Community Policing - Crime Stoppers Coordinator

Job No: **26071** Location: **Penticton**

Role Overview Application Form

About the City of Penticton

Penticton is a vibrant, innovative waterfront city known for its commitment to sustainability, community well-being, and economic opportunity. With a strong focus on good governance, collaboration, and service excellence, the City is dedicated to enhancing the quality of life for residents, businesses, and visitors alike. As one of the most active development regions in British Columbia, Penticton features a diverse mix of large-scale and complex construction projects.

Penticton has been recognized as one of Canada's most livable cities, according to latest rankings by The Globe and Mail, ranked as the eighth most livable medium-sized city in Canada. Nationally, Penticton earned high marks for access to amenities (11th in Canada), #11 for midlife transitions and #11 for retirement, as well as #13 for young professionals. Penticton also placed within the top 20 in the categories of raising kids (#19), contributing to an overall ranking of 35th across Canada. Rooted in agriculture and surrounded by natural beauty, Penticton is known for its orchards, wineries, and craft breweries—making it one of Canada's top wine destinations. More than 100 years since its incorporation, Penticton continues to grow as a place to live, work, and play.

For more information, please visit our website at penticton.ca/ (https://www.penticton.ca/)

For more information about life in Penticton, please visit visitpenticton.com/ (https://www.visitpenticton.com/)

About the Opportunity

The City of Penticton is looking for a **permanent full-time Community Policing - Crime Stoppers Coordinator** based in **Penticton, B.C.**

Reporting to the Community Policing/Victim Services (CPVS) Supervisor, the **Community Policing - Crime Stopper Coordinator** develops, educates and delivers community programs that reduce crime and fear of crime in the community. This position recruits and trains volunteers to assist with the delivery of crime prevention initiatives in the community and works with the local Crime Stopper's board of directors to promote the Crime Stoppers program in the region. The Community Policing/Crime Stopper Coordinator also monitors and delivers crime stopper tips to the police, updates tipsters on the progress of their tips, arranges for the payment of rewards where warranted and works with other agencies and community groups to promote crime prevention and reduction in the community.

Key Responsibilities:

- Monitor Crime Stoppers tip taking software and deliver Crime Stopper tips to police for follow-up. Keep tipsters updated.
- Provide education on crime prevention initiatives to the public.
- Monitor crime trends and implement or develop initiatives to address concerns.
- Work with the local Crime Stoppers Board to promote crime stoppers and keep them updated on issues.
- Recruit, train and supervise community policing volunteers.

Required Knowledge, Abilities & Skills:

- Able to work flexible hours to meet the various demands.
- Able to multi-task and have good time management.
- Able to speak and present at public meetings and forums.
- Volunteer management.
- Team player.
- Intermediate to advanced computer skills, including Microsoft Office Suite.

Education, Training and Experience:

- Completed secondary education and have a minimum of five (5) years' related experience.
- Valid BC Driver's License, minimum Class 5.
- Police studies, criminology, crime reduction, police experience considered an asset.
- Crime Prevention through Environmental Design.
- Basic Crime Prevention and Crime Reduction Training.
- Knowledge of Crime Stoppers Program.
- Worked with or served on a board of directors.
- Volunteer management experience.
- Fundraising / Sponsorship experience.
- Must be able to obtain and maintain an RCMP Enhanced Reliability Security Clearance

Enhanced Security Clearance Details:

The successful candidate must be able to obtain and maintain Enhanced Reliability Status as a condition of employment, in accordance with the Government of Canada's Directive on Security Screening. Applicants must provide a complete and verifiable five (5) year history, including residences, employment, education, and other activities, with no unexplained gaps. Periods of six (6) consecutive months or more spent outside Canada must be disclosed and may require additional verification. Screening may include identity verification, criminal record checks, reference checks, credit check and other background inquiries relevant to the position.

About the Benefits

Compensation based on skills and experience is an **salary range of $75,284 - $83,649 annually**, along with a host of excellent benefits including:

- Extended health, dental, and vision coverage
- Relocation assistance
- 3 weeks of vacation starting on day one
- 2 weeks of paid sick leave annually
- Municipal pension plan
- $2,000 in annual mental health benefits
- Up to $200 in annual fitness rebates
- Free community recreation pass (swimming, fitness, etc.)
- Support for professional development, including yearly conference budget
- Free on-site parking
- Draws for tickets to local concerts, hockey games, and employee appreciation events
- Wellness initiatives and team-building activities
- A picturesque waterfront location with access to world-class outdoor recreation and a progressive, community-oriented work culture

At the City of Penticton, we recognize that great talent and great ideas come from a variety of backgrounds. Tapping into the diversity of our community makes us all stronger and allows us to serve Penticton even better.

That's why we welcome all applicants to consider joining our team. We encourage Indigenous persons, people of colour, all genders and expressions, 2SLGBT2QIA+, persons living with disabilities, and others who reflect our ever-changing workplace to apply. If you require any accommodations during the recruitment process, please let us know, we'd be happy to support you!

The noted compensation range is the span between the minimum and maximum salary for a position. In the normal course, employees will be hired, transferred or promoted between the minimum and approximately halfway of the salary range for a job with consideration given to internal equity.

If your experience is close to what we're looking for, we would love a chance to talk about working with you. We welcome your cover letter and resume by **September 1, 2026**.

We thank all applicants for their interest, however, only those selected for further consideration will be contacted.

This position is only open to those legally entitled to work in Canada.

APPLY NOW