
Greenhouse Operations Assistant

DEPARTMENT:	Parks and Recreation	STATUS:	Regular Full-Time
NO. OF POSITIONS:	One	UNION:	CUPE, Local 387
HOURS OF WORK:	40 hours per week*	SALARY:	\$43.24 per hour + comprehensive benefits package

As a central hub in the Metro Vancouver area, the City of New Westminster delivers a broad spectrum of urban services to over 92,000 residents. New Westminster is rich in history with a viable and thriving economy and has a population representative of the diversity of the region. The City is staffed by talented and dedicated employees who work together to achieve its strategic vision. We have earned a proud reputation for civic leadership, service delivery, and outstanding employee relations.

We are seeking a skilled Greenhouse horticulturist with a passion for engaging community through the sharing of knowledge. In this role, you will perform a variety of greenhouse and nursery tasks involved in the production of annuals, perennials, shrubs and related greenhouse and nursery stock that make up the outstanding garden displays in our parks. As well as solid technical skills of plant production, the ideal candidate will also be inspired by the ability to stoke interest and appreciation for horticulture and the environment in members of the community, through assisting with and delivering horticulture programs.

If you have the following characteristics and qualifications, we want to hear from you:

- Completion of Grade 12 supplemented by courses related to the work in Greenhouse Operations or Horticulture, plus sound experience related to the work; or an equivalent combination of training and experience
- Ability to effectively perform skilled greenhouse and nursery, a variety of skilled greenhouse tasks such as propagating, transplanting, cultivating, pest and disease control and fertilizing of the annual, perennial and hanging basket crops and of stock, tropical and standard plants.
- Ability to maintain manual and computerized greenhouse and nursery records.
- Ability to monitor building and climate control systems to ensure proper growing environment.
- Ability to relieve a supervisor/superior regularly in the operation of nursery and greenhouse facilities.
- Ability to provide direction and guidance to staff performing routine greenhouse and nursery duties as required.
- Ability to assist in the development and delivery of the City's Horticulture Education Programs and conduct tours for the public.
- Ability to answer a variety of questions and supply information to the public regarding greenhouse and nursery duties; and to employ contemporary service excellence principles at work.
- Ability to work under minimal supervision.
- Ability to understand and carry out oral and written instructions.
- Ability to establish and maintain effective working relationships with crew members and other City departments.
- Ability to demonstrate and provide exceptional customer service skills.
- Ability to perform manual/physical labor and to work in a variety of work environments.
- Available to work non-standard working hours including, but not limited to evenings and or weekends
- Valid Pesticide Applicator License.
- Driver's License for the Province of British Columbia – Class 5

**The successful candidate may be required to work some non-standard work hours as part of their weekly work schedule.*

We offer our employees great work-life balance, including competitive salaries, comprehensive health and wellness benefits and retirement plans (a percentage in lieu of benefits for auxiliary positions). We also offer a hybrid remote work schedule in accordance with our Remote Work Policy, opportunities for education and training, and engaging, rewarding work.

Apply online with your resume and cover letter in one document at www.newwestcity.ca/employment by August 23, 2026.

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsundered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land.

We are learning and building relationships with the people whose lands we are on.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted.

This position is only open to those legally entitled to work in Canada.