

Job opportunity

The Corporation of the Town of Orangeville invites applications for the position of

Infrastructure Technologist – Transportation & Development

Infrastructure Services department

(full-time position, 35 hours per week)

Located on the north-west edge of the Greater Toronto Area, less than one hour's drive from Toronto and just moments away from the natural beauty of the Niagara Escarpment, the Town of Orangeville (Town) offers an excellent combination of location, small-town charm and urban amenities. Situated in the picturesque natural setting of the Hills of Headwaters, Orangeville is home to over 30,000 residents and is the largest urban community and regional service centre within Dufferin County.

Orangeville is a great place to raise a family, with an excellent quality of life and a strong sense of community. The Town is committed to a values-based, thriving and collaborative work environment that supports our employees' success. Our values of respect, integrity, team and excellence (RITE) aren't just words—they're what we live by every day. They guide how we work together, do what is "RITE", make decisions and support each other. These values form the foundation of our workplace culture, helping us grow stronger as a team and better serve our community. Our employees are passionate about delivering high-quality programs and services to our residents and are proud to contribute to making Orangeville one of the exceptional places to live in Canada.

Position description

The Town has an opportunity available for the position of Infrastructure Technologist – Transportation & Development. This position will lead and co-ordinate traffic and right-of-way management, environmental initiatives, and procurement. This position provides general engineering input and support for senior staff, and backs up staff for all functions within the Transportation and Development Division.

Job duties

- Leading, co-ordinating, and providing support for other Infrastructure Services staff, by doing on-site construction inspection of Town, development, construction, and maintenance projects; monitoring and maintaining traffic control; managing and carrying out the collection of traffic data including volume, rate of speed, classification; and reviewing and approving permitting, including:
 - Municipal review forms for building entrance permit applications.

- Road Occupancy Permits (excavation permits) and utility locations permitting.
- Site Alteration Permits (topsoil removal applications) and Driveway Widening applications.
- Co-ordinating community and construction road closure events including the preparation of plans for annual festivals, parades, construction projects and other applications as required by policies of Council.
- Co-ordinating and assisting with engineering review of development applications, site plans, subdivisions and zoning applications; undertaking AutoCAD drafting; supervising maintenance by outside contractors and utility companies and acting as liaison for the Town's capital works projects; leading and developing environmental initiatives along with the Senior Climate and Sustainability Specialist; leading and managing environmental monitoring of landfill site and monitoring projects; and administering and monitoring water supply and sewage allocation by keeping records of available capacity and allocation commitments.
- Leading and/or co-ordinating with the development and maintenance of the Department's database; leading and/or co-ordinating with other staff with the preparation of tenders, reports, estimates, and other presentation materials; leading and/or co-ordinating the data collection and management for various activities including but not limited to sewage overstrength agreements, water meter and consumption; developing and leading the Public Utilities Co-ordinating Committee for the purpose of co-ordinating external work with planned municipal work; and leading and/or assisting with sustainability and environmental initiatives.
- Managing, leading and/or assisting other staff with the management and co-ordination of construction plan/review and maintenance work; and cross training with other staff so that team members can fill in for one another during absences.
- Assisting the Division manager and senior staff with the preparation of annual capital and operating budgets, including construction estimates, vehicle and equipment estimates and other services as required.
- Other duties as assigned.

Qualifications

- Diploma in Civil Engineering Technology or related field.
- Registration with the Ontario Association of Civil Engineering Technicians and Technologists as a Certified Engineering Technologist (CET).
- Minimum five (5) years of engineering experience specifically in development construction review, engineering design including the inspections, operation, maintenance and review of municipal roads and/or water supply, treatment and distribution systems, and/or wastewater collection and treatment systems.
- Experience with Traffic Management, Transportation, Environmental and studies in support of development processes.
- Valid Class G License.

Successful candidates will be required to complete a background check, including but not limited to a Criminal Record Check, in accordance with the duties of this position.

Salary range: \$98,332.78 to \$115,035.47, Band 11 on the Town's 2026 pay grid plus a comprehensive benefits package

Qualified candidates are invited to apply no later than 4 p.m. on **June 3, 2026**. Applications may be submitted online at orangeville.ca/jobs or in person at Town Hall, 87 Broadway, addressed to Human Resources. Please do not email your application. Please note that only those who are selected for an interview will be contacted by Human Resources.

To select the best candidates to serve the Town of Orangeville and its people, several screening tools, including police record checks, may be required as part of the hiring process for certain employment or volunteer positions. When requested, applicants are required to provide a police record check as a condition of their offer of employment. Police record checks must be dated within three (3) months of the employment offer to be considered valid. The specific type of police record check required will be indicated in the job posting qualifications.

The Town of Orangeville is an equal opportunity employer. Accommodations are available for all parts of the recruitment process, and applicants are asked to make their needs known in advance. By submitting your personal information to the Town of Orangeville, you consent to the collection, use and disclosure of that information in connection with our recruitment, hiring and/or employment processes. Personal information on this form is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25, as amended, and will be used to determine the qualifications for employment with the Town of Orangeville. Questions about this collection should be directed to the manager, Human Resources at 87 Broadway, Orangeville, Ontario L9W 1K1.

The Town recruitment software has applicant tracking capabilities, including the use of artificial intelligence (AI) to assess applications.

Questions about this posting?

Human Resources, Town of Orangeville

Email: hr@orangeville.ca

Phone: 519-941-0440 ext. 7304