

Clarington

We're looking for Recreation In-Charge Staff (Sports Leagues) to join Clarington's Public Services team!

Why Clarington?

Clarington is a community full of possibilities.

As one of the fastest-growing municipalities in Durham Region, Clarington is home to over 107,000 residents across four urban centres and 14 hamlets. With our population expected to double by 2051, Clarington offers a perfect blend of urban living and small-town charm. We're known for our thriving energy and agricultural sectors, vibrant historic downtowns, and exceptional quality of life.

Our team thrives in a collaborative environment that promotes work-life balance and meaningful community impact. We value accountability, integrity, and respect, and we are deeply committed to fostering equity, inclusion, and diversity in the workplace. Together, we're building a stronger Clarington — for today and for future generations.

The future is bright – and working with the Municipality of Clarington means you can help shape it. How will you make your mark?

About the Role

Vacancy Status: This posting is for a current vacancy to begin in September 2026.

Work Model: Front Line

The Municipality of Clarington, Public Services Department is looking for enthusiastic and knowledgeable staff to provide leadership and supervision in a safe and enjoyable environment for Clarington Programs. Reporting to the Recreation Supervisor, Community Programs – Recreation and Inclusion the successful candidate will assist in planning, scheduling, and overseeing Clarington Sports Leagues which will include a variety of sports such as Soccer, Basketball, Ultimate Frisbee with participants including children, youth, and/or adults.

Key Responsibilities

- Assisting the Recreation Coordinator in implementing seasonal Sport League Programs – including Soccer, Ultimate Frisbee, Basketball, and a variety of other sports.
- Assisting in the supervision of recreation part-time staff such as scorekeepers and volunteers including providing guidance and feedback.
- Overseeing the scheduled sport league program activities at multiple locations.
- Collecting game sign-in records, game sheets, and any other relevant information during and/or following a game.
- Ensuring that all Leagues run smoothly with active involvement in league management, scheduling, and operations.
- Assisting in conducting staff assessments.
- Assisting in the delivery of all mandatory training and meetings, providing leadership in areas related to Clarington Sports Leagues.

- Communicating effectively with co-workers, participants, staff, and supervisors.
- Responding to general inquiries and provide excellent customer service.
- Other duties as assigned.

What you bring

- Candidates must be a minimum of 18 years of age and exhibit maturity, responsibility, and leadership skills.
- Three (3) years of experience working with children, youth, and/or adult sports leagues in a recreation setting is required.
- Two (2) years of program leadership experience is required.
- Currently enrolled in or completed education in a related field is an asset (i.e. Sports Management, Kinesiology, Recreation and Leisure, etc.).
- Excellent verbal communication skills and strong written communication skills.
- Demonstrated experience in areas of league scheduling, coaching, sport and development, and/or program planning.
- Ability to work with minimal supervision.
- Demonstrated experience providing excellent customer service.
- Proof of current Standard First Aid and CPR “C” certification would be an asset at the time of interview. Successful candidates must obtain a Standard First Aid certificate at employee’s expense prior to commencing employment.
- Certificate in High Five Principles of Health Child Development (PHCD) would be an asset at time of interview. Successful candidates must obtain a PHCD certificate at the employee’s expense prior to commencing employment.
- A valid Ontario Driver’s License Class “G” with a satisfactory Driver’s Abstract and access to reliable transportation. Candidates must provide proof of their Class G licence at the time of the interview.
- Must be able to legally work in Canada.

What we offer

- Rate of Pay: \$28.10 per hour (2026 rate)
- Hours of work: The successful candidate will be required to complete scheduled training prior to the start of the program and must be able to work evenings and weekends, up to a maximum of 24 hours per week.

Additional Information

Pre-employment testing may consist of written and oral assessments.

A satisfactory criminal record check with vulnerable sector screening, drivers abstract, and proof of qualifications will be required for the successful candidate.

Candidates selected for an interview must present a valid Ontario Class G driver’s licence for verification and will be required to provide a satisfactory driver’s abstract if successful in obtaining the position.

How to Apply

Applications will be accepted until **August 18, 2026, at 11:59pm**.

To learn more about employment with the Municipality of Clarington and to apply for this exciting and challenging opportunity, visit: www.clarington.net/careers.

We thank all applicants for their interest. Only those selected for further consideration will be contacted.

Our Commitment to Equity

The Municipality of Clarington is a progressive and inclusive employer committed to equity, diversity, and creating a respectful and barrier-free workplace.

Accommodations are available throughout the recruitment process in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005*. To request support or accessible formats, please contact the Human Resources Division at careers@clarington.net.

Privacy

Applicant information is collected under the authority of Section 11 of the *Municipal Act, 2001* for the purpose of evaluating the applicant. Questions about this collection can be directed to Human Resources at careers@clarington.net.