Senior Finance Business Partner
Competition #J1126-0885
Financial Services Department
One (1) Temporary Full Time Position

Reporting to the Manager, Budget & Financial Planning, the Senior Finance Business Partner serves as the primary finance partner to assigned departments, providing strategic financial leadership, planning, and analysis to support informed decision-making and long-term financial sustainability.

Duties include, but are not limited to:

- Lead budgeting, forecasting, variance analysis, and financial performance monitoring for assigned departments.
- Develop and maintain financial models, funding strategies, and long-term financial plans to support organizational objectives.
- Provide strategic financial advice and analysis to support operational, capital, and service delivery decisions.
- Analyze financial and non-financial data, trends, and key drivers to identify risks, opportunities, and recommendations.
- Support the development of business plans, service reviews, growth initiatives, and corporate projects.
- Prepare and present financial reports, recommendations, and business cases for senior leadership, Committees, and Council.
- Ensure compliance with Public Sector Accounting Board (PSAB) standards, the Municipal Government Act, and corporate policies.
- Provide financial oversight and guidance related to grants, reserves, debt financing, procurement activities, and cost recovery programs.
- Identify and implement continuous improvements to financial processes, reporting, systems, and performance measurement practices.
- Provide training, guidance, and subject matter expertise to departments on budgeting, financial management, and program-based budgeting methodologies.

The ideal candidate will possess a University Degree in Business, Accounting, or Finance. A professional accounting designation (CPA) is preferred, and an equivalent combination of education and experience may be considered. Candidates should have a minimum of five (5) years of progressive accounting, budgeting, and financial analysis experience, preferably within a municipal or public sector environment. Experience in financial planning, business partnering, performance reporting, and supporting decision-making in a complex organization is required. The successful candidate will have a strong understanding of generally accepted accounting principles (GAAP), Public Sector Accounting Board (PSAB) standards, long-range financial planning, and financial management best practices. Strong strategic thinking, analytical, and problem-solving skills are essential, with the ability to perform complex financial analysis, develop recommendations, and prepare clear and meaningful financial reports. Advanced proficiency with Microsoft 365 applications, particularly Excel, and experience using financial systems and enterprise resource planning (ERP) software are required. The ability to learn new technologies, manage multiple priorities, and communicate complex financial information effectively is essential. Ongoing professional development in public sector finance, leadership, and policy is considered an asset.

Hours of Work: 37.5 per week, Monday to Friday

Duration: January 4, 2027 – July 28, 2028

We believe in supporting our employees both professionally and personally. In addition to a positive and collaborative work environment, we offer the following:

- Competitive wages
- Comprehensive health, dental, and vision benefits
- Employee and family assistance program (EFAP)
- Heath & Wellness Spending Accounts
- Training/education and professional development opportunities
- 50% discount for you and your family to applicable City facilities

The City of Fort Saskatchewan offers a wage range of $50.36 to $59.25 per hour. If you are dedicated, innovative and forward thinking with a high level of professionalism, you are invited to apply in confidence no later than **Wednesday, December 16, 2026**, through the Career Portal on the City's Website at www.fortsask.ca



Take your Career in the Right Direction

Fort Saskatchewan, home to more than 300,000 people, is a vibrant economic and cultural hub located in Treaty 6 Territory and Métis Nation of Alberta District 11, just 15 minutes northeast of Edmonton. The City of Fort Saskatchewan proudly manages recreation, culture and historic amenities including a performing arts theatre and a fitness centre within the Dow Centennial Centre and the historic 1875 – 1885 NWMP Fort Representation in the heart of downtown. Located on the banks of the North Saskatchewan River, Fort Saskatchewan boasts more than 80 km of paved trails along with many natural areas for residents to explore. As a City, we believe in diversity and inclusion and are working toward creating a city where all residents are respected and have a sense of belonging.

The City of Fort Saskatchewan thanks all applicants for their interest but advises only those under consideration will be contacted.