



City of Niagara Falls POSITION VACANCY

Proud to be recognized as one of Hamilton-Niagara's Top Employers!

Call Number:	JR100661
Position:	Senior Financial Analyst
# of Vacancies:	One (1)
Vacancy Status:	This posting is for an existing vacancy.
Type of Vacancy:	Contract (Fixed-Term) until April 30, 2028* <i>*This position is being offered on a contract basis, with the potential to transition to permanent status in 2027, subject to Council approval and the City's budgetary requirements. While this possibility exists, permanent employment is not guaranteed. Any change in employment status will be communicated to the successful candidate as appropriate.</i>
Division:	Corporate Services
Location of Work:	City Hall (4310 Queen Street, Niagara Falls)
Work Schedule:	Monday to Friday, 8:30 am to 4:30 pm 35 hours per week
Salary/Wage Range:	\$85,492 to \$106,866 per annum* plus, a comprehensive benefits package and option to participate in a defined benefit retirement pension. <i>*Note: 2027 Salary ranges are under review.</i>
Date Posted:	October 26, 2026
Closing Date:	November 15, 2026 at 11:59 pm

The City of Niagara Falls is a dynamic and internationally renowned city with a prosperous business community and economic foundation anchored by tourism, manufacturing, retail and knowledge-based sectors. Located at one of the natural wonders of the world and in the heart North America's most affluent consumer markets, we are linked to the world by extensive road, rail, air, water and telecommunication networks. With nearly 15 million visitors a year and a growing resident population of almost 100,000, we invite you to discover why Niagara Falls is a premier place to live, work, and play

Further details on this position are attached. To apply, please submit a cover letter and resume via our Workday portal at <https://niagarafalls.wd10.myworkdayjobs.com/CNF> Applications must be submitted online.

The City of Niagara Falls is dedicated in creating an accessible and inclusive organization and fostering a workplace culture which reflects the diverse nature of the residents we serve. In accordance with the Accessibility of Ontarians with Disabilities Act (AODA), the City will accommodate the individual needs of candidates with disabilities throughout the recruitment process. Please feel free to contact us at HRDepartment@niagarafalls.ca or 905-356-7521. Personal information is collected under the authority of *The Municipal Act* and will only be used to determine suitability for this position.

We thank all applicants for their interest, but only those advancing through the selection process will be contacted.

The following description reflects the general details considered necessary to describe the principle functions of the position identified and shall not be construed as a detailed description of all the work requirements that may be inherent in such classification.

Position Title:

Senior Financial Analyst

Position Summary:

Under the direction of the Supervisor of Financial Reporting and Analysis, the Senior Financial Analyst is accountable to provide financial support for budgeting, financial reporting, internal audit reviews and capital asset planning and reporting.

Division / Department:

Corporate Services / Finance

Responsible To:

Supervisor of Financial Reporting and Analysis

Responsible For:

- Investigating, analyzing and providing technical reports outlining improvements as needed, on the strength of internal controls that the Corporation relies upon for the accurate recording of transactions.
- Providing detailed analysis and reporting of quarterly and annual operating results including variance analysis.
- Developing and maintaining systems for forecasting revenues and expenses in the annual operating and capital budget projects.
- Performing operational reviews for operating units as required. Reviews will include research, evaluation of performance and recommendations for improvements to the efficiency and effectiveness of the operating unit.
- Assisting with the development, implementation and maintenance of the City's asset management plan.
- Performing other duties and responsibilities as assigned.

Position Requirements:

- Minimum is a University Degree in Accounting or Finance.
- Professional accounting designation (CPA).
- Completion of a municipal accounting or finance program would be an asset.
- At least three (3) years' experience in accounting, budgeting and capital asset planning.
- Experience with Public Sector Accounting and/or not-for-profit accounting standards is an asset.