

Facility Maintenance Technician (Permanent, Full-Time) - 2013

Close Date

September 4, 2026

At the City of Kamloops, we believe in progressive and barrier-free recruitment for everybody every day. This means employment opportunities for all in a safe, inclusive and diverse workplace. We know our city is stronger when we hire qualified individuals from different backgrounds with diverse experiences, cultures and perspectives.

We are focused on creating the highest levels of service excellence, based on an organization-wide community culture that celebrates our employees who make it all happen. We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience. This is Kamloops!

Let's make Kamloops shine! Join our team today.

Position Overview

Are you a hands-on problem-solver who takes pride in fixing things and making spaces work better? The City of Kamloops is looking for a **permanent, full-time Facility Maintenance Technician** to help keep our municipal buildings safe, functional, and looking their best. From drywall repairs and door adjustments to outdoor clean-ups and minor plumbing fixes, your work will make a visible difference every day.

Whether you're an outdoor enthusiast seeking thrills on the mountain bike trails of nearby Kamloops Bike Ranch, a history buff exploring the city's rich Indigenous heritage at the Secwépemc Museum and Heritage Park, or a foodie delighting in the farm-to-table cuisine of its local restaurants, Kamloops welcomes you with open arms and boundless opportunities to explore, discover, and connect. Get a sneak peek into the Kamloops lifestyle and upcoming events here – <https://www.tourismkamloops.com/>

The successful candidate must have the following qualifications:

1. Completion of senior secondary school or its equivalent.
2. Minimum two (2) years previous facility maintenance experience including plumbing, HVAC and carpentry related work.
3. Ability to obtain Residential Building Maintenance Worker Certification within two years.
4. Ability to obtain and maintain RCMP Reliability Security Clearance. If you are unable to obtain or maintain an RCMP Reliability Security Clearance, your employment with the City will be terminated. (To be considered for an RCMP Reliability Security Clearance, applicants must be a Canadian citizen or have Permanent Resident Status in Canada. Note: individuals with Permanent Resident Status must have resided (physically present) in Canada for the last five (5) consecutive years).
5. Valid Class 5 BC Driver's License.

Before applying, please ensure you review the attached Residential Building Maintenance Worker Employer Declaration of Work Experience form. Candidates will be asked to provide examples of their work experience in each Job Task category (Section D) and must have their current or former employer sign off on their relevant work experience. Candidates must have a minimum of 3,000 hours performing the tasks in Section D to obtain the job.

This is a unionized position with CUPE Local 900; check out our [Collective Agreement \(2024 - 2025\)](#) for full details (ratified 2026 Collective Agreement coming soon). As this is a unionized position, all qualifications must be met in order to be shortlisted for the position.

For new hires, and for those working in designated positions of trust, including those working directly with vulnerable persons, no formal offer of employment will be made until an applicant completes a police information check. A comprehensive benefits package is included with this position.

Hourly Rate

\$35.919

Hours & Days of Work

Monday to Friday 7:00 am - 3:00 pm

Hours per Week

40

Please note if you need assistance or have individual needs or requirements throughout the application process, contact the Human Resources Department by telephone, email hr@kamloops.ca or in person at 6-510 Lorne Street so we can better support you.

External job postings are open to everyone. We are an equal opportunity employer and thank all applicants for their interest. Please be sure to review the application requirements of each job you apply for. Only those selected to participate in the recruitment process will be contacted.

Applications are accepted online at kamloops.ca/careers.

RESIDENTIAL BUILDING MAINTENANCE WORKER

EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service
800 - 8100 Granville Ave.
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Fax: 778-328-8701
Toll Free: 1-866-660-6011
customerservice@skilledtradesbc.ca

To qualify to challenge certification in this trade or be granted authority to supervise and sign-off on apprentices in this trade, individuals must have:

- worked a minimum of **6,750 hours** performing the tasks listed in Section D, and
- experience performing at least **70%** of the job tasks listed in Section D

This form is used to declare work experience for periods of employment. The information provided is used to verify the applicant's work experience in this trade. This form must be completed by a **direct supervisor of the applicant**, who will be contacted by the Industry Training Organization (ITO) responsible for this trade, or SkilledTradesBC.

Note: An Employer Declaration of Work Experience form must be completed by each Employer listed on the applicant's completed Application form. A Statutory Declaration of Work Experience form must be completed for periods during which the applicant was self-employed or a previous employer is unavailable to complete an Employer Declaration. For more information, see **Instructions for Certification Challenge or Supervision and Sign-Off Authority**.

A. Applicant Name

Enter the name of the individual for whom this form is being completed.

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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B. Supervisor Contact Information

Enter the name and contact information for the person who directly supervised the applicant at this employer. Ensure the information given is current as the application will be denied if this person cannot be contacted by SkilledTradesBC.

Name of Organization/Employer/Business:			
First and Last Name of Applicant's Direct Supervisor:		Supervisor Position or Title:	
Suite Number:	Street Number and Name:		
City:	Province:	Postal Code:	
Business Number: ()	Mobile Phone Number: ()	Supervisor E-Mail Address:	

C. Employment Information of Applicant

Dates of Applicant's Employment (MM/DD/YYYY): From: To:		Total Number Hours of Residential Building Maintenance Worker Experience Accumulated in that Period:
Job Title of Applicant:		

Enter the Supervisor and Applicant names from Page 1 on every page of this form

Supervisor First and Last Name:	Applicant First and Last Name:
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D. Supervisor Declaration of Job Task Performance

By checking “Yes” or “No” in the Declaration Response column, indicate whether or not you, as the direct supervisor of the applicant, have personally witnessed the applicant performing the job tasks listed. Cross out any job tasks you did not see the applicant perform.

Job Tasks	Declaration Response
Describe Building Maintenance Work Includes: Describe Types of Buildings, Building Maintenance Industry/Work and Uses Basic Trade Terminology	Yes: ☐ No: ☐
Use Safe Work Practices Includes: Obtaining Level 1 First Aid Certification, Transport Endorsement and WHMIS Certification, Identifying WCB Safety Regulations, Practices Fire Safety, Uses and Maintains Personal Safety Equipment, Uses and Maintains Ladders, Scaffolding & Platforms, Safely Enter Confined Spaces and Use Air Packs and Identifies Lock Out Procedures	Yes: ☐ No: ☐
Perform Trades Math & Financial Calculations Includes: Performs Conversions to and from Metric and Imperial, Arithmetic Functions with Whole Numbers & Fractions, Basic Plane (2D) Geometry, Estimating Calculations for Materials & Services, Budget Calculations and Prepares Basic Budget Spreadsheets	Yes: ☐ No: ☐
Use & Maintain Tools Includes: Uses and Maintains Hand Tools, Power Tools, Shop Tools, Uses Measuring & Testing Devices, Disassembles, Sharpens & Reassembles Cutting Tools and Obtains Powder Actuated Tool Certification, Uses Lifting and Hoisting Equipment, uses a personal computer.	Yes: ☐ No: ☐
Describe Building Structure and Design Includes: Applying Federal, Provincial & Local Codes & Bylaws, Interprets Blueprints, Identifies Residential Concrete Technology, Structural Elements in Wood Frame Construction, Fire and Life Safety Systems and Prepares Basic Shop Drawings	Yes: ☐ No: ☐
Prevent and Remediate Mould Issues Includes: Able to Describe Types and Causes of Mould, Recognize and Prevent Mould Issues and Remediate Mould Issues	Yes: ☐ No: ☐
Perform Carpentry Repairs and Maintenance Includes: Identifies Carpentry Materials, Repairs & Maintain Stairs, Landings, Handrails & Decks, Repairs Cabinets, Countertops & Shelving, Repairs, Maintains & Replace Hardware, Repairs Concrete, Identifies & Repairs Structural Problems, Repair, Maintains & Replace Windows and Doors, Repairs & Maintains Baseboards, Moldings and Casings, Identifies and Locate Cladding Problems, Identifies Infestation Problems, and Assesses Need for a Journeyman and/or Licensed Contractor	Yes: ☐ No: ☐

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Job Tasks	Declaration Response
Repair Drywall Includes: Identifies Drywall Materials, Patches Holes in Gyproc, Plaster and Lath, Tapes, Muds and Installs Beads, Sands & Finishes Gyproc, Repairs Insulation and Vapour Barriers, and Assesses need for a Journey person and/pr Licensed Contractor	Yes: ☐ No: ☐
Apply Public Relations Skills Includes: Demonstrates Interpersonal Skills, Maintains Effective Home Owner and Tenant Relations, Conducts Home Owner and Tenant Orientations and Training, Liaises with Regulatory Officials and Inspectors	Yes: ☐ No: ☐
Repair and Maintain Plumbing Includes: Identifying Plumbing Materials, Repairs & Maintains Plumbing Fixture Components Implements Replacement of Piping & Hot Water Tanks, Identify and Locates Plumbing Problems, Assesses Need for a Journey person and/or Licensed Contractor	Yes: ☐ No: ☐
Repair and Maintain Roofing Includes: Identifies Roofing Materials, Repairs, Maintain & Replace Gutters & Downspouts, Shakes and Shingles, Panel Roofing Systems, Venting Systems and Apply Roof Patching Materials. Repairs & Replace Flashings, Repairs Roof Decks & Sheathing, Identifies Roofing & Weatherproofing Problems and Assesses Need for Journey person and/or Licensed Contractor	Yes: ☐ No: ☐
Repair and Maintain Flooring Includes: Identifying Flooring Materials, Prepares Substrate for Flooring (Lino, Tile & Carpet), Repair & Replace Ceramic Tile, Repair, Maintain & Replace Underlay, Carpets, Rolled Goods and Tile, Maintains Hardwood Flooring, Identifies and Locate Flooring Problems, Repair and Lay Vinyl Flooring, Assesses Need for Journey person and/or Licensed Contractor	Yes: ☐ No: ☐
Repair and Maintain Heating and Ventilation Systems Includes: Identifying Heating System Materials, Replace Thermostats, Replaces Baseboard Heater Thermostats, Inspects and Maintains Chimneys, Inspects and Replaces Furnace Belts, Fans & Filters, Describes Heat Recovery Ventilation Systems, Describes Basic Refrigeration and Boiler Theory, Identify and Locate Heating Problems, Identifies, Test for Ventilation Problems, Performs minor repairs and implement maintenance of furnaces, Assesses Need for a Journey person and/or Licensed Contractor	Yes: ☐ No: ☐
Perform RBMW Administrative Duties Includes: Maintaining Records, Completing Forms and Permits, Procure Materials, Scheduling Work, Including Sub-Contractor, Estimating Costs, Including Sub-Contractor Prices, Performing Maintenance Planning, Assesses the Retrofitting of Buildings for Accessibility	Yes: ☐ No: ☐
Describe Basic Building Sciences Includes: Describing the Forces Acting on a Building, Describing the Heat and Sound Transfer Principles, Describing Air and Moisture Movement in a Building	Yes: ☐ No: ☐

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Job Tasks	Declaration Response
Repair and Maintain Electrical Includes: Identifying Electrical Materials, Replace and Relocate Existing Receptacles & Switches, Testing for Household Appliance Problems, Testing for Electrical Problems, Assesses Need for a Journeyman and/or Licensed Contractor	Yes: ☐ No: ☐
Apply Paint and Wall Coverings Includes: Identifying Painting Materials, Preparing Surfaces for Paint & Stain, Prime, Paint & Stain Surfaces, Applying Wall Coverings, Assesses Need for a Journeyman and/or Licensed Contractor	Yes: ☐ No: ☐

E. Confirmation of Prerequisite Credentials or Certificates

For some trades, evidence that the applicant has earned prerequisite credentials or certificates is required before the individual is permitted to challenge certification or receive Supervision and Sign-Off Authority. For those trades, a current or previous employer must verify that the applicant has the required prerequisite credentials.

There are no prerequisite credentials or certificates for this trade.

F. Supervisor Signature

I certify that the information I, as the current or former direct supervisor of the applicant, have provided is accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Supervisor name (Please Print):	Supervisor Signature:	Date Signed: (MM/DD/YYYY)
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Enter the Supervisor and Applicant names from Page 1 on every page of this form

Supervisor First and Last Name:	Applicant First and Last Name:
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