

Director, Information Technology

Employment Type: Permanent Full-time

Competition #: 26/192

Compensation: \$164,477.56 - \$198,426.54 per year

Closing date: October 29, 2026 10:00 PM (MST)

Work Location: 5 St. Anne Street, St. Albert

About the City of St. Albert

Working at the City of St. Albert means joining a dedicated team that aims to deliver outstanding service to our vibrant community. We pride ourselves on employing a diverse group of employees who each bring unique skills and contribute to delivering exceptional services to our residents. We value collaboration, accountability, respect, and enjoyment in our work each day.

Job Details

Reporting to the Managing Director, Corporate and Emergency Services / Chief Financial Officer, the Director, Information Technology provides strategic and operational leadership for the City's information technology function and the Information Technology Department.

The Director is accountable for departmental performance, people, financial and resource management, and the delivery of secure, reliable, resilient, cost-effective and continuously improving enterprise technology and information management services. They ensure that technology strategies, investments, systems, projects, and service improvements align with Council priorities, corporate objectives, operational and service delivery requirements, regulatory obligations, and governance standards. As the City's senior advisor on technology, cybersecurity, information management and digital transformation, the Director works with City leadership to establish enterprise technology strategy, governance and priorities, manages the technology portfolio, and advises Executive Leadership and Council on significant technology opportunities, risks and decisions.

Working across the organization, the Director strengthens collaboration between IT and business areas, ensures technology services and investments deliver value, respond to business needs, manage organizational risk, enable innovation and modernization, and support effective municipal service delivery.

Responsibilities

- Provide strategic and operational leadership for the City's Information Technology Department, ensuring secure, reliable, resilient and cost-effective technology and information management services.
- Establish and lead enterprise technology, information management and digital transformation strategies, priorities and long-term plans.

- Provide strategic advice to Executive Leadership and Council on technology, cybersecurity, information management, business continuity, digital transformation and emerging technologies.
- Oversee the City's technology investment and project portfolio, including major technology acquisitions, implementations and modernization initiatives.
- Direct departmental operations, workforce planning, budgeting, resource allocation and service delivery, while fostering a high-performing, accountable and customer-focused culture.
- Build strong relationships across the organization to ensure technology services, investments and priorities align with business needs, corporate objectives and effective municipal service delivery.

Qualifications

- Bachelor's degree in computer science, information systems, or a related discipline from a recognized post-secondary institution is required. A Master's degree is preferred.
- At least 10 years of progressively senior information technology experience, managing and/or directing an IT operation, including five or more years managing a major IT operation in a municipal, public sector, or recognized consulting environment.
- A Diploma in computer science, information systems, or other related discipline from a recognized post-secondary institution may be considered with 15 years of related experience.
- Professional certifications in project management, organizational change management, IT governance, management consulting, or IT service management are considered an asset.
- Demonstrated experience with technology governance, portfolio management, investment prioritization and major project delivery.
- Broad knowledge of enterprise technology, including infrastructure, cloud services, enterprise applications, networks, cybersecurity, data and information management, service management, business continuity and disaster recovery.
- Strong executive leadership skills with demonstrated ability to lead managers, professional and technical teams.

Hours of Work

- Benefit from flexible work hours by adjusting your start and end times by 30 or 60 minutes around our core hours of 9 a.m. to 4 p.m.
- We offer a compressed bi-weekly work schedule of 72 hours, Monday - Friday, 8:00 – 5:00, with a biweekly regular day off (RDO).

Compensation

- The salary ranges from \$164,477.56 - \$198,426.54 per year, including a comprehensive benefits package with a flexible spending account, pension plan, supplementary pension, monthly vehicle allowance and accrued paid vacation starting at 4 weeks per year.
- **Learn more about our benefits here:** [Employee Benefits Booklet](#)

Why You Should Work With Us

- This position is eligible for a hybrid work arrangement. While most employees within the department work remotely, the Director will maintain a hybrid presence to support leadership, collaboration, and operational needs. Employees are eligible to participate in this program after 3 months of employment, subject to satisfactory performance.
- You will receive a Flexible Spending Account limit at the beginning of each calendar year (permanent full time \$400).
- Employees can purchase an annual Recreation Access Pass for \$87 + tax, granting unlimited access to Servus Credit Union Place (excluding PLAYcare and registered programs), Fountain Park Recreation Centre, and Grosvenor Outdoor Pool.

Conditions of Employment

- The successful candidate will be required to provide proof of educational and professional credentials.
- The successful applicant will be required to obtain a satisfactory police information check.
- Please note that the presence of charges or convictions does not automatically preclude an individual from being considered for employment. All findings will be reviewed and assessed in relation to the responsibilities and requirements of the position.
- A valid Alberta Class 5 Driver's Licence and access to a personal vehicle for business use are required.

Application Information

- If you are interested in this opportunity, please submit a cover letter and resume via our City of St. Albert employment opportunities site stalbert.ca/employment. Applications will only be accepted to 10:00 p.m. (Mountain Time Zone) on the closing date.
- This competition may be used to fill future vacancies, at the same or lower classification level.

We thank all applicants for their interest and effort in applying. Only candidates selected for interviews will be contacted.

The City of St. Albert is committed to creating and fostering a diverse workforce where all are welcome and we find a common purpose and strength in our differences. All qualified candidates are encouraged to apply, including those from members of groups that are historically or continue to be underrepresented.

We respectfully acknowledge that we are on Treaty 6 territory, traditional lands of First Nations and Métis peoples. As treaty People, Indigenous and non-Indigenous, we share the responsibility for stewardship of this beautiful land.