



Job Title: Manager Facilities Services

Competition Number: INF-106-26	Department: Infrastructure & Operations
Posting Category: Open	Division: Engineering & Facilities
Job Type: Full-Time	Affiliation: Managerial
Site:	Location: CA-ON-Thunder Bay
Min: CAD \$123,313.44/Yr.	Max: CAD \$145,074.69/Yr.
Pay Band: 12 (to be rated)	Number of Positions: 1
Effective Date: July 1, 2026	Supersedes Date: May 11, 2026
Posted Date: September 4, 2026	Post End Date: September 27, 2026

The **City of Thunder Bay** provides exceptional quality of life to those who live, work, and play in Thunder Bay – a culturally vibrant, economically diverse community with a metro population of over 120,000. Located on the north shore of Lake Superior, under the protective watch of the Sleeping Giant, Thunder Bay is rich in people and resources, and connects Northwestern Ontario to the world. We value our high quality of life and promote a clean, green, beautiful, and healthy community that provides economic opportunity, respects diversity, and provides affordable and safe neighbourhoods that are accessible to all.

The City of Thunder Bay is a place where art, culture and nature come together!

Lead Facility Services. Plan Strategically. Support Long-Term Success.

At the City of Thunder Bay, **Our City Runs on People Like You.** Together, we are building a workplace where everyone belongs—where your leadership, technical expertise, and commitment to operational excellence help ensure the safe, efficient, and reliable operation of the facilities our community depends on every day.

Here, you will provide strategic leadership for a diverse portfolio of municipal facilities, including arenas, stadia, aquatic facilities, and corporate buildings. From facility operations and asset management to energy management and regulatory compliance, you'll play a key role in supporting the infrastructure that enables programs, services, and community experiences across Thunder Bay. You'll be part of a workplace that values respect, fosters growth, and promotes a culture of diversity, well-being, and collaboration.

Thunder Bay offers more than a fulfilling career. With its natural beauty, affordability, and strong sense of community, it's a city where you can grow personally and professionally.

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Where Leadership Meets Community Impact

As the **Manager Facilities Services**, you'll provide leadership to a diverse team supporting Aquatics, Arenas & Stadia, and Facilities operations, while fostering a culture of respect, collaboration, and continuous improvement. You'll champion staff development and recognition, ensuring your team feels valued, supported, and equipped to succeed. Your leadership will shape a positive workplace culture and exceptional experiences for both employees and facility users.

In addition to leading and developing your team, you'll provide strategic direction for a diverse portfolio of municipal facilities including arenas, stadia, and aquatic facilities. Working collaboratively with corporate leaders, stakeholders, and partners, you'll help ensure facilities remain safe, reliable, sustainable, and responsive to the evolving needs of the organization and community. Whether you live in Thunder Bay, you're looking to return, or excited to make the City your new home, join a team where your skills, expertise, and presence are recognized, and make a real impact in our community.

How You'll Lead and Support Your Team

In this leadership role, you will provide strategic and operational leadership for Facilities Services, ensuring public safety, building security, preventative maintenance, repair and operations managed effectively across municipal facilities. You will also have the following accountabilities:

- Ensure insurance, equipment, procedures and controls are in place to protect the Corporation from civil liabilities for the facilities under the diverse portfolio of the Division, and maintain thorough knowledge and ensuring compliance with applicable legislation, regulations, and by-laws governing municipal facility management operations.
- Monitor levels of service; establishes standards for service delivery, and ensure they remain consistent with the overall Corporate and Department objectives.
- Develop and monitor operating and capital budgets relating to Corporate facilities maintenance.
- Serve as the corporate lead for Technical Safety Standards (TSSA) (boiler, refrigeration, elevating devices, pressure vessels and amusement ride licensing), Asbestos and Designated Substance management under the Occupational Health and Safety Act and the hazardous waste registration program.
- Liaise with and respond to inquiries from internal divisions/departments, other municipalities and levels of government/agencies and various community leaders and groups; and maintain appropriate media relations on issues relating to the division.

[Manager Facilities Services Job Description](#)

What You Can Count On With Us

We're proud to offer a workplace where your well-being, growth, and sense of purpose come first. As the Manager Facilities Services, you'll enjoy:

- A competitive salary that reflects your expertise
- A matching pension plan to help you build long-term financial security
- Comprehensive health, vision, and dental coverage, plus life insurance for peace of mind
- Generous paid vacation and holidays, with the option to purchase additional leave days when you need more time off

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- Access to a confidential Employee and Family Assistance Program (EFAP) and wellness initiatives to support your overall health
- Leadership development and tuition reimbursement programs, so you can continue to grow your skills and career
- A culture of recognition and appreciation, with staff events and programs that celebrate your contributions
- The opportunity to lead a skilled and dedicated team responsible for municipal facilities
- A collaborative environment that encourages innovation, continuous improvement, and operational excellence
- The opportunity to influence long-term facility, asset management, and sustainability strategies across the organization

What You'll Bring to the Team

Here's what will help you succeed as the Manager Facilities Services:

- Degree in Mechanical/Electrical engineering and eligible for registration as a Facility Management Professional, together with a minimum of six (6) years progressively responsible management experience in facility maintenance and operations; or
- Electrical or Mechanical Engineering Technology Diploma along with an Electrical or Mechanical Red Seal Trades Certification and eligible for registration as a Facility Management Professional, together with a minimum of 7 years progressively responsible management experience in facility maintenance and operations; or
- Facilities Management Diploma with a minimum of ten (10) years progressively responsible management experience in facility maintenance and operations.
- Knowledge and experience in managing a diverse portfolio of corporate facility assets through their lifecycle including an understanding of refrigeration plants, aquatic operations, heating and ventilation systems, mechanical systems, electrical systems, life safety and security systems, structural building standards, building and grounds maintenance.
- Previous managerial experience in a large, unionized government or private sector organizations.
- Demonstrated knowledge of various components of human resource management. Experience in budget development, financial management and procurement.
- Knowledge of and ability to interpret applicable municipal by-law, provincial legislation, and related regulations.
- Demonstrated competencies with using information technologies to support asset management, financial management, report preparation, data analysis, presentation, and communications.
- Experience facilitating change and organizational transformation in a complex organization.
- A strong understanding of risk management and quality improvement initiatives.

Lead Facility Excellence with Us - Apply Today

Ready to take the next step in your career journey? Join us at the City of Thunder Bay, where you'll help shape meaningful work, support organizational success, and contribute to an exceptional employee experience.

Apply today and start your next chapter with the City of Thunder Bay.

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General Information:

As an equal opportunity employer, the City of Thunder Bay encourages applications from Indigenous peoples, persons with disabilities, members of visible minority groups, women and members of the 2SLGBTQ+ community.

ONTARIO HUMAN RIGHTS CODE: It is a contravention of the Human Rights Code of Ontario to discriminate on the basis of: race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, marital status, family status, disability, age, record of offences, gender identity or gender expression. Therefore, a resume submitted to the City must not include references to any of the above characteristics. Do not include:

- Photos
- Any certificates that have photo identification
- Driver's licences
- Police records checks

Note: The above documentation will be requested by the Human Resources Division should you be the successful applicant. If a Criminal Record Check is required, it will be requested by Human Resources should you be the successful applicant. Please do not submit your Criminal Record Check with your application.

ACCOMMODATION: Reasonable accommodations are available upon request for all parts of the recruitment process.

PRIVACY: Personal information on this form is collected under the authority of the Municipal Act, c. 302, as amended, and will be used to determine eligibility for employment. Questions about this collection of personal information should be directed to the Human Resources Division, 125 Syndicate Ave Suite 42, Thunder Bay, Ontario, P7E 6H8, Telephone: 625-3866