



## Indigenous Relations Consultant

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As an Indigenous Relations Consultant, you will report to the Indigenous Relations Office Team Lead and support the Indigenous Relations Office and the advancement of Indigenous Relations and Truth and Reconciliation initiatives as outlined in the *White Goose Flying* report. This will involve collaboration within the City and Indigenous Peoples including: Blackfoot First Nations; the Îethka Nakoda First Nations; the Tsuut'ina First Nation; the Otipemisiwak Métis Government, Métis Nation Battle River Territory (Nose Hill Métis District 5 and Elbow Métis District 6); and the many First Nations, Métis, and Inuit who call Calgary home. Primary duties include:

- Collaborate with partners from within The City of Calgary, as well as with community-based Indigenous agencies, Indigenous Peoples in Calgary and surrounding area to develop policies and strategies that are mutually beneficial.
- Identify and collaborate on matters of importance to Indigenous Peoples and the Corporation and apply Indigenous-based best practices and innovative approaches, to address Indigenous social and community opportunities and challenges.
- Act as a consultant to City staff on Indigenous subject matter including Indigenous worldviews, cultural protocols and ceremonies, and Indigenous histories.
- Facilitate increased competencies in City staff on Indigenous matters.
- Lead groups with diverse interests and agendas toward common outcomes, promoting positive change that benefit Indigenous peoples.
- Communicate complex Indigenous subject matters to diverse internal audiences the advancement of Indigenous opportunities and transformation of challenges where appropriate through a variety of mechanisms.
- Support various business units to implement Indigenous relations and Truth and Reconciliation Calls to Action.
- Write Council reports and respond to Council related queries and requests.
- Provide strategic guidance and support for the Calgary Urban Aboriginal Affairs Committee.
- Provide support to the overall functions of the Indigenous Relations Office.

### Qualifications

- A degree in Social Science or a related field and at least 8 years of related experience in Indigenous strategy and policy development; OR
- A masters degree in a related field with at least 4 years of related experience.
- Verifiable membership of an Indigenous Nation, with demonstrable lived experience; or lived experience as a member of an underrepresented community; or experience working with and as an ally for persons from an underrepresented community is required.
- Intermediate proficiency using Microsoft Office (Word, Excel, and Outlook).
- Prior experience in building community collaborations and partnerships is required.
- Must have knowledge of Indigenous worldviews, histories, languages, cultures, traditions, values, traditional territories, Truth and Reconciliation knowledge and contexts specific to Indigenous people in the Calgary area.
- Demonstrated strategic and analytical thinking, adaptability, political acumen and exceptional project management skills and report writing abilities.
- Success in this position requires strong communication, relationship building and group facilitation skills.

### Pre-employment Requirements

- Successful applicants must provide proof of qualifications.

**Workstyle:** This position may be eligible to work from home for at least part of the time as one of several flexible work options available to City employees. These arrangements depend on the operational requirements of the role, employee suitability, and are subject to change based on operational needs and corporate direction.

### Position and Pay Information

**Business Unit:** Community Strategies

**Union:** CUPE Local 38

**Position Type:** 2 permanent

**Compensation:** Pay Grade 12 \$48.54 - 64.88 per hour

**Hours of work:** Standard 35 hour work week

**Days of work:** This position works a 5-day work week with 1 day off in a 3 week cycle

**Location:** 315 10 Avenue SE

**Audience:** Internal/External

**Apply By:** July 7, 2026

**Job ID:** 314508