

Woolwich Township Job Posting



Date: May 12, 2026
Position: Fitness Instructor
Wage Rate/Grade: \$32.00 - \$40.00 per hour

Discover the charms of the Township of Woolwich, a growing community with a bright, well-managed and well-planned future in the Region of Waterloo. Woolwich is known for its unique heritage, farms and farmers markets, scenic trails, bridges, and landmarks. Our communities provide a rural lifestyle with all the conveniences of urban centres nearby. The quality of life in Woolwich is superior, and as an employee of the Township, you will play a key role in helping shape the next phase of our future growth and development.

Due to an upcoming vacancy, Recreation & Community Services is seeking to fill one (1) certified Fitness Instructor position.

Purpose of Position and Profile

Instructors are responsible for planning high-quality programs that are stimulating and enjoyable for all participants. Immediate program needs included: Yoga, Spin/Cycle and Strength.

Responsibilities

- Plan, organize and deliver high quality lessons for all levels of participants
- Keep current with industry trends and new class formats
- Provide a high level of front-line customer service including greeting and accident prevention
- Maintain complete vigilance while on duty and be ready to respond to any emergency
- Complete administrative duties in a timely manner (e.g., attendance, incident/ accident reports, opening and closing procedures)
- Maintain a safe and tidy program space ensuring equipment is set-up and stored appropriately
- Report all concerns, accidents and incidents to immediate supervisor and take appropriate action
- Maintain an understanding of department programs and services
- Attend meetings/training as required
- Perform all other duties as assigned

Qualifications, Knowledge, Skills and Work Requirements

- High school Grade 12 diploma or equivalent
- Certified Fitness Instructor from an accredited organization
- 1 plus years related Group Fitness instruction or related experience
- Standard First Aid / CPR level C (or willing to obtain as a condition of hiring)
- Proof of current and valid certificate(s) and/or educational qualifications
- Demonstrate leadership, interpersonal, customer service and dynamic facilitation skills
- Team player with strong organizational, communication, presentation, problem solving and conflict resolution skills
- Understand, adhere to, and enforce Corporate Policies & Procedures, Confidentiality Guidelines, Emergency Procedures and Health and Safety Standards for all participants and staff
- Physical strength, stamina, and coordination to carry out the duties of the position
- Must have reliable transportation

Working Conditions

- 2-24 hours per week
- Working both indoors and outdoors
- Must be prepared to work flexible hours including evenings, weekends and statutory holidays as required, at various locations though out the Township

Interested applicants are invited to submit their resume prior to **4:00 pm on May 26, 2026. Please quote job posting 2026-25.**

All applicants are thanked for their interest in these positions however, only those selected for an interview will be contacted. External applicants will be considered after the internal process has been completed.

Information collected will be used in accordance with Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection. The Township of Woolwich is committed to diversity and inclusion and offers an accessible workplace. We are an equal opportunity employer and are committed to meeting the needs of applicants during all phases of the hiring process. This document is available in alternate formats, or with accessible communication support, upon request.