

## **PARKS OPERATOR I (Arborist)**

Full Time 40 hrs/week

Wage Range - \$29.55 - \$35.28 per hour

The Town of Sylvan Lake is a thriving, connected lakeside community where career opportunity meets an exceptional quality of life. Located just 15 minutes from Red Deer and within easy reach of both Calgary and Edmonton, Sylvan Lake offers the amenities of a larger centre with the warmth and balance of a smaller community. From the beautiful lakeshore, beach, and waterfront park to year-round recreation, local events, and festivals, this is a place where you can genuinely enjoy where you work and live.

At the Town of Sylvan Lake, we are proud of the positive, collaborative culture we continue to build. Our team is guided by integrity, accountability, engagement, innovation, diversity, and inclusion, and we are committed to creating a respectful, supportive workplace where people feel valued and empowered to do meaningful work. If you are looking to bring your expertise to an organization that invests in its people and contributes directly to a vibrant, growing community, we are recruiting for a Parks Operator I (Certified Arborist).

### **SUMMARY OF FUNCTION:**

The Parks Operator I is responsible for maintenance of one or more areas including playgrounds, campgrounds, sportsfields, trails, parks and green spaces for the Town of Sylvan Lake to ensure amenities are safe, clean, accessible and enjoyable for all. In particular, we are recruiting for an Arborist to supplement our Parks Team and growing community.

### **KEY DUTIES AND RESPONSIBILITIES:**

1. Maintenance and upkeep of public parks, trails, playgrounds and sports fields. May include activities such as landscaping, turf maintenance, sports field maintenance, playground repair and installations, litter picking, tree planting, care and removal.
2. Participate in assigned in-house training in any given area
3. May be responsible for assisting the supervisor in mentoring and prioritization of work for your assigned area/team
4. Safely and efficiently operate the following pieces of parks equipment; Trucks, skid-steer, UTV, mowers, chainsaw, and other various pieces of equipment necessary to complete daily tasks or projects
5. Snow removal and ice control of trails, park areas and sidewalks
6. Record daily activities and work orders in the appropriate workflow and project management software
7. Document and report complaints and work with the supervisor on action items
8. May assist with the ordering of supplies, materials and equipment allowed for within the operating budget for your area
9. Perform litter pick-up and emptying of waste receptacles throughout the Town

### **TRAINING, SKILLS, AND ABILITIES REQUIREMENTS:**

- Grade 12 diploma or equivalent

Profit from work-life

# balance

- ISA Arborist Certificate
- Certificate(s) (or working towards) Turf Management, Sportsfield Operator, CSA Playground Inspector, or Hortuculturalist are also an assets
- Minimum one (1) year of experience preferrably for a municipality in one of the following areas: parks/sports field maintenance, landscape maintenance, horticulture, turf management or forestry
- Ability to operate a wide variety of equipment typically used in parks (i.e., mowers, trimmers, chainsaws etc.)
- Experience with various software: audit, recreation programming, project management, asset management is an asset
- Class 5 Alberta Driver's License (with two moving violations or less)
- Standard First Aid "C" Intermediate
- RCMP Based Criminal Record Check as deemed acceptable by The Town

To be successful in this role, candidates will need to be physically fit for laborious work outdoors, able to lift up to 50 lbs, be detail oriented, safety minded, with proven customer service abilities and a positive team oriented attitude.

In addition to having a fantastic community culture and work life balance, the Town of Sylvan Lake offers training and development opportunities, competitive rates and a tremendous benefit package that includes:

- Health, Dental, Life and Disability - 100% coverage paid for by the Town
- Defined Benefit Pension Plan (LAPP)
- Wellness Program – Wellness spending, paid wellness time and sick time

To apply please send your resume and cover letter to [employment@sylvanlake.ca](mailto:employment@sylvanlake.ca). Applications will be accepted until the position is filled.



*The Town of Sylvan Lake is an equal opportunity employer and strongly supports diversity in the workplace; all candidates who are authorized to work in Canada and meet the qualifications are welcome to apply. We thank all applicants for their interest in this position; however only those candidates who are selected for an interview will be contacted.*