Director of Financial Services / Treasurer

Welcome to Ramara Township, located in Central Ontario, just 90 minutes from the GTA. Nestled by Lakes Simcoe and Couchiching, we offer access to beautiful parks, beaches, and trails. We value our employees and promote a positive, collaborative workplace. Benefits include health coverage, an OMERS Pension plan, paid time off, and flexible work arrangements. Join us in making a difference in the community by applying for the Director of Financial Services / Treasurer position. We look forward to your application!

Core Responsibilities

- Provide strategic leadership and direction for all municipal financial operations and long-term financial planning.
- Serve as a member of the Senior Leadership Team and provide expert financial advice to Council, the CAO, and senior management.
- Fulfill the statutory responsibilities of Treasurer in accordance with the Municipal Act and other applicable legislation.
- Lead the development of annual operating and capital budgets, long-range financial plans, and ten-year capital forecasts.
- Direct financial reporting, accounting operations, taxation, treasury management, reserve administration, and payroll oversight.
- Ensure the accurate preparation and submission of annual financial statements, Financial Information Returns (FIR), and other legislated reports.
- Monitor cash flow, investments, debt management, banking relationships, and borrowing requirements.
- Develop, implement, and maintain financial policies, procedures, internal controls, and financial systems.
- Oversee municipal taxation, revenue collection, development charges, and related financial services.
- Support corporate asset management planning and ensure alignment with long-term financial sustainability objectives.
- Provide oversight of corporate insurance programs and risk management initiatives.
- Lead and support grant funding opportunities and financial aspects of strategic corporate initiatives.
- Prepare and present reports, recommendations, financial analyses, and presentations to Council and Committees.
- Liaise with auditors, government agencies, funding organizations, financial institutions, and other external stakeholders.
- Foster collaborative relationships across the organization and within the community.
- Ensure compliance with all applicable legislation, accounting standards, municipal policies, and governance requirements.
- Promote a culture of accountability, continuous improvement, customer service, and operational excellence within the Finance Department.

Experience

- Minimum seven (7) years of progressive experience in municipal finance, accounting, budgeting, treasury, or financial administration.
- Minimum ten (10) years of senior management experience with responsibility for financial leadership and organizational decision-making.
- Demonstrated experience leading strategic financial planning, annual budgeting processes, and financial reporting.
- Experience presenting reports and recommendations to senior leadership, committees, and elected officials.
- Experience developing and implementing financial policies, procedures, and internal control frameworks.
- Municipal sector experience is strongly preferred.
- Proven experience leading organizational change initiatives and continuous improvement projects is considered an asset.

Qualifications & Skills

- Chartered Professional Accountant (CPA) designation is preferred.
- Certified Municipal Revenue Practitioner (CMRP) designation is preferred.
- Degree in Accounting, Finance, Business Administration, Public Administration, or a related discipline, or an equivalent combination of education and experience.
- Strong knowledge of municipal finance, applicable legislation, and public sector accounting principles.
- Working knowledge of the Municipal Act, municipal taxation, budgeting, asset management, and financial reporting requirements.
- Excellent leadership, team-building, coaching, and interpersonal skills.
- Strong analytical, critical thinking, and problem-solving abilities.
- Exceptional communication, presentation, and report-writing skills.
- Ability to build collaborative relationships and achieve consensus among diverse stakeholders.
- Strong organizational skills with the ability to manage multiple priorities in a dynamic environment.
- Experience with enterprise financial systems; Keystone experience is considered an asset.
- Advanced proficiency with Microsoft Office applications.

Salary

$135,888 - $158,962 / year

Join a team that invests in you! Enjoy OMERS pension plan membership and a comprehensive health and dental benefits package designed to support your well-being and future.

Join Our Team

To apply, please combine your cover letter and resume into a PDF document entitled **"Director of Financial Services / Treasurer"** addressed to Brittany Wilson, CHRP, Director of HR/H&S/Recreation and submit to hr@ramara.ca . Artificial intelligence is not used to screen, assess or select applicants. This posting is for an existing vacancy. Please be advised, this posting will remain open **until filled** at 4:30 p.m.

We collect information for job applications under Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act. This information helps us decide if you are eligible for employment. The Township of Ramara is committed to creating an inclusive and barrier-free environment, and we will provide support at every step of the hiring process. If you need any assistance to participate fully in the recruitment process, please let Human Resources know. Thank you to all applicants. Only those selected for an interview will be contacted.