

Clarington

We're looking for a Part Time Program Instructor 2 to join Clarington's Public Services team!

Why Clarington?

Clarington is a community full of possibilities.

As one of the fastest-growing municipalities in Durham Region, Clarington is home to over 107,000 residents across four urban centres and 14 hamlets. With our population expected to double by 2051, Clarington offers a perfect blend of urban living and small-town charm. We're known for our thriving energy and agricultural sectors, vibrant historic downtowns, and exceptional quality of life.

Our team thrives in a collaborative environment that promotes work-life balance and meaningful community impact. We value accountability, integrity, and respect, and we are deeply committed to fostering equity, inclusion, and diversity in the workplace. Together, we're building a stronger Clarington — for today and for future generations.

The future is bright – and working with the Municipality of Clarington means you can help shape it. How will you make your mark?

About the Role

Vacancy Status: This posting is for an existing vacancy.

Reporting to the Supervisor of Community Programs, Recreation and Fitness, this position plays a key role in planning, organizing, and leading a variety of engaging workshops and recreational programs for older adults. Workshops may include arts and crafts, seasonal and creative projects, wellness-based activities, and other special interest programs designed to encourage social connection, creativity, and active participation. The successful candidate will be comfortable leading groups, providing clear instruction, and creating an inclusive and welcoming environment for participants of varying abilities and interests.

Key Responsibilities

- Assist in the delivery, instruction, and organization of older adult activities, workshops, drop-in programs, and special events while ensuring a safe and enjoyable experience for both staff and customers.
- Plan, prepare, and lead a variety of arts, crafts, and creative workshops for older adults, including preparing materials and providing hands-on instruction and support to participants.
- Purchase supplies, prepare and implement luncheons and special events in conjunction with the Older Adult Coordinator.
- Perform other duties as assigned, including those specific to the department.

What you bring

- The successful candidate will possess:
- Program supervisory experience or equivalent experience and be able to work with minimal supervision.
- Experience working with older adults and demonstrated leadership skills. Knowledge of various card games such as euchre is considered an asset.
- Experience planning and leading workshops in a variety of genres, particularly arts and crafts, creative activities, and group-based recreational programming.
- Strong interpersonal and customer service skills, with the ability to engage participants in a welcoming and inclusive manner.
- Safe Food Handling Certificate is an asset.
- Must be legally able to work in Canada.

What we offer

- Rate of Pay: \$21.29 per hour (2026 rate)
- Hours of work: up to a maximum of 24 hours per week including days, evenings, weekends and holidays at any municipally operated Community Services Department facility.

Additional Information

A satisfactory criminal record check with a vulnerable sector screening and proof of qualifications will be required for the successful candidate.

Pre-employment testing may consist of written and oral assessments.

How to Apply

Applications will be accepted until **June 22, 2026, at 11:59pm**.

To learn more about employment with the Municipality of Clarington and to apply for this exciting and challenging opportunity, visit: www.clarington.net/careers.

We thank all applicants for their interest. Only those selected for further consideration will be contacted.

Our Commitment to Equity

The Municipality of Clarington is a progressive and inclusive employer committed to equity, diversity, and creating a respectful and barrier-free workplace.

Accommodations are available throughout the recruitment process in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005*. To request support or accessible formats, please contact the Human Resources Division at careers@clarington.net.

Privacy

Applicant information is collected under the authority of Section 11 of the *Municipal Act, 2001* for the purpose of evaluating the applicant. Questions about this collection can be directed to Human Resources at careers@clarington.net.

