

# Find your purpose. Make an impact.

## Business Strategist

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As a Business Strategist, you will produce reports, business plans, and projects plans. You will also design and deliver strategic reports that address organizational and community needs. In this role, you will be responsible for delivering and managing a diverse range of high-profile projects that often result in recommending changes to sets of rules or approaches to service delivery.

Primary duties include:

- Lead cross-corporate project teams to deliver new initiatives or advance Council priorities.
- Conduct research and analysis to assess data, identify service and enforcement gaps, and develop bylaw amendments and policy recommendations for an audience of senior City management and committees of Council.
- Manage knowledge-based projects from initiation to delivery, often culminating in presentations and reports to senior management and Council.
- Develop policies, guidelines, and recommendations to improve the efficiency, effectiveness and scope of City services.
- Build and maintain relationships and represent the team at internal and external committee meetings, including frequent meeting facilitation and chairing.

### Qualifications

- A degree in Business, Public Administration, Planning, Political Science, Law or a related field with at least 5 years of related experience in policy development, project management, and/or strategic planning.
- An understanding of municipal governance and legislative processes with experience in a variety of activities including strategic coordination of policies, process design, business planning and budgeting, development of strategies, and/or executive communication.
- Well-developed research, analytical and problem-solving skills and political acumen.
- Strong communication and facilitation skills with the ability to influence others and build consensus.

**Note:** Applicants selected for an interview may be asked to complete a work simulation exercise and prepare and deliver a presentation.

### Pre-employment Requirements

- Successful applicants must provide proof of qualifications.

### Workstyle

- This position may be eligible to work from home for at least part of the time as one of several flexible work options available to City employees. Such arrangements are based on the operational requirements of the position and employee suitability and are subject to change based on operational needs and corporate direction.

### Position and Pay Information

**Business Unit:** Community Strategies

**Union:** CUPE Local 38

**Position Type:** 1 Permanent & 1 Temporary (up to 22 months)

**Compensation:** Pay Grade 14 \$53.52 - 71.53 per hour

**Hours of work:** Standard 35 hour work week

**Days of work:** This position works a 5-day work week with 1 day off in a 3 week cycle.

**Location:** 315 10 Avenue SE

**Audience:** Internal/External

**Apply By:** September 8, 2026

**Job ID:** 315157

Apply online at [www.calgary.ca/careers](http://www.calgary.ca/careers)