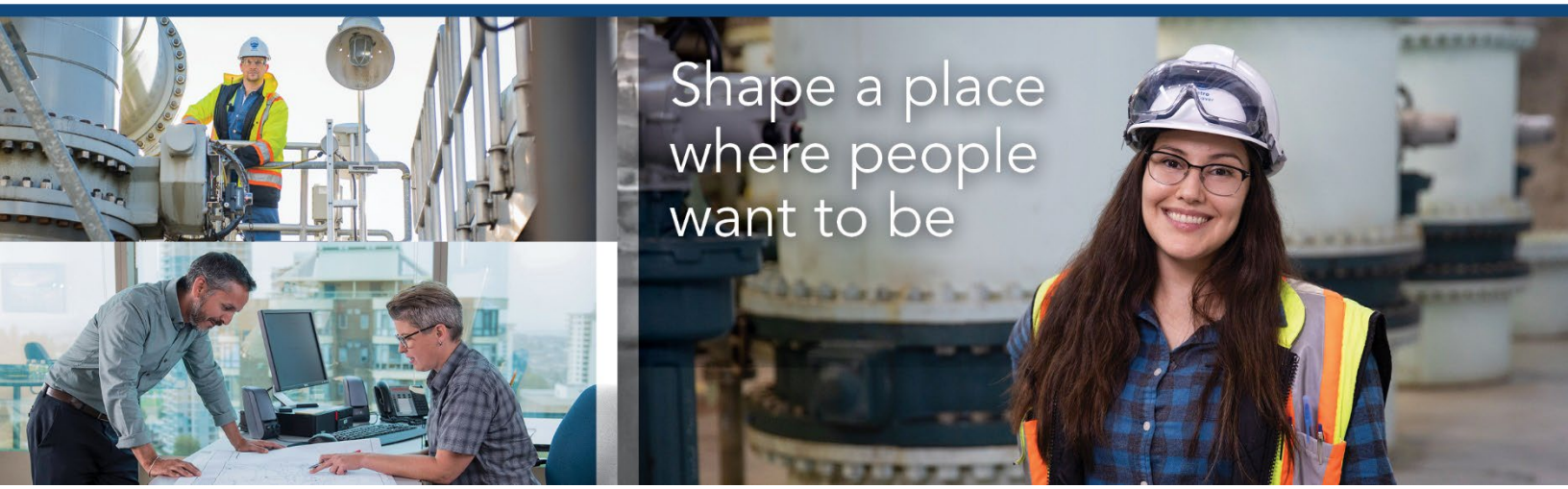
metrovancouver



Position Title: Property Negotiator
Position Status: Full-Time Temporary (This position to last not later than September 6, 2027)
Department: Procurement and Real Estate Services
Employee Group: Teamsters Local 31
Location: 4515 Central Boulevard, Burnaby
Salary Range/ Wage Rate: PG T27 $3,734.48- $4,413.08 bi-weekly

Our Procurement and Real Estate Services Department is seeking a Property Negotiator who will be responsible for the acquisition of real property rights for park and utility projects. The Property Negotiator will carry out a wide variety of transactions, including the valuation, negotiation, acquisition and management of rights of ways, fee simple lands, licenses, and other property interests.

You are a reliable, respectful and detail-oriented team player with a proven track record to handle multiple tasks in a busy work environment .

This role:

- Appraises and/or negotiates the purchase, sale, exchange or rental of property or interest in property required for or surplus to requirements concerning water mains, trunk sewers, parks, hospital sites or housing developments.
- Directs property surveys and searches titles, as required, and obtains a variety of information concerning current market values, zoning, municipal requirements, legal encumbrances and suitability of the property.
- Prepares reports concerning the value and desirability of acquiring property and instructs legal counsel, obtains approval of purchase and follows up completion of such transactions.
- Prepares reports on property matters for a superior for submission to the Board, Committees and others.
- For some positions, prepares by-laws, negotiates agreement with housing commission or negotiates with property owners regarding claims for damage incurred resulting from district facilities and operations.
- As required, gathers and indexes a variety of information related to property, property inventories, insurable values and prepares rent rate reviews.

- Obtains permission from property owners for entry and/or easements required by district staff and/or contractors.

- Maintains liaison with District staff, private owners, municipal representatives, architects, committees and other public bodies concerning the acquisition of property.

- Acts in an advisory capacity to legal counsel during arbitration proceedings.

- Inputs computer data as required, maintains records and files and conducts correspondence on properties being considered and acquired.

- Performs related work as required.

To be successful, you have:

- Completion of the 12th school grade and an accredited course in Property Appraisal. Considerable experience in property appraisal, negotiation and related real estate work or an equivalent combination of training and experience.

- Thorough knowledge of the principles, practices and procedures of evaluation, negotiation, disposal, exchange, rental and acquisition of all types of property.

- Considerable knowledge of current realty values, construction costs, market trends and the processing of property transactions.

- Sound knowledge of zoning and building bylaws.

- Sound knowledge of modern office practices and procedures relating to real estate appraisal.

- Sound knowledge of the functions of the applicable department and the property requirements of same.

- Working knowledge of mortgages and leases and their relation to applicable property.

- Ability to appraise and negotiate property purchase, rental, sale or exchange.

- Ability to successfully meet and negotiate with property owners and deal effectively with tenants, realtors, business representatives, committees and the general public.

- Ability to prepare detailed technical reports related to the appraisal and acquisition of all types of property, to maintain files and records and input computer data as required.

- Ability to act in an advisory capacity to legal counsel and district officials during arbitration proceedings.

- Certification as A.A.C.I., R.I.B.C., C.R.A., or equivalent.

- Driver’s Licence for the Province of British Columbia.

Our Vision:

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

Metro Vancouver employees proudly serve the region and demonstrate the behaviours and attributes of six leadership competencies: Accountability, Adaptability, Building and Nurturing Relationships, Communication, Continuous Learning, and Strategic Thinking and Action.

At Metro Vancouver, we are committed to cultivating a diverse, safe, equitable, and inclusive work environment for all. We strive to attract and retain a talented, diverse workforce that is reflective of the region we serve. If an accommodation is required during the recruitment and selection process, please contact careers@metrovancouver.org for support. Learn more about our commitments to diversity, equity, and inclusion here.

Please follow this link https://metrovancouver.org/about-us/careers to our Careers page where you can submit your application b December 8, 2026.