

Taxation Manager (Permanent, Full-Time) - 1924

Close Date

Open Until Filled

At the City of Kamloops, we believe in progressive and barrier-free recruitment for everybody every day. This means employment opportunities for all in a safe, inclusive and diverse workplace. We know our city is stronger when we hire qualified individuals from different backgrounds with diverse experiences, cultures and perspectives.

We are focused on creating the highest levels of service excellence, based on an organization-wide community culture that celebrates our employees who make it all happen. We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience. This is Kamloops!

Let's make Kamloops shine! Join our team today.

Position Overview

Are you a strategic finance leader who thrives in a dynamic, public-facing role? We're looking for a **permanent, full-time Taxation Manager** to lead the City's property tax operations and play a key role in delivering essential services to our community.

Reporting to the Financial Services Manager, you'll serve as the City's designated **Collector** under the Community Charter, overseeing the billing and collection of more than \$200 million in annual revenue. As part of our Finance leadership team, you'll help ensure the integrity of our financial systems while driving continuous improvement and exceptional customer service.

You'll be joining a **collaborative and supportive workplace culture** that values teamwork, open communication, and professional growth—where leaders are encouraged to share ideas, support one another, and build strong relationships across the organization.

This is a unique opportunity to combine technical expertise, leadership, and communication in a role that truly makes a difference.

The successful candidate must have the following qualifications:

1. Post-secondary Degree in Business Administration (or equivalent).
2. Recognized professional accounting designation (CPA) and membership in a recognized accounting association.
3. Excellent knowledge and experience of Public Sector Accounting and Reporting Standards as well as financial accounting theory and internal controls.
4. Five to seven years of progressive management experience, preferably in large organizations.
5. Experience with large financial systems.
6. Extensive knowledge of standard office personal computer software.
7. Strong and demonstrated leadership skills.
8. Excellent interpersonal and communication skills with a demonstrated ability to deal with both external and internal people in a professional manner.
9. Proven ability to communicate complex financial information in a concise and clear manner to varied audiences.

For new hires, and for those working in designated positions of trust, including those working directly with vulnerable persons, no formal offer of employment will be made until an applicant completes a police information check.

The annual salary for this position is \$123,803.55. The City offers a comprehensive benefit package including generous vacation and an Earned Days Off program. Along with these benefits, the City provides access to fitness facilities, various instructed programs, and community volunteer/engagement opportunities. This is an exempt, management position.

This position will remain open until filled. This posting may close anytime after May 18, 2026 if a qualified candidate is found.

Salary Rate

\$ 123,803.55

Hours & Days of Work

Monday - Friday 8:00 AM - 4:00 PM

Hours per Week

37.5

Please note if you need assistance or have individual needs or requirements throughout the application process, contact the Human Resources Department by telephone, email hr@kamloops.ca or in person at 6-510 Lorne Street so we can better support you.

External job postings are open to everyone. We are an equal opportunity employer and thank all applicants for their interest. Please be sure to review the application requirements of each job you apply for. Only those selected to participate in the recruitment process will be contacted.

Applications are accepted online at kamloops.ca/careers.