

Clarington

We're looking for a Planner 1 to join Clarington's Planning & Infrastructure Services team!

Why Clarington?

Clarington is a community full of possibilities.

As one of the fastest-growing municipalities in Durham Region, Clarington is home to over 107,000 residents across four urban centres and 14 hamlets. With our population expected to double by 2051, Clarington offers a perfect blend of urban living and small-town charm. We're known for our thriving energy and agricultural sectors, vibrant historic downtowns, and exceptional quality of life.

Our team thrives in a collaborative environment that promotes work-life balance and meaningful community impact. We value accountability, integrity, and respect, and we are deeply committed to fostering equity, inclusion, and diversity in the workplace. Together, we're building a stronger Clarington — for today and for future generations.

The future is bright – and working with the Municipality of Clarington means you can help shape it. How will you make your mark?

About the Role

Vacancy Status: This posting is for an existing vacancy.

Reporting to the Manager of Community Planning, the successful applicant will be responsible for carrying out planning assignments and supporting the Community Planning team. The Planner I will assist with research and preparing reports/presentations on a range of policy matters including cultural heritage, agriculture, natural heritage and land use.

This position will commence as soon as possible.

Key Responsibilities

The following responsibilities and duties of this position includes but is not limited to:

- Undertaking and/or assisting with policy planning projects such as the Official Plan review, download of the Region of Durham Official Plan, Secondary Plans, and other policy matters.
- Preparing briefs and assisting in the preparation of reports, planning comments and other documents on a range of matters.
- Supporting coordination of Advisory Committees of Council and the Department.
- Facilitating public consultation and responding to inquiries.
- Preparing presentations to Council and public information centres.
- Participating in meetings with agencies, developers, citizen groups, residents and other Departments.
- Perform other duties as assigned, including those specific to the department.

What you bring

- A degree in Urban and Regional Planning from a recognized university program or an honors degree in a related program.
- A minimum of one (1) year experience in municipal planning; or possess qualities, skills and work-related experience to the satisfaction of the department.
- Membership in the Ontario Professional Planners Institute.
- Knowledge of the Planning Act, Provincial legislation, and municipal development processes.
- Proven written and verbal communication skills, attention to detail and the ability to meet deadlines.
- Strong research and analytical skills.
- Demonstrated ability to provide a solution-oriented, customer service approach using good judgment, creativity, strategic thinking, negotiation and creative problem-solving skills.
- Demonstrated ability to work effectively in team situations or with minimal supervision.
- Proficiency in Microsoft Office, including Excel and PowerPoint.
- Proficiency in various types of software used in Planning including AMANDA, GIS, 3D Modeling, Adobe Acrobat/Indesign, and/or databases is an asset.
- Ability to travel to various locations in a timely and efficient manner.
- Legally able to work in Canada.

What we offer

- Salary: \$70,891 to \$88,419 - Code 10 of the 2026 Inside Collective Agreement.
- A comprehensive benefits and pension program to ensure that your total compensation package addresses both your work and life needs.
- This position is currently eligible for a flexible work arrangement option. Further details on this program will be discussed through the selection process.
- Hours of work: 35 hours per week

Additional Information

A satisfactory criminal record check and proof of qualifications will be required for the successful candidate.

Pre-employment testing may consist of written and oral assessments.

How to Apply

Applications will be accepted until **June 19, 2026, at 11:59pm**.

To learn more about employment with the Municipality of Clarington and to apply for this exciting and challenging opportunity, visit: www.clarington.net/careers.

We thank all applicants for their interest. Only those selected for further consideration will be contacted.

Our Commitment to Equity

The Municipality of Clarington is a progressive and inclusive employer committed to equity, diversity, and creating a respectful and barrier-free workplace.

Accommodations are available throughout the recruitment process in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005*. To request support or accessible formats, please contact the Human Resources Division at careers@clarington.net.

Privacy

Applicant information is collected under the authority of Section 11 of the *Municipal Act, 2001* for the purpose of evaluating the applicant. Questions about this collection can be directed to Human Resources at careers@clarington.net.