

Recreation Facility Operator I (Excluded)

Job Requisition	JR-2026-207 Recreation Facility Operator I (Excluded) (Open)
Job Family	Auxiliary
Start Date	2026-08-12
End Date	2026-09-24
Primary Posting	No
External Posting URL	https://vernon.wd10.myworkdayjobs.com/Vernon-Career_EXT/job/Recreation-Centre-Facility/Recreation-Facility-Operator-I--Excluded-_JR-2026-207
Description	Internal Closing Date: Aug 20, 2026

External Closing Date:

Sept 24, 2026

Note: Posting comes off at 12:00AM on the closing date, with the competition closing at 11:59pm the day prior.

Hourly Rate:

23.83

Minimum Weekly Hours:

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Accepting applications until all positions are filled. Hiring will occur on an ongoing basis throughout the posting period.

Up to five (5) positions available.

Reporting to the Manager, Recreation Operations and under the direct supervision of Supervisor, Arena Operations and Supervisor, Recreation Centre Facility, and under the guidance of experienced Recreation Facility Operators, this position is responsible for providing support to facility staff where additional assistance is required with the operation of facilities for seasonal work, programs, events and rentals. The Recreation Facility Operator 1 assists with operating and maintaining the Centennial Outdoor Rink and other indoor ice sheets and providing excellent customer service to the various user groups.

The work is routine and repetitive and is subject to quality check by a supervisor. This is a physically demanding position. Hours of work vary and includes evenings, weekends, and holidays.

Duties Include:

- Assists in building cleaning duties including, sweeping, mopping, vacuuming, waxing and stripping floors, dusting ledges, ventilating system and lights, cleaning and disinfecting sinks, toilets and urinals, cleaning mirrors, cubicles, windows, ground maintenance, maintaining exterior spaces and replenishing supplies before, during, and after events and rentals to positively reflect our facilities
- Assist with set up and take down of events which includes, but is not limited to, tables,

chairs, portable stages, draping, partitions, retractable seating, arena boards, glass, conversion of dry floor portable floors. May also assist with transporting event and rental equipment between locations.

- Operates ice resurfacers and maintains the ice in safe condition for use such as ice depths and edging.
- Promotes the safe public, program, and rental use of the Centennial Outdoor Rink
- Collects, transfers, and replace garbage and recycling.
- Assists with the conversion of dry floors and ice sheets, making ice, and seasonal work.
- Effectively communicates and exchanges information with co-workers and supervisor both verbally, and in writing through recording and sharing in the log books.
- Performs other related duties as required.
- All persons employed by the City of Vernon will be required to assist the City in providing emergency services. Duties assigned during an emergency may differ from regular duties.

Immediate Supervisor Title: Supervisor, Arenas Operations OR Supervisor, Recreation Centre Operations

Position Titles directly supervised: N/A

The incumbent of this job is responsible for the following:

Assign Work	Review Work	Evaluating Performance	Discipline Employee(s)
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Required Education And Experience:

- Valid Class 5 B.C. Driver Licence
- No experience is required. Training will be provided.

Required Knowledge, Skills And Abilities:

- Ability to understands and effectively carries out oral and written instructions
- Ability to communicate well, both orally and in writing
- Ability to perform manual work and sustain physical demands of job
- Ability to work irregular shifts.
- Ability to communicate with patrons and co-workers in a courteous and effective manner and work as a team player
- Ability to take initiative and work independently.
- Demonstrated strong organizational and time management skills to complete tasks effectively under pressure.
- Demonstrated ability to use materials and operate small equipment in a safe and efficient manner.
- Safety conscious with a demonstrated knowledge of applicable WorkSafe BC legislation, Technical Safety BC, and the City of Vernon Occupational Health & Safety policy.
- Ability to obtain Refrigeration Safety Awareness Certificate
- Ability to obtain Pool Operator Level 1 Certificate
- Able to obtain and maintain an acceptable Police Information Check with the Vulnerable Sector Check

Preferred Education, Experience, Knowledge, Skills and Abilities:

- Building Service Worker Certificate.
- Refrigeration Safety Awareness Certificate
- Pool Operator Level 1 Certificate
- Experience with efficiently operating light equipment including, but not limited to a wet dry vacuum, floor scrubber, snow blower, leaf blower and ride on tractor.
- Previous experience operating ice resurfacing equipment and edger

- Previous building conversion experience.

To Apply:

Please submit your resume, quoting the appropriate competition online at [vernon.ca/careers](https://www.vernon.ca/careers) by selecting “apply” and creating a candidate profile.

- Internal applicants are asked to apply using their worker profile.

By making application, you are authorizing the City of Vernon to verify, through whatever means deemed appropriate, any information included in your applicant profile.

The City of Vernon wishes to thank all applicants; however, only those candidates selected for an interview will be contacted. Please note that we are unable to accept phone calls regarding application status.

Worker Sub-Type	Casual
Location	Recreation Centre Facility
Time Type	Part time
Locations	
Supervisory Organization	Arena Operations