

Operations Department | Permanent Full-Time Position | Monday - Friday
Spring, Summer, Fall hours 7:00 a.m. - 5:00 p.m. (weather dependent)
Winter hours 8:00 a.m. - 4:30 p.m. (weather dependent)

The Opportunity

Lacombe County is seeking a skilled and motivated **Technical Services Coordinator (Surveyor)** to join our Operations team. This position provides technical, field, and design support for the County's construction and infrastructure projects.

This position is responsible for surveying, construction layout and staking, road design support, data collection, drafting, and project coordination activities required to support County construction activities.

If you enjoy a blend of fieldwork, technology, and problem-solving, and want to contribute to the successful delivery of construction and infrastructure projects that serve our rural communities, we encourage you to apply.

Key Responsibilities

Surveying & Construction Support

- Plan and conduct field surveys for road construction, drainage improvements, culvert installations, rights-of-way, and other municipal infrastructure projects.
- Operate GNSS receivers, robotic total stations, digital levels, and other survey equipment.
- Perform construction layout, staking, cross-sections, and quantity measurements.
- Complete surveying activities related to roads, drainage systems, fence lines, cemeteries, and other County infrastructure.
- Lead and provide direction to the Survey Assistant on field procedures, equipment operation, and safe work practices.

Design & Technical Services

- Prepare drawings, plans, profiles, specifications, and layouts for road construction, paving, drainage, and capital projects.
- Develop road designs, gravel pit plans, and supporting technical documentation.
- Maintain and utilize road design, drafting, and survey software.

Project Coordination

- Collaborate with County staff, contractors, consultants, and landowners to support project delivery, such as coordinating line painting surveys, road marking activities, and documenting culvert installations.

Safety & Equipment Management

- Maintain survey equipment and vehicles in safe operating condition.
- Participate in safety meetings, hazard assessments, and health and safety initiatives.
- Develop and maintain safe work practices for survey operations.
- Commit to workplace safety and continuous improvement.



Key Qualifications

Education & Experience

- Diploma or Certificate in Survey Technology, Geomatics Engineering Technology, Civil Engineering Technology, or a related discipline.
- Minimum 2 to 5 years of experience in surveying, geomatics, or municipal infrastructure construction.
- Experience with municipal road construction, drainage systems, and earthworks is considered an asset.

Knowledge & Skills

- Strong working knowledge of AutoCAD, Civil 3D, survey data collection software, and Microsoft Office applications.
- Working knowledge of Geographic Information Systems (GIS) and Alberta's Spatial Information System (SPIN2) is preferred.
- Ability to interpret engineering drawings, construction specifications, legal land descriptions, and survey plans.
- Knowledge of road construction practices, grading principles, drainage systems, and municipal infrastructure.
- Strong organizational, communication, and interpersonal skills.

Requirements

- Valid Class 5 Driver's Licence.
- Ability to work outdoors in varying weather conditions and terrain, perform physically demanding fieldwork, including lifting equipment up to 50lbs.

SUCCESS GROWS *here!*

Lacombe County is committed to maintaining a vibrant, healthy, safe, caring and inclusive work environment. We hire great people who are looking to contribute to our respectful workplace. We support a work-life balance and offer an excellent compensation package including:

- A Pension for Life! This position participates in the Local Authorities Pension Plan, a defined benefit pension plan, where a monthly pension is paid to you for life upon retirement.
- A comprehensive group health and dental plan *plus* an annual health/wellness spending account.
- Professional development support and opportunities.
- Annual vacation that increases with each year of employment.

At the County, employees feel connected. They feel valued and have a sense of belonging. Our open door, collaborative and supportive work environment encourages employees to share ideas and work together as a team. It's a respectful workplace and employees are encouraged to express opinions and ideas. And, it's a flexible workplace so that you can balance the work commitments with your life commitments.

To express interest, please forward your application **no later than October 13, 2026**, to: hr@lacombecounty.com.

This position is considered a safety-sensitive position. The successful applicant will need to participate in the Pre-employment Drug & Alcohol Testing.

We thank all applicants for their interest; however, only those invited for an interview will be contacted.

Please note: All applicants must be legally entitled to live and work in Canada.

This competition may remain open longer until a suitable candidate is found.