



Position Title: Supervisor, Parks Construction

Position Status: Full-Time Regular

Department: Regional Parks

Employee Group: Exempt

Location: 4515 Central Boulevard, Burnaby

Salary Range/ Wage Rate: Management / Leadership, Level M1 (\$113,977.62 - \$134,055.72 annually) (2024 wage rates)

Our Regional Parks Department is seeking a Supervisor, Parks Construction who will lead the regional park construction team responsible for delivering park construction projects and infrastructure improvements that support safe, accessible, and resilient regional parks. This position works 40 hours weekly, 5 days per week.

You are an experienced, collaborative, and safety-focused construction leader with demonstrated success managing staff, contractors, budgets, and complex projects, and a strong commitment to regional parks and the valuable services they provide to the region.

The Supervisor, Parks Construction reports to the Division Manager, Parks Design & Development.

This role:

- Supervises the Metro Vancouver Regional Park Construction Group responsible for the construction, repair and upgrade of core regional park infrastructure that is required to ensure public safety within Metro Vancouver Regional Parks.
- Accountable for the overall planning, scheduling and coordination of construction staff and contractors, including the allocation of resources for the completion of planned and emergency work at multiple job sites.
- Works in conjunction with engineering, operations, professional staff, and skilled trades to plan the effective delivery of regional parks construction projects, ensuring all required permits are in place, materials procured and contractors scheduled. Coordinates operational communications related to construction activities and public access closures.
- Ensures the timely response to and repair of emergency matters so that publicly accessible areas can be repaired and reopened in a timely manner. Schedules, plans, and manages the work of two or more construction crews working concurrently on planned and emergency work at different sites throughout the regional park system.
- Monitors and controls spending to ensure the effective and efficient expenditure of allocated funds within the approved budget. Contributes to budget preparation and planning. Prepares annual operating budgets, capital

project budget estimates and recommends program priorities. Proposes strategies to effectively use resources and prepares business cases for improvements, equipment replacements or issues outside of budget requiring immediate attention.

- Hires, supervises, directs and develops staff, monitoring performance towards division, department, and corporate objectives; ensures staff adhere to corporate workplace conduct and purchasing policies. Leads, coaches, and develops staff recognizing the importance of technical and safety training.
- Develops, implements, and ensures adherence to safe work procedures and ensures they are integrated into the work routines of staff and contractors. Conducts monthly safety meetings and inspections. Continuously monitors work practices noting and addressing recurring issues; identifies and mitigates construction hazards; and investigates and reports on safety incidents.
- Writes letters, memos, reports, specifications, requests for proposals, and committee reports pertaining to the construction function.
- Liaises with operations staff, the public, contractors, park partners, Emergency Services, and government agencies as required.
- Performs other related duties as required.

To be successful, you have:

- 3 years of recent, related construction experience supplemented by a university degree or diploma in a relevant discipline such as construction, civil/structural engineering technology, architecture or landscape architecture, engineering or another relevant field; or an equivalent combination of training and experience.
- Sound understanding and knowledge of the methods and objectives of park capital construction including civil, carpentry, trail and road construction, landscaping and related works, and considerable knowledge of corporate and regional park policies, procedures, goals and regulations.
- Complete understanding of the BC Building Code, WSA permitting and regulating, BC Heritage Conservation Act, and municipal and other relevant permitting related to park construction.
- Complete understanding of the materials, techniques, equipment, and skilled trades required for park capital construction.
- Civil aptitude and ability to lead staff in the use of a wide variety of equipment and technologies related to parks construction. Ability to train staff in safe work procedures and work outside in all weather conditions.
- Ability to work within established budgetary and financial objectives and possesses sound basic budgeting and accounting skills. Ability to monitor budgets ensuring the effective and efficient expenditure of allocated funds within the approved budget. Ability to assist with budget planning and preparation, forecast resource needs and identify cost saving opportunities.
- Demonstrated leadership and supervisory skills including the ability to understand, consistently apply and explain collective agreements and corporate policies. Ability to organize, direct and supervise the work of others in a team environment; skill in training and coaching staff to achieve goals and objectives.
- Ability to use judgment to resolve problems by adapting or applying procedures to address issues and problem situations. Demonstrates persistence in overcoming obstacles.
- Sound written and oral communication skills. Ability to provide clear direction in emergency situations; tactfully respond to inquiries and complaints from the public. Ability to write standard business correspondence such as letters and memos.

- Demonstrated ability to establish and maintain effective working relationships with internal and external contacts. Demonstrated initiative and proven ability to work cooperatively with others; ability to effectively deal with disagreements to prevent the escalation of conflict.
- Proficiency using Microsoft office programs, including Word, Excel, and Outlook.
- Valid BC Class 5 Driver's License.

Our Vision:

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

Metro Vancouver employees proudly serve the region and demonstrate the behaviours and attributes of six leadership competencies: Accountability, Adaptability, Building and Nurturing Relationships, Communication, Continuous Learning, and Strategic Thinking and Action.

At Metro Vancouver, we are committed to cultivating a diverse, safe, equitable, and inclusive work environment for all. We strive to attract and retain a talented, diverse workforce that is reflective of the region we serve. If an accommodation is required during the recruitment and selection process, please contact careers@metrovancover.org for support. Learn more about our commitments to diversity, equity, and inclusion [here](#).

Please follow this link <https://metrovancover.org/about-us/careers> to our Careers page where you can submit your application by September 22, 2026.