
Election Officials, General Election

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| DEPARTMENT: | Office of the CAO – Legislative Services | STATUS: | Auxiliary |
| NO. OF POSITIONS: | Up to 140 | UNION: | Exempt |
| HOURS OF WORK: | 25-30 hours throughout the election period* | SALARY: | \$27.85 to \$33.70 per hour + 4% in lieu of benefits and vacation |

As a central hub in the Metro Vancouver area, the City of New Westminister delivers a broad spectrum of urban services to over 92,000 residents. New Westminister is rich in history with a viable and thriving economy and has a population representative of the diversity of the region. The City is staffed by talented and dedicated employees who work together to achieve its strategic vision. We have earned a proud reputation for civic leadership, service delivery, and outstanding employee relations.

The New Westminister Elections Office is accepting applications for Advance Poll and General Poll Election Officials, including Poll Clerks, Machine Attendants, Greeters, Assistant Presiding Election Official and Presiding Election Official.

***Training Dates:** One training class between September 29 and October 8, 2026. Classes will be either morning, afternoon, or evening.

***Advanced Polls:** October 7, 8, 9, 10 & 14, 2026;

***General Election:** October 17, 2026

Applicants **must** be available to work on the General Election Day (14 hours), at least one Advance Poll shift (7-14 hours), and be available to attend a paid training class.

If many of the following characteristics and skills describe you, we want to hear from you!

- Excellent communication skills and fluency in English
- The ability to work in a busy environment
- Ability to follow specific rules and legislated procedures
- Good computer and typing skills on a laptop
- Commitment to good service to the public
- Availability to work non-standard hours including evenings and weekends
- Ability to spend long periods of time standing/walking during an up to 14-hour working day.

Preference will be given to candidates with previous election experience supporting the City of New Westminister elections; and those with previous election experience in other municipal, provincial, or federal elections, and familiarity with voting technology/software and electronic ballot tabulators.

Election Officials will receive extensive training, and upon successful completion of training, will be scheduled a position depending on their demonstrated skill set.

*** This position is an auxiliary role to support during the upcoming general election only.**

****This position is available to external candidates only.**

Apply online at www.newwestcity.ca/employment by June 29, 2026.

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest. New Westminister is on the unceded and unsurrendered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land.

We are learning and building relationships with the people whose lands we are on.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted.

This position is only open to those legally entitled to work in Canada.