# We’re looking for a Part Time Facility Attendant to join Clarington’s Public Services team!

## Why Clarington?

Clarington is a community full of possibilities.

As one of the fastest-growing municipalities in Durham Region, Clarington is home to over 107,000 residents across four urban centres and 14 hamlets. With our population expected to double by 2051, Clarington offers a perfect blend of urban living and small-town charm. We’re known for our thriving energy and agricultural sectors, vibrant historic downtowns, and exceptional quality of life.

Our team thrives in a collaborative environment that promotes work-life balance and meaningful community impact. We value accountability, integrity, and respect, and we are deeply committed to fostering equity, inclusion, and diversity in the workplace. Together, we’re building a stronger Clarington — for today and for future generations.

The future is bright – and working with the Municipality of Clarington means you can help shape it. How will you make your mark?

## About the Role

**Vacancy Statement:** Unless specifically stated, all job postings at the Municipality of Clarington are to fill existing vacancies within our organization.

**Work Model:** Front Line

Reporting to the Facilities Supervisor; the Facility Attendant will be required to assist our full-time staff with the maintenance and operation of our municipal operated recreation facilities.

### Key Responsibilities

- Assisting with the cleaning, maintenance, and overall upkeep of municipal facilities, buildings, and associated areas.
- Performing routine custodial duties, including sweeping, mopping, scrubbing, vacuuming, dusting, and sanitizing floors and surfaces using approved cleaning products, equipment, and procedures.
- Cleaning and maintaining walls, ceilings, windows, washrooms, change rooms, fixtures, furnishings, and other building features to ensure a safe and welcoming environment.
- Set up, take down, and arranging room layouts for meetings, programs, special events, and facility rentals.
- Monitoring facility conditions and report maintenance concerns, safety hazards, equipment issues, or supply shortages to the appropriate supervisor.
- Providing courteous, professional, and responsive customer service to patrons, staff, renters, and members of the public.

- Operating custodial equipment and handling cleaning products safely and in accordance with WHMIS requirements and manufacturer guidelines.
- Performing all duties in compliance with applicable health and safety legislation, corporate policies, departmental procedures, and safe work practices.
- Perform other related duties as assigned.

## What you bring

- A minimum of Grade 12 Secondary School education.
- Experience and knowledge of custodial and building maintenance and ability to follow assigned work routines is essential.
- Ability to safely operate floor care and cleaning equipment, including sweepers, scrubbers, mops, and related custodial tools.
- Current First Aid and CPR certification, WHMIS training, and knowledge of the Occupational Health and Safety Act (OHSA) are considered assets.
- Physically capable of performing the duties of the position, including lifting, carrying, bending, standing, and walking for extended periods.
- Demonstrated commitment to workplace health and safety practices.
- Must be legally entitled to work in Canada.

## What we offer

- Rate of pay: $20.93 per hour (2026 rate), $21.61 per hour (2027 rate)
- Hours of work: up to a maximum of 24 hours per week
- Variable schedule Monday to Friday between 9 a.m. and 3 p.m.

## Additional Information

A satisfactory criminal record check with a vulnerable sector screening and proof of qualifications will be required for the successful candidate.

# How to Apply

Applications will be accepted until **December 2, 2026, at 11:59pm**.

To learn more about employment with the Municipality of Clarington and to apply for this exciting and challenging opportunity, visit: www.clarington.net/careers.

We thank all applicants for their interest. Only those selected for further consideration will be contacted.

## Our Commitment to Equity

The Municipality of Clarington is a progressive and inclusive employer committed to equity, diversity, and creating a respectful and barrier-free workplace.

Accommodations are available throughout the recruitment process in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005*. To request support or accessible formats, please contact the Human Resources Division at careers@clarington.net.

## Privacy

Applicant information is collected under the authority of Section 11 of the *Municipal Act, 2001* for the purpose of evaluating the applicant. Questions about this collection can be directed to Human Resources at careers@clarington.net.