

Job Title: Principal Planner/Supervisor

Job Opening Number: 107210

Job Requisition Number: 420

Number of Positions: 1

Job Type: Management and Administration

Job Code: Manager 7, 35

Department: PLANNING, BUILDING&GROWTH MGMT

Division: Integrated City Planning

Hiring Salary Range: \$117,414.00 - \$132,091.00 per annum

Maximum of Salary Range: \$146,768.00 per annum

Job Grade: 007

Job Status and Duration: Full Time (FT), Regular (R)

Hours of Work: 35 Hour work week

Location: City Hall

Posting Date: 07/03/2026

Closing Date: 08/28/2026

Notice to Internal Applicants: To ensure your application is processed as internal, please submit your application using your City of Brampton work email address.

External and internal applicants are now being considered.

JOB SUMMARY:

The Principal Planner/Supervisor (Housing) is a senior professional who supervises and directs a team of professional staff and assignments. The Principal Planner may lead or participate in highly complex and sensitive planning assignments or Divisional projects based on Department or corporate strategic priorities. The role is responsible for the delivery of planning, development review and related projects in accordance with Provincial Policy including Planning Act, Provincial Planning Statement, Housing Services Act, and other relevant legislation.

The Principal Planner is responsible for supervising, directing and mentoring staff and consultants in Housing policy and planning. Responsible for leading a team of professionals, monitoring workflow, providing key project management guidance, directing research and providing technical expertise to staff.

The position is responsible for providing strategic leadership in the development and implementation of the City's housing policies, programs, and initiatives, including leading the Housing Brampton Strategy and Housing Accelerator Fund Action Plan. The role advances Council's housing priorities by coordinating cross-departmental initiatives, fostering stakeholder partnerships, securing and administering external funding opportunities, and developing innovative policy solutions that increase housing supply, affordability, and housing choice across the community. Regularly monitors key housing data and provides reporting to senior leadership and Council. A key partner in collaborating with other levels of government, the Community Housing provider (Region of Peel), the development industry, and non-profit housing sector.

PROGRAM MANAGEMENT:

- Supervises, directs and oversees a team of professional staff and assignments, and provides technical assistance and information to staff and the public on complex sensitive professional planning assignments.
- Contribute to the formulation of corporate goals and objectives related to housing policy.
- Provide strategic direction in the creation of plans, policies and procedures, including updates to the Official Plan, Zoning By-law, Secondary, Precinct and Area Plans, as it pertains to Housing policy.
- Supports the development and ongoing management of projects and initiatives, such as the Housing Strategy
- Coordinate the development and implementation of incentive programs and initiatives such as the Affordable Housing Community Improvement Plan.
- Ensure compliance and make recommendations, decisions and actions within the framework of Provincial planning legislation, Regional and City Official Plans, regulatory approvals and other relevant documents.
- Provide direction to staff on the implementation of housing policies and procedures through the development application review process.
- Create partnerships with other service delivery teams across the organization to optimize and create efficiencies in community plans and policies, inclusive of the Region of Peel as the legislated Community Housing provider.
- Recommend and manage assigned project and program budgets.
- Support various Committees, Task Forces, and Working Groups by organizing and attending meetings, writing reports, responding to inquiries, etc.
- Prepare and assemble information necessary to respond to appeals to the Ontario Municipal Board (OMB)/Local Planning Appeal Tribunal (LPAT) and appear as an expert witness.
- Prepare and/or oversee the preparation of Corporate Reports to Council with respect to community plans and policies.
- Identify and provide advice/alignment of the City's relevant by-laws to support corporate policy and procedures.
- Assists and supports in the establishment and ongoing maintenance of budgets as requested by the Manager.
- Conducts field evaluations and visits, as required.

PEOPLE LEADERSHIP:

- Determine needs for staffing allocation, recruitment, time and performance management, discipline and other personnel matters of a confidential nature.
- Assist with planning, prioritization and distribution of assignments to staff based on qualifications and experience while maintaining and monitoring established service levels.
- Foster a productive team environment by effectively addressing issues, supporting and motivating staff including mentoring and training.
- Responsible for the day-to-day implementation of procedures, policies and regulations for the review of development applications through a community planning and policy lens.
- Engage and supervise consultants for a variety of projects.
- Lead steering and technical advisory committees, consultants and public consultations related to the planning and development program area.
- Work in collaboration, as part of the section's management team, in the evaluation of the section's effectiveness and assess the changes from legislation, budgets, and current trends.
- Work with staff through mentorship and professional development, to ensure progression, motivation and innovation.

CUSTOMER SERVICE:

- Provide professional expertise to a variety of stakeholders.
- Prepare, coordinate and/or contribute to information sessions/public meetings as part of strategic projects.

RELATIONSHIP MANAGEMENT:

- Establish effective partnerships with various stakeholders including members of Council, other City Divisions, the Region of Peel, Provincial Ministries, the development industry, professional consultants, local residents, businesses and property owners.
- Build and foster strong working relationships with divisional, departmental, inter-departmental and external partners, including elected officials, private, public and external agencies in the delivery of policy planning objectives.
- Develop and implement a comprehensive approach to public engagement for community plans, policies, and development initiatives.
- Partner with other leaders in the corporation to ensure collaboration and alignment of initiatives.
- Engage and manage consultants as required.
- Resolves conflicts resulting from Departmental activities, such as interpretive and procedural disputes with applicants and non-compliance.

COMMUNICATION:

- Liaise with internal section staff, external agencies, members of Council, landowners and consultants for the development industry, and the public as related to various projects.
- Attend public meetings representing the section and provide consultative services to the public, elected officials, municipal boards, and outside agencies.
- Responsible for developing key messaging about the City's programs to internal and external audiences.
- Prepare/present Corporate Reports and presentations to Council and senior management.
- Oversee the representation of information on both the internal and external City webpages. Create marketing materials and publications for public consumption.

CORPORATE CONTRIBUTION:

- Represent the section, division, or department on assigned departmental, corporate and outside agency committees. Prepares and presents detailed reports and recommendations on planning matters to staff, Boards, Committees and Council and serves as liaison to such committees.
- Present/defend the City's position at the Ontario Municipal Board (OMB)/Local Planning Appeal Tribunal (LPAT), in the capacity of an expert witness.
- Identify and disseminate knowledge on emerging best practices and policies for the development and implementation of robust and responsive policies and plans that meet the renewed vision of a growing municipality.

BUDGET MANAGEMENT:

- Work in collaboration, as part of the section's management team, in the preparation of sectional inputs into the development of annual capital and operating budgets and forecasts.
- Manage assigned project and program operating and capital budgets.
- Ensure section adherence to all corporate policies and procedures.

TEAMWORK AND COOPERATION:

- Foster engagement, debate and consensus building to achieve strategic deliverables with internal and external stakeholders.
- Organizes and conducts consultation and co-ordinates input on specific planning related issues from other divisions, agencies and orders of government, members of Council, consultants, landowners and community groups.

SELECTION CRITERIA:

EDUCATION:

- A Master's Degree in Planning or equivalent, from a university planning program recognized or accredited by the Professional Standards Board for Planning in Canada is preferred, with a minimum of six (6) years of related and progressive experience in a professional planning environment in an urban or regional municipality.
- An undergraduate degree from a similarly accredited university planning program may also be considered, with a minimum of eight (8) years of related and progressive experience in a professional planning environment in an urban or regional municipality.

EXPERIENCE:

- 6 or 8 years of relevant, progressive experience in housing and policy planning.
- Fully competent in all aspects of the Planner I, II and III positions
- Supervisory experience in a related field is preferred. Public sector experience with a unionized environment is an asset.

SPECIAL REQUIREMENTS:

- Full membership with the Ontario Professional Planners Institute (OPPI) and designation as a Registered Professional Planner (RPP) are required.
- Advanced knowledge of the Housing Services Act and demonstrated experience in the development, implementation, or administration of housing-related policies, programs, or initiatives.
- Advanced knowledge of the philosophies, principals, practices & techniques of planning including cross-functional knowledge involving other disciplines
- Advanced knowledge of legislation governing the planning process in Ontario including the Provincial Planning Statement
- Superior written and verbal communications skills with the ability to clearly and persuasively, orally and in writing, present ideas and recommendations that involve complex and politically sensitive issues to management, decision-making bodies, committees, applicants and citizens while adhering to the intent of regulations and planning policy
- A dynamic, team-oriented individual with highly developed project and people management skills and an ability to handle multiple and shifting priorities.
- Sound, analytical, decision-making, problem solving, organizational and leadership skills.
- Highly functional in computer applications such as Microsoft Office, GIS and customized software associated with development applications review, report writing, etc.
- Responsible for implementing and complying with Brampton Corporate Occupational Health and Safety policies, Brampton specific safety policies, the Ontario Occupational Health & Safety Act and the safety regulations applicable to the work activity.
- Supervises and advises staff on actual and/or potential workplace hazards for the development, implementation and monitoring of safe work procedures and practices and that appropriate training is available and required.

Additional Information

Interview: Our recruitment process may be completed with video conference technology.

***Various tests and/or exams may be administered as part of the selection criteria.*

As part of the corporation's Modernizing Job Evaluation project, this position will undergo an evaluation which may result in a change to the rate of compensation. Any changes affecting this position will be communicated as information becomes available.

If this opportunity matches your interest and experience, please apply online at:
www.brampton.ca/employment by **08/28/2026** and complete the attached questionnaire.

We thank all applicants; however, only those selected for an interview will be contacted. The successful candidate(s) will be required, as a condition of employment, to execute a written employment agreement. A criminal record search will be required of the successful candidate to verify the absence of a criminal record for which a pardon has not been granted.

As part of the application process, applicants will be invited to complete a self identification survey. The survey is voluntary. Participation in the survey will have no impact on hiring decisions. All information collected is confidential and will not be shared with the hiring manager. The surveys will be anonymized and will be kept separate from applicant or employee files, such that the individuals who completed the surveys will not be identifiable. The results of the survey will assist in the analysis of disaggregated metrics for organizational planning purposes and our

commitment to advance and foster diversity, equity, and inclusion. The City may use anonymized data to produce aggregate reports for internal or external use.

The City of Brampton uses email to communicate with applicants for open job competitions. It is the applicant's responsibility to include an updated email address that is checked daily and accepts emails from unknown users. Time sensitive correspondence is sent via email (i.e. testing bookings, interview dates) and it is imperative that applicants check their email regularly. If we do not hear back from applicants, we will assume that you are no longer interested in the employment opportunity and your application will be removed from the competition.

If you would like to request content in an alternate format, please contact the Accessibility office by submitting a new [Alternate Format Request](#).

The City is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you require any accommodations at any point during the application and hiring process, please contact TalentAcquisition@brampton.ca or 905.874.2150 with your accommodation needs, quoting the job opening ID#, job title. Any information received relating to accommodation will be addressed confidentially.