



City Manager - The City of Humboldt

The Community: The City of Humboldt is a vibrant, welcoming, fast-growing community in central Saskatchewan with a population of approximately 6,500 with a trading area of 30,000 people. Located just 113 km east of Saskatoon at the junction of Highways 5 and 20, Humboldt serves as a strategic regional hub in the heart of the province's "Iron Triangle," with a diversified economy anchored in agriculture, manufacturing, mining (including potash), healthcare, retail, and services.

Humboldt blends small-town charm with big-city amenities and a rich history rooted in Treaty 6 Territory and the Métis homeland. The area features heritage sites like the Original Humboldt Telegraph Station (a National Historic Event), the Humboldt & District Museum & Gallery, a restored historic water tower, and downtown heritage buildings. Residents enjoy excellent recreational facilities including a hockey-centric sports culture, a quality 18-hole golf course, indoor aquatic center, parks and trails, cultural events, nearby lakes, and strong community spirit. The city offers an affordable lifestyle, excellent schools and healthcare, short commutes, and a safe, inclusive environment ideal for families and those seeking growth opportunities in a thriving prairie community.

The Opportunity / Position Summary: The City of Humboldt is seeking a dynamic, experienced, and visionary City Manager to serve as the senior administrative leader and primary advisor to the Mayor and City Council. Reporting directly to the Mayor, the City Manager oversees all aspects of city operations, including the Directors of Corporate Services, Community & Leisure Services, Public Works, Protective Services, and Cultural Services. This role is central to administering the business affairs of the City in alignment with Council-approved objectives, policies, and the City's vision of a vibrant, thriving community. Key responsibilities include overall administration, financial stewardship, human resources leadership, policy implementation, effective service delivery, and fostering strong partnerships. The successful candidate will drive operational excellence, support good governance, ensure transparent communication, and help advance Humboldt's growth, quality of life, and positive community image while upholding the City's values of Respect, Leadership, Collaboration, Honesty and Integrity, and Openness.

Leadership Traits and Competencies: The ideal candidate is a strategic, collaborative leader with exceptional communication, decision-making, and relationship-building skills. You excel at multi-tasking, analytical problem-solving, team building, and fostering a high-performance culture. You demonstrate strong organizational and planning abilities, goal setting, and the capacity to energize staff while maintaining attention to

detail and adherence to policies. Experience in negotiations, labour relations, project management, change management, and building partnerships—with Council, staff, other governments, vendors, and the community—is essential. A commitment to transparency, customer service, and creating an environment of community spirit and pride is key. You thrive in a results-oriented setting and are dedicated to staying and contributing long-term to Humboldt's success.

Qualifications / Ideal Requirements include: The successful candidate will hold a university degree in Public Administration, Business Administration, Commerce, Economics, or a related field (with courses in finance, human resources, and labour law). Five (5) to ten (10) years of senior management experience in a municipal or government environment is required. You will bring extensive knowledge of municipal operations, governance, The Cities Act and other relevant legislation, financial management, human resources practices, and current trends affecting civic services. Strong leadership, interpersonal, and communication skills are essential with an emphasis on employee management relations and council governance. A valid Saskatchewan driver's license and satisfactory criminal record check will be required.

Other:

The City of Humboldt offers a competitive salary and benefits package commensurate with experience. Detailed information, including the full job description, will be provided upon request. This is a rare opportunity to lead a growing Saskatchewan community that values collaboration, integrity, and excellence. Interested candidates are encouraged to apply through Ravenhill, as noted below. Humboldt is an equal opportunity employer.

Submit a cover letter and detailed resume to Matt Noble, Ravenhill - Smith Search Inc. matt@ravenhillgroup.com

Requests/Questions should be directed to:

Matt Noble, Team Leader, Ravenhill Group Inc.

1-888-447-5910 ext. 709

1-250-941-9066 or 1-236-655-2365

OUR LOCATIONS:

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