



Community Librarian

Job Number: COMMU006317

Position Status: Full Time

Union: LIUNA

Division: Cultural Services

Facility: Region 2 Libraries

**City: Forest, Grand Bend, Arkona,
Thedford, Port Franks, and Watford**

Number of Positions: 1

Hours of Work: 35 hours/week

Wage Rate: \$29.39 - \$35.05 per hour

Date Posted: Monday, July 27, 2026

Closing Date: Monday, August 3, 2026

Start Date: Monday, August 31, 2026

About Us

The County of Lambton is located in Southwestern Ontario, nestled along Lake Huron and the St. Clair River, next to the state of Michigan and is home to a diverse and welcoming population of approximately 128,000 residents.

The Corporation of the County of Lambton is one of the area's largest employers with approximately 1,300 employees. The County's seven divisions deliver hundreds of services and programs to our residents, such as emergency medical services, provincial offences court, three long-term care homes, 25 library branches, three museums, an art gallery, archives, public works, public health services, social services, planning and building services.

We are committed to sustainability, economic growth, environmental stewardship and an enhanced quality of life through the provision of responsive and efficient services and collaborative efforts with our municipal and community partners.

About the Role

As a member of the Lambton County Library system, the Community Librarian is responsible for providing front line customer service to visitors of Lambton County Library and support services to staff members. In addition to promoting a welcoming and inviting library environment, the Community Librarian will develop, plan, coordinate and provide outreach programs inside in the library and throughout the local community. This will be accomplished by liaising with the community to help determine programming needs, often in collaboration with Public Services Coordinators. The Community Librarian will also provide specialized programming inside the library and provide training to library staff. The Community Librarian is responsible for delivering a library service that meets the strategic direction set forth by senior management and Lambton County Council.

Duties & Responsibilities

Duties:

- Organize and deliver programs, outreach and partnership opportunities with organizations, groups, agencies businesses and other stakeholders in collaboration with Public Services

Coordinators, Technical Librarian, and Library Supervisors, to increase the use of library resources and services in response to the current and future needs of the community

- Collaborate with Public Services Coordinators, Technical Librarian, Library Operations Supervisor, and Library Supervisor(s) to accomplish strategic initiatives in alignment with library goals and objectives
- Assist in identifying community needs, trends and demographics
- Provide in-depth information and readers' advisory services to the public
- Provide reference services to library patrons
- Promote reading and lifelong learning in the community
- Deliver presentations within the library and the community, along with library tours, orientations and class visits
- Seek opportunities to promote library services through presentations, membership on appropriate committees and through participation in community events
- Organize and deliver instructional programming to members of the public
- Act as a professional librarian resource for Branch Assistants
- Instruct the public and staff in the use of the catalogue and the library's online resources
- Deliver training to library staff
- Provide coverage for Branch Assistants when required, undertaking those duties including circulation, administration, readers' advisory, reference and programming
- Maintain necessary corporate files in accordance with the County of Lambton's Records Retention By-law
- Maintain necessary files and statistics as required
- Conduct research, produce reports, as required
- Apply circulation policies and procedures
- Perform a wide variety of clerical tasks related to circulation and in support of borrowing and lending services using a variety of manual and automated systems

Customer Service / Communication Responsibilities:

- Represent the library effectively in the community
- Interact pleasantly and courteously with the public, community partners and staff, promoting a harmonious workplace
- Provide instructions or assistance to the public in the use of new technologies and / or electronic platforms

Other Job Tasks / Responsibilities:

- Ensure the effective use of the Integrated Library System (ILS)
- Develop an understanding of electronic platforms and resources that can be used by patrons to enhance their library experience
- May be required to travel to various facilities for purposes of employment.

General:

- Incumbents must keep up-to-date on all relevant legislation, collective bargaining agreements, County Policies and Procedures, etc. ensuring that these are implemented as prescribed

- Incumbents must possess the physical ability to meet the duties and responsibilities of the job description and/or the requirements identified within the position's Physical Demands Analysis

These describe the general nature and level of work being performed by incumbents in this classification. They are not an exhaustive list of all job duties in the classification. Other duties may be assigned.

Supervision Requirements

Direct Supervision: None

Indirect Supervision: None

Functional Authority: None

What We're Looking For**Minimum Formal Education**

- University Degree - Masters of Library and Information Science

Experience

- Minimum six months in a service related job or previous volunteer work in a Library

- Computer experience including Microsoft Office products, Outlook, Internet, electronic database, digital platforms, etc.

- Interpersonal, communication, and customer service skills

- Previous library experience, and experience using an Integrated Library System (ILS) an asset

Credentials

- A satisfactory Police Vulnerable Sector Check and / or Police Information Check, as applicable

Why Join Us?

Join a team dedicated to your professional growth and well-being. The County of Lambton offers a diverse, inclusive workplace featuring a competitive compensation plan, including group health insurance benefits for eligible staff and the [OMERS pension plan](#), one of Canada's largest defined benefit pension plans, which is available to all staff.

We prioritize our people through robust wellness programs, career development opportunities across multiple divisions, and a collaborative environment where your work truly makes a difference in the community.

How to Apply

Applications are accepted online until 11:59pm on Monday, August 3, 2026. Please visit www.lambtononline.ca/jobs and select job posting COMMU006317 - Community Librarian to apply.