



Job Number: #2026-020
Vacancy Status: Existing Vacancy
Posting Date: May 21, 2026
Deadline: June 11, 2026, 11:59 PM

**CLEARVIEW
TOWNSHIP**

Director, Parks and Recreation

The Corporation of the Township of Clearview

Clearview Township is currently seeking one (1) permanent full-time (35 hours per week) Director, Parks and Recreation. The primary location of work is on-site at the Stayner Recreation Facility, located at 269 Regina Street, Stayner.

Clearview Township is located in a region that has a long history as one of Ontario's favourite tourist and vacation destinations, attracting over two million visitors annually. Our community offers all the modern urban amenities with the attractiveness and friendly charm of a small-town quality of life.

Key Accountabilities:

Reporting to the CAO, the Director, Parks and Recreation is responsible for overseeing and managing the effective operations of all Parks and Recreation and Community Culture and Tourism services, as well as all Recreational Facilities and programming, including the development and recommendation of policies and long-range strategies to guide growth and development in the municipality.

Qualifications:

- Recognized degree / diploma in Recreation and Leisure, Recreation Facility Management, or related field, together with a minimum of five (5) plus years of related experience.
- Must possess a full Registered Recreation Facilities Professional designation, a Certification in Municipal Management and Pool and Playground management, and a membership with the Ontario Recreation Facilities Association (ORFA) is required.
- Demonstrated and thorough working knowledge of all applicable federal, provincial, and municipal government legislation, including the Occupational Health and Safety Act, as well as related standards and regulations pertaining to recreational services.
- Experience in managing and overseeing the recreation operations and maintenance of parks, trails, and recreation facilities.
- Experience in leading a unionized and non-unionized environment.
- Excellent at creating, executing, and being accountable for an annual departmental budget, including capital and operational expenses.
- Proven ability to activate current and future corporate visions of Council and the Senior Leadership team, reviewing the effectiveness of departmental objectives.
- Experience in community – based development and working with volunteer and community groups.
- Ability and willingness to travel within the community and out of town as required.
- Flexibility to work evenings or weekends to attend special events, functions, or meetings.
- Valid Class G Driver's License in good standing.

Note: The preferred candidate must be willing to provide consent for the Township to conduct a Criminal Background Check and Vulnerable Sector Check prior to finalizing an employment offer.

Salary:

Salary range offered for this position is \$120,061 to \$147,404 per annum, plus a competitive benefits package that includes matched OMERS pension contributions and Extended Healthcare through Sun Life.

How to Apply:

Interested candidates are invited to forward their resume and a covering letter quoting **job # 2026-020** to Human Resources **by June 11, 2026, 2026, at 11:59 pm** to: hr@clearview.ca

We thank all applicants for their interest; however, only those applicants selected for an interview will be contacted. No phone calls, please. The Township of Clearview does not use Artificial Intelligence (AI) technology at any stage of the recruitment process. The Township of Clearview is an equal opportunity employer. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA).

Please visit: www.clearview.ca