

## Trades Assistant (Temporary)

<b>Job Requisition</b>	JR-2026-158 Trades Assistant (Temporary) (Open)
<b>Job Family</b>	CUPE
<b>Start Date</b>	2026-07-10
<b>End Date</b>	2026-07-25
<b>Primary Posting</b>	No
<b>External Posting URL</b>	<a href="https://vernon.wd10.myworkdayjobs.com/Vernon-Career_EXT/job/Operation-Services-Building/Trades-Assistant--Temporary-_JR-2026-158">https://vernon.wd10.myworkdayjobs.com/Vernon-Career_EXT/job/Operation-Services-Building/Trades-Assistant--Temporary-_JR-2026-158</a>
<b>Description</b>	Internal Closing Date: Jul 18, 2026

External Closing Date:

Jul 25, 2026

Note: Posting comes off at 12:00AM on the closing date, with the competition closing at 11:59pm the day prior.

Hourly Rate:

31.26

Minimum Weekly Hours:

40

Reporting to the Manager, Building Services, this position provides assistance in the performance of regular maintenance and repairs on buildings, building systems and grounds maintenance.

Duties Include:

- Assists with construction, repairs and maintenance of buildings and building systems including, but not limited to, HVAC servicing, plumbing systems, lighting (excluding repair of electrical systems), CAT 5 wiring, interior finishing and painting, general cleanup and grounds.
- Operates a City vehicle in transporting tools, materials and equipment used in repair and maintenance tasks.
- Assists with relocation of office furniture.
- Assists with purchasing of related materials as required.
- Performs other related duties as assigned.
- All persons employed by the City of Vernon will be required to assist the City in providing emergency services. Duties assigned during an emergency may differ from regular duties.

Required Education and Experience:

- Valid BC Drivers Licence, Class 5 with an acceptable driving record.
- Minimum one year experience in construction, maintenance of buildings and building systems.
- As a condition of employment in this position candidates must submit to a Criminal Records check.
- As a condition of employment in this position candidates must obtain and maintain Security Clearance to work in the RCMP building.
- A combination of related education and experience may be considered.

Required Knowledge, Skills and Abilities:

- Knowledge of techniques, tools and safe working practices as related to building maintenance and construction.
- Considerable knowledge of WorkSafe BC regulations.
- Demonstrated problem solving skills related to building maintenance and construction.
- Demonstrated mechanical and handyman aptitude.
- Able to interact well with others.
- Able to communicate effectively using a telephone or VHF radio, in one to one or group settings.
- Able to follow written instructions and to write and record information legibly.
- Able to be a self-starter and work with minimal supervision.
- Able to interpret basic blueprints and sketches
- Able to physically perform the assigned duties.

**To Apply:**

Please submit your resume, quoting the appropriate competition online at [vernon.ca/careers](https://www.vernon.ca/careers) by selecting “apply” and creating a candidate profile.

- Internal applicants are asked to apply using their worker profile.

By making application, you are authorizing the City of Vernon to verify, through whatever means deemed appropriate, any information included in your applicant profile.

The City of Vernon wishes to thank all applicants; however, only those candidates selected for an interview will be contacted. Please note that we are unable to accept phone calls regarding application status.

<b>Worker Sub-Type</b>	Temporary
<b>Location</b>	Operation Services Building
<b>Time Type</b>	Full time
<b>Locations</b>	
<b>Supervisory Organization</b>	Building Services