
Animal Services Officer

DEPARTMENT:	Engineering and Public Works – Animal Services	STATUS:	Auxiliary
NO. OF POSITIONS:	Two	UNION:	CUPE, Local 367
HOURS OF WORK:	Varies	SALARY:	\$35.60 to \$41.93 per hour + 12% in lieu of benefits and vacation

As a central hub in the Metro Vancouver area, the City of New Westminster delivers a broad spectrum of urban services to over 92,000 residents. New Westminster is rich in history with a viable and thriving economy and has a population representative of the diversity of the region. The City is staffed by talented and dedicated employees who work together to achieve its strategic vision. We have earned a proud reputation for civic leadership, service delivery, and outstanding employee relations.

We are currently seeking Animal Services Officers (ASO) to perform investigational, custodial, and regulatory work, including the responsibility of the enforcement of animal control regulations and bylaws on an on-call basis. Reporting to the Senior Animal Services Officer and Superintendent, Parking, Towing & Animal Services, your duties will include: capturing and transporting stray, injured and aggressive animals; responding to public inquiries; patrolling parks; investigating complaints and requests for service, in relation to animal care and control bylaw; and participating in court case preparation, attending court and giving evidence and educating the public on animal care, welfare and safety.

As an auxiliary ASO, you will also provide backfill support in the shelter facility where responsibilities include feeding, grooming and providing daily care to the animals and cleaning the facility. You will also be required to provide relief for administrative or clerical duties in animal services.

If you have the following characteristics and qualifications, we want to hear from you:

- Completion of Grade 12, or equivalent, supplemented by sound experience related to the work. Experience in the care and handling of animals in a professional capacity is required, preferably in a shelter environment.
- Preference may be given to those candidates who have completed Animal Control Training certifications through Langara College, Bylaw Enforcement Level 1 through the Justice Institute of BC or a similar course through an accredited institution.
- Thorough knowledge of City animal control bylaw and related regulations.
- Solid working knowledge and skill in the methods and equipment used in the care and handling of stray animals.
- Demonstrated ability to handle aggressive, stray and injured animals.
- Demonstrated ability to establish and maintain effective working relationships with the public.
- Ability to use discretion and sound judgment in the work performed.
- Ability to perform all clerical and recordkeeping tasks, handling and depositing cash and maintaining all receipts.
- Physical ability to perform duties such as lifting and carrying heavy animals and supplies, walking long distances and working in all weather conditions.
- Ability to perform assigned duties under minimum supervision.
- Valid Class 5 BC Driver's License.
- Must be able to pass and maintain a clear criminal/police record check.

**** An eligibility list may be established to fill future auxiliary Animal Services Officer positions for the next six months.***

**Apply online with your resume and cover letter in one document at www.newwestcity.ca/employment by
October 25 2026.**

We offer our employees great work-life balance, competitive salaries, comprehensive health, benefit and retirement plans (a percentage in lieu of benefits for auxiliary positions), education and training opportunities and challenging and rewarding work.

Join a team of enthusiastic and innovative employees, and help us build a vibrant, compassionate, resilient city where everyone can thrive.

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

*New Westminster is on the unceded and unsundered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land.
We are learning and building relationships with the people whose lands we are on.*

*We thank all applicants for their interest and advise that only those selected for an interview will be contacted.
This position is only open to those legally entitled to work in Canada.*