



**Public Works Utility Operator II or III**  
**Town of Fairview – Fairview, Alberta**  
**Permanent | Full-Time | Competitive Pay & Benefits**

**About the Town of Fairview**

The Town of Fairview is a welcoming community of approximately 3,000 residents in northwestern Alberta. We are committed to providing high-quality municipal services to our residents and ensuring the effective operation of critical infrastructure.

We have an exciting opportunity for a **Public Works Utility Operator II or III** to join our team. This is a **permanent, full-time position** offering **competitive pay** and a **comprehensive benefits package**, including participation in the **Local Authorities Pension Plan (LAPP)**.

For more information about the Town of Fairview and our community, visit [www.fairview.ca](http://www.fairview.ca).

**Position Overview**

Reporting to the **Director of Public Works**, the **Utility Operator** is responsible for the operation and maintenance of the **water and wastewater systems** in accordance with Alberta Environment's Code of Practice. This role also includes operating **various types of municipal equipment** and assisting with public works projects in a team environment.

**Key Responsibilities**

- Maintain water, sewer, and stormwater facilities, including pumps and valves.
- Operate within Alberta Environment's Code of Practice to ensure safe drinking water.
- Maintain accurate records in compliance with regulatory standards.
- Perform sanitary and storm sewer repairs as required.
- Operate a variety of municipal equipment and hand tools safely and efficiently.
- Conduct seasonal maintenance, such as hydrant flushing, winterization, line flushing, sewer flushing, and valve exercising.
- Perform hazard assessments and safety inspections, actively supporting the organization's Health and Safety Program.
- Respond to emergency callouts as needed.
- Assist with public works projects, infrastructure maintenance, and general labour tasks.
- Work shift schedules, including weekends and evenings, as required.



### **Qualifications & Requirements**

- High School Diploma or equivalent.
- Valid Class 3 Driver's License with Q Endorsement.
- Provincial Certification in:
  - Water Distribution Level 2
  - Water Treatment Level 2 (Preference for Level 3)
  - Wastewater Collection Level 2
  - Wastewater Treatment Level 1
- Knowledge of S.C.A.D.A. systems.
- Physical capability to perform various manual tasks.
- Experience operating heavy equipment and hand tools.
- Strong communication and organizational skills with the ability to follow detailed written and verbal instructions.
- Ability to provide a Criminal Record Check and Driver's Abstract upon request.

### **Salary & Work Schedule**

- Annual Salary: \$68,776 – \$90,415 (dependent on experience and qualifications).
- Standard Work Week: 40 hours (Monday to Friday, 8:00 AM – 5:00 PM).
- Some weekend and evening work may be required.

### **How to Apply**

Applications will be accepted until a suitable candidate is found. Applicants with Level 1 and eligibility for advanced levels may be considered.

### **Applications must be submitted in confidence to:**

Town of Fairview  
Attention: Lynn Lekisch  
Legislative Services Coordinator  
Box 730, Fairview AB T0H 1L0  
Email: [legislative@fairview.ca](mailto:legislative@fairview.ca)

**We thank all applicants for their interest. Only those selected for an interview will be contacted.**