

# Employment Opportunity

## Supervisor, Enforcement Services

### Permanent Full-time

The Town of Morinville is seeking a permanent full-time Supervisor, Enforcement Services to join the Community Safety Services Team. Reporting to the Manager, Community Safety Services/Fire Chief, the Supervisor, Enforcement Services provides leadership, supervision, and operational oversight for the delivery of municipal enforcement services. This position is responsible for ensuring enforcement services are delivered in compliance with applicable legislation, provincial Peace Officer Program requirements, municipal bylaws, and Town policies while promoting community safety, voluntary compliance, and public confidence.

This is a Sergeant-level supervisory position responsible for leading Community Peace Officers and administrative staff, overseeing investigations and compliance activities, supporting strategic planning and policy development, managing operational resources, and fostering strong relationships with residents, businesses, community partners, and law enforcement agencies.

#### Key Responsibilities:

- Provide leadership, coaching, mentoring, and performance management for Enforcement Services employees.
- Oversee daily enforcement operations, patrol deployment, investigations, public complaints, and compliance activities.
- Ensure compliance with provincial legislation, municipal bylaws, Alberta Public Security Peace Officer Program requirements, and departmental procedures.
- Lead departmental planning, policy development, reporting, budgeting, and continuous improvement initiatives.
- Coordinate enforcement resources, fleet, equipment, technology, and operational readiness.
- Prepare and present reports for Administration and Council.
- Build and maintain positive working relationships with residents, businesses, the RCMP, regional enforcement partners, schools, and community organizations.
- Support public education initiatives and community engagement activities that promote voluntary compliance and community safety.
- Participate in emergency response and municipal emergency management activities as required.

#### Requirements:

- Post-secondary diploma in Police and Justice Studies, Law Enforcement, Criminal Justice, or a related field. Equivalent combinations of education, training, and experience may be considered.
- Minimum ten (10) years of related law enforcement, municipal enforcement, policing, or Community Peace Officer experience, including leadership or supervisory experience.
- Must hold, or be eligible to obtain and maintain, a Community Peace Officer Level 1 Appointment.
- Valid Alberta Class 5 Driver's Licence with an acceptable Driver's Abstract.
- Current Standard First Aid and CPR certification.
- Current baton, Oleoresin Capsicum spray, use of force, and RADAR/LIDAR certifications.
- Incident Command System (ICS) 200 certification.
- Demonstrated experience supervising, coaching, and developing employees.
- Strong knowledge of municipal enforcement operations, investigations, court processes, evidence handling, records management, and applicable legislation.
- Excellent communication, relationship-building, conflict resolution, and problem-solving skills.
- Proven ability to exercise sound judgment and professionalism in complex, sensitive, and high-profile situations.
- Experience preparing reports, policies, procedures, and operational recommendations.
- Strong organizational skills with the ability to manage competing priorities in a fast-paced environment.
- Proficiency with Microsoft Office and related enforcement and records management systems.
- Ability to obtain and maintain a clear Vulnerable Sector Check, and enhanced RCMP reliability/security clearance.

**Compensation/Hours of Work:** Annual salary range of \$103,886 to \$124,045 (7 Step Grid), based on a 35-hour work week. We offer a comprehensive benefits package including Pension, professional development opportunities, and a supportive work environment.

**Application Deadline: Sunday, June 28, 2026.**

To apply to this position, please visit [www.morinville.ca/careers](http://www.morinville.ca/careers)

*We thank all applicants for their interest; however, only those under consideration will be contacted.*

*The Town of Morinville values and supports diversity and inclusion in the workplace and encourages all qualified individuals to apply. Accessibility accommodations are available upon request for candidates participating in all aspects of the selection process.*