




Financial Analyst - TERM

Financial Services

Red Deer is Alberta's third largest city, a growing city built on entrepreneurialism, innovation and community spirit that drives who we are and what we do. We, as a city, are served by an innovative government, inspired by the people and businesses that live here, and filled with vibrant places and spaces for people to connect and community to thrive. Located halfway between Calgary and Edmonton, Red Deer an active city rooted in an expansive park and is young and vibrant with a median age of under 35 years. With a diverse and resilient educated workforce, strong average family income, and ideal geographic location, Red Deer is a highly desirable place to live and do business and continues to grow.

The Opportunity:
The City of Red Deer is currently recruiting for a **Financial Analyst** to join the team to fill a 2-year Full-time Term position. The Financial Analyst is responsible for analyzing, facilitating, developing and interpreting financial information and legislation in the budget, business process, systems and financial reporting areas. The Financial Analyst is also responsible for reporting, documenting, monitoring and reviewing controls and integrity. A high degree of professional judgement and independence is required in performing these duties while supporting City departments and maintaining strong working relationships with stakeholders.

As our preferred candidate, you will have:

- Chartered Professional accounting designation (CPA), or equivalent education and experience may be considered.
- Five years related accounting experience, significant experience with complex financial applications in a computerized environment, and strong knowledge of GAAP (Generally Accepted Accounting Principles). Preference will be given for experience in:
    - Implementation and upgrade experience for systems including setup and testing
    - Project management and/or project teamwork
    - Financial impact analysis and/or business process development and documentation
    - Coordination of multi-departmental budgets or guidelines
    - Development and implementation of process changes
    - Budget monitoring/variance analysis
    - Internal or external audit
    - Experience with auditing.
    - Experience with financial statement preparation.
    - Experience with PC software such as Microsoft Office suite including Excel, Word, Access, Microsoft Project and PowerPoint. Knowledge of PeopleSoft financial software is considered an asset.
    - Municipal fund accounting, including the requirements of the MGA (Municipal Government Act) and the Public Sector Accounting Board (PSAB) etc.
- The following are specific to this position:
    - Ability to apply advanced accounting principles, knowledge and skills to the maintenance of a complex set of accounting and budgeting records. Ability to perform financial and budgetary analyses, prepare complete financial reports and complex account reconciliation.
    - Ability to deal effectively, both verbally and in writing, with the public, other City departments and agencies, including in conflict situations. Must regularly communicate with software consultants, customers, vendors and other organizations such as the city's external auditors, city solicitor, etc.
    - Ability to work with considerable independence and to demonstrate initiative and resourcefulness in establishing and achieving business objectives.
    - Ability to handle sensitive and confidential subject matter, which, if improperly handled, would have a significant negative impact on The City.
    - Frequent periods of stress, associated with resolving problems and meeting deadlines.
    - Must quickly prioritize work while dealing with frequent interruptions and conflicting priorities.
    - Required to work outside regular business hours, including weekends and holidays, in order to meet deadlines, especially during budget reviews.

What we offer:
In addition to the very competitive hourly rate of $47.37 to $50.16 and an excellent benefit package; we offer a great work environment with a dynamic and dedicated team of likeminded professionals. If you think this is the job for you, come build your career with The City of Red Deer! We are committed to a healthy, vibrant, and sustainable community. Our employees are the cornerstone of our organization and working with us will provide you with the opportunity to work in an ever-growing environment and to work with an awesome group of people.

THE CITY OF Red Deer

We welcome applications until November 18, 2026.
For more information and to apply please visit our website
www.reddeer.ca/careers
Applicants not contacted are thanked for their interest.