

Find your purpose. Make an impact.

Project Lawyer, Green Line

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

The City of Calgary has an opportunity for a Project Lawyer with experience in commercial contracts to work with a diverse group of talented employees and consultants on The City's Green Line Project. Reporting to the Manager, Legal Services for Green Line, this position will be located with the Green Line Project team and will have a significant degree of responsibility. As a Project Lawyer, your primary duties will include:

- Negotiate, draft, and review various types of contracts and agreements. This includes procurement documents, construction contracts, access agreements, confidentiality agreements, consulting agreements, various agreements with utility providers, and various types of correspondence.
- Provide timely legal and strategic advice and opinions in the areas of procurement, construction, consulting, regulatory issues, and on other related matters.
- Provide a high level of client service while addressing numerous time sensitive requests in a fast-paced environment.
- Work proactively to develop innovative solutions to legal and other issues to advance both project and corporate objectives while mitigating corporate risks.

Qualifications

- Juris Doctor (J.D.), Bachelor of Laws (LL.B), or equivalent degree from a recognized institution and be an active member or eligible for membership with The Law Society of Alberta.
- At least 8 years of directly related experience in the areas of commercial contracts, construction contracts, and/or procurement law.
- Experience in public procurement, assisting project teams with contract disputes, and providing strategic advice will be considered an asset.
- Success in this position requires strong drafting and analytical skills, proven organization skills, a high degree of motivation, and the ability to thrive in a fast-paced team environment.
- The successful candidate will enjoy collaborating with clients, will be able to work independently but also as part of a team, and is creative and solution oriented in their approach to their work.

Pre-employment Requirements

- Successful applicants must provide proof of qualifications.
- Applicants may be tested for appropriate skills.

Calgary



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Union: Exempt

Position Type: 1 Permanent

Compensation: Salary commensurate with experience
Lawyer 3: \$159,120 - \$198,900 per annum

Hours of work: Standard 35 hour work week

Audience: Internal/External

Business Unit: Law

Location: 411, 1 Street SE

Days of Work: This position works a 5 day
work week earning 1 day off in a 3 week cycle.

Apply By: July 27, 2026

Job ID #: 314893

Apply online at www.calgary.ca/careers