



Now Hiring: Supervisor, Communications

Join a team that prioritizes public service and where your work will make a meaningful impact within the community. Parkland County believes in the power of teamwork, approaching challenges with a solution-focused mindset, demonstrating a commitment to respect in all we do and a focus on safety for employees and all those we serve. If you share these values and are ready to contribute to a dynamic organization, we encourage you to consider this opportunity.

Job Posting:	#26-70	Status:	Permanent, Full-time
Posting Closes:	August 24, 2026 at 4:00 p.m.	Schedule:	35 hours/week (7 hours/day)

Reporting to the Director, Communications & Customer Service, the Supervisor, Communications leads the development, implementation and evaluation of communication and public engagement strategies for Parkland County. This position develops, implements and monitors Parkland County’s communications efforts and supervises Communication Services staff. Operationally, this position will also be required to oversee Communications Services in providing support to internal departments, including communications planning and implementation, strategic management of emergent issues, coordination of communications initiatives and production of communication materials, tools and resources.

The ideal candidate for this position will have the following:

- Post-Secondary Degree or Diploma in Communications, Public Relations or a related field.
- International Association of Business Communicators (IABC), or the Canadian Public Relations Society (CPRS) preferred.
- A minimum of five (5) years of communications experience with a minimum of three (3) years of direct experience in the public sector.
- Well-developed interpersonal, public speaking and media relations skills, diplomacy and tact in dealing with sensitive and potentially provocative situations and/or information.
- Excellent writing and editing skills and proficiency in computer applications (MS Office, print-related applications).
- Experience directly supervising and providing guidance to staff with varying levels of expertise.

Requirements:

- Ability to primarily work in-person at Parkland County Centre – 53109A HWY 779, Parkland County, AB.
- A valid class 5 driver’s license and current, satisfactory driver’s abstract provided upon hire.
- A satisfactory Criminal Record Check is required upon hire, excluding candidates under the age of 18 and current Parkland County employees.
- Must be legally eligible to work in Canada.

In addition to an organizational priority for employee well-being, satisfaction and development, including access to an on-site gym, an Employee Family Assistant Program, free onsite counselling services, a social club, a health, safety and wellness committee, and comprehensive training and development opportunities, this position will be eligible for:

A Starting Salary of:	\$100,500 to \$113,000 per year	Max Salary Potential:	\$127,200 per year
Benefits Including:	Blue Cross Extended Health and Dental Defined Pension through LAPP		
Work/Life Balance:	Option to join the Earned Day Off Program Vacation entitlement starting at 3 weeks Birthday off with pay Flexible work arrangements including option of one remote day per week		

Application Details:

Interested candidates are invited to apply online at parklandcounty.com/Careers. Applications will only be considered through the Parkland County website.

We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. Applicants from this posting may be considered for vacancies of the same position for up to three months after posting closure.

We are committed to fostering an inclusive workplace that welcomes, respects and values the multivariate diversity of current and prospective employees. We strive to provide reasonable access and accommodation throughout the recruitment and employment process. If you have any questions regarding this, please connect with our team at humanresources@parklandcounty.com.