



Now Hiring: Planner I, Subdivision Planning

Join a team that prioritizes public service and where your work will make a meaningful impact within the community. Parkland County believes in the power of teamwork, approaching challenges with a solution-focused mindset, demonstrating a commitment to respect in all we do and a focus on safety for employees and all those we serve. If you share these values and are ready to contribute to a dynamic organization, we encourage you to consider this opportunity.

Job Posting:	#26-67	Status:	Permanent, Full-time
Posting Closes:	July 30, 2026 at 4:00 p.m.	Schedule:	35 hours/week (7 hours/day)

Working within Planning & Development Services and reporting to the Manager, Subdivision Planning or the Senior Planner, Subdivision Planning, the Planner I, Subdivision Planning is responsible for managing, reviewing and providing recommendations on subdivision planning projects. This may include leading applications for conceptual schemes, subdivisions, redistricting and development agreements, and naming and addressing, as well as advancing non-statutory plans, policies, reports and studies. This role also offers technical advice, promoting continuous improvement of programs, policies and representing to County on various committees. Additionally, this position provides sound planning advice to leaders and supports a range of planning projects, issues, and applications. The ideal candidate for this position will have the following:

- Bachelor’s Degree in Planning or a related field.
- Master’s Degree in Planning or a related field is considered an asset.
- Eligibility for membership with the Canadian Institute of Planners and Registered Professional Planner designation in the Alberta Professional Planners Institute is desired.
- Understanding of the application of Provincial and Municipal planning policies, legislation, processes, procedures, and Statutory Planning documents in the Alberta context.
- Ability to take initiative to identify and resolve problems.
- Ability to manage time effectively, juggle multiple deadlines and tasks, and to work within irregular and tight timelines. Ability to attend to details while keeping big-picture goals in mind.
- Competent with Microsoft Office applications and the ability to create graphic designs, development strategies, and render site plans via sketches and/or computer graphics is highly desirable. Experience with geographic information systems (GIS) and computer assisted design (CAD) applications is an asset.

Requirements:

- Ability to primarily work in-person at Parkland County Centre – 53109A HWY 779, Parkland County, AB.
- A valid class 5 driver’s license and current, satisfactory driver’s abstract provided upon hire.
- A satisfactory Criminal Record Check is required upon hire, excluding candidates under the age of 18 and current Parkland County employees.
- Must be legally eligible to work in Canada.

In addition to an organizational priority for employee well-being, satisfaction and development, including access to an on-site gym, an Employee Family Assistant Program, free onsite counselling services, a social club, a health, safety and wellness committee, and comprehensive training and development opportunities, this position will be eligible for:

A Starting Salary of:	\$83,100 to \$89,900 per year	Max Salary Potential:	\$105,200 per year
Benefits Including:	Blue Cross Extended Health and Dental Defined Pension through LAPP		
Work/Life Balance:	Option to join the Earned Day Off Program Vacation entitlement starting at 3 weeks Birthday off with pay Flexible work arrangements including option of one remote day per week		

Application Details:

Interested candidates are invited to apply online at [parklandcounty.com/Careers](https://www.parklandcounty.com/Careers). Applications will only be considered through the Parkland County website.

We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. Applicants from this posting may be considered for vacancies of the same position for up to three months after posting closure.

We are committed to fostering an inclusive workplace that welcomes, respects and values the multivariate diversity of current and prospective employees. We strive to provide reasonable access and accommodation throughout the recruitment and employment process. If you have any questions regarding this, please connect with our team at humanresources@parklandcounty.com.