Careers

Bylaw Services Supervisor

City of Kelowna

Strong communities start with strong leaders. The Bylaw Services Supervisor implements the strategic direction of bylaw services through policy development, work planning and delivery as well as oversite of the branches performance management. The supervisor will assist the manager in determining priorities based on data on bylaw complaints and violations. The Supervisor will develop and implement education campaigns to educate the public on City of Kelowna bylaws. The Supervisor will also develop on-boarding templates for new and temporary officers to improve safety and procedural standards. The position will also act as a liaison with other agencies and partners to align priorities and opportunities for collaboration.

Qualifications

- Degree or Diploma in Public Administration / Business Admin. or related diploma combined with at least 5 years of progressive experience in regulatory licensing schemes
- Bylaw Compliance, Enforcement and Investigative Skills Level 1 and Level 2
- Direct knowledge and experience in people management
- Knowledge of court processes/services and proceedings.
- Extensive knowledge in Community Charter, Municipal Bylaws and BC building code and permitting

Help create Kelowna as a City of the Future. Our diverse and dynamic team strives to innovate to make things better, work as one team, serve proudly and lead responsibly. Live, work and play in one of Canada's fastest growing cities. Kelowna boasts miles of lake access, public areas and outdoor recreation opportunities, a vibrant downtown and cultural scene, healthy and connected neighborhoods, and a world-renowned College and University. You're only a quick link to the world via Kelowna International Airport.

Grow your career in an organization that supports employee work-life balance and career and professional development. This exempt position offers a salary range of $106,277 to $123,990, employer-paid comprehensive benefits, an earned day off program, paid vacation and one of Canada's top pension plans.

For further information or to apply, please check our website at www.kelowna.ca/careers
Applications must be received by end of day **November 30, 2026.**

Applicants not contacted within three weeks of the closing date are thanked for their interest