



Job Title: Supervisor - Parks Operations South

Competition Number: INF-39-26	Department: Infrastructure & Operations
Posting Category: Open	Division: Parks and Open Spaces
Job Type: Full-Time	Affiliation: Managerial
Site: Parks South	Location: CA-ON-Thunder Bay
Min: CAD \$98,941.44/Yr.	Max: CAD \$116,401.69/Yr.
Pay Band: 10 (to be rated)	Number of Positions: 1
Effective Date: June 8, 2017	Supersedes Date: July 21, 1994
Posted Date: April 14, 2026	Post End Date: April 28, 2026

Lead with purpose. Empower your team. Maintain our parks & open spaces

At the City of Thunder Bay, Our City Runs on People Like You. Together, we're building a workplace where everyone belongs—where your leadership supports high-performing teams, enhances our parks and green spaces, and helps create vibrant, well-maintained environments our community can take pride in.

This includes our Parks Operations team, where your expertise, leadership, and values make a lasting impact. You will be part of a work environment that provides autonomy to excel, supports respectful interactions, meaningful opportunities to grow, and a culture that promotes well-being and collaboration.

Thunder Bay offers more than a fulfilling career. With its natural beauty, affordability, and strong sense of community, it's a city where you can grow personally and professionally.

Where You'll Make a Difference Every Day

In this role, you will supervise and coordinate the delivery of parks maintenance and operational services across a diverse portfolio of outdoor spaces and facilities. You will lead field staff, manage seasonal operations, and ensure work is completed safely, efficiently, and to a high standard.

Through strong leadership and collaboration, you will help maintain attractive, accessible, and sustainable parks that reflect community pride and support active living.

This is an opportunity to lead the work that keeps parks and outdoor spaces welcoming, safe, and enjoyable for the community.

Whether you live in Thunder Bay, you're looking to return, or excited to make the City your new home, join a team where your skills, expertise, and presence is recognized, and make a real impact to our community.

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[Supervisor - Parks Operations South Job Description](#)

How You'll Support the Team

In this role, you will be:

- Responsible for the planning, co-ordination and supervision for services inherent in parks and cemeteries operations; supervise the satisfactory completion of all work performed on site.
- Schedule and direct the assignment of work, personnel, equipment and resources for the Unit's operation; instruct Unit staff in the most efficient and effective methods of performing their duties; ensures that staff maintain equipment and are instructed in its proper operation.
- Plan and manage human resources, review work orders for proper distribution, examine daily time entry information and provide cost control on accounts, report on variances, and schedule and approve annual vacations and overtime of assigned personnel.
- Administer burials and cremations, and manage the operations of the City cemeteries, dealing with grieving friends and families in a sensitive manner.
- Manage records and reporting requirements for the City cemeteries, as well as ensuring all regulatory requirements are met.
- Analyze and plan for short- and long-term staffing and organizational requirements; make recommendations for necessary changes to ensure continued efficiency and effectiveness of the Unit.
- Participate in the development and administration of the annual revenue, operating and capital budget, identify priorities, and monitor expenses ensuring budget requests are consistent with the Division operating objectives while maintaining optimum cost-benefit relationships. Make recommendations to achieve current and future operating and budget objectives and goals.

What You Can Count On With Us

We're proud to offer a workplace where your well-being, growth, and sense of purpose come first. As the Supervisor Parks Operations South you'll enjoy:

- A competitive salary that reflects your expertise
- A matching pension plan to help you build long-term financial security
- Comprehensive health, vision, and dental coverage, plus life insurance for peace of mind
- Generous paid vacation and holidays, with the option to purchase additional leave days when you need more time off
- Access to a confidential Employee and Family Assistance Program (EFAP) and wellness initiatives to support your overall health
- Leadership development and tuition reimbursement programs, so you can continue to grow your skills and career
- A culture of recognition and appreciation, with staff events and programs that celebrate your contributions
- The opportunity to lead a dedicated and talented team, who are highly respected within the Corporation

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What You'll Bring to the Team

Here's what will help you succeed as the Supervisor Parks Operations South:

- Degree in parks and recreation, landscape architecture, civil engineering, environmental science, or other related discipline, together with a minimum of 3 years progressively responsible management experience in a related cemetery, municipal or parks operation; or
- Diploma in parks and recreation, landscape architecture, civil engineering technology, environmental science, or other related discipline; together with a minimum of 5 years progressively responsible management experience in a related cemetery, municipal or parks operation.
- Minimum three years of demonstrated supervisory experience in a municipal or parks operation, preferably in a unionized environment.
- Knowledge of maintenance, construction, and operations of parks related facilities.
- Demonstrated knowledge of the various components of human resource and financial management.
- Knowledge of and ability to interpret applicable municipal by-laws, provincial legislation and related regulations.

Lead With Us - Apply Today

Ready to take the next step in your career journey? Join us at the City of Thunder Bay, where you'll support a dedicated team, and make a lasting difference every day.

Belonging, Inclusion, and Your Privacy

The City of Thunder Bay is proud to be an equal opportunity employer. We encourage applications from Indigenous peoples, persons with disabilities, members of visible minority groups, women, and members of the 2SLGBTQ+ community. We are committed to a recruitment process and work environment that is inclusive and barrier-free.

If you need an accommodation during any part of the recruitment process, let us know — we will work with you to meet your needs.

For privacy and fairness, please do not include photos, ID cards, driver's licences, or police record checks with your application. These documents will only be requested if you're successful.

General Information:

As an equal opportunity employer, the City of Thunder Bay encourages applications from Indigenous peoples, persons with disabilities, members of visible minority groups, women and members of the 2SLGBTQ+ community.

ONTARIO HUMAN RIGHTS CODE: It is a contravention of the Human Rights Code of Ontario to discriminate on the basis of: race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, marital status, family status, disability, age, record of offences, gender identity or gender expression. Therefore, a resume submitted to the City must not include references to any of the above characteristics. Do not include:

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- Photos
- Any certificates that have photo identification
- Driver's licences
- Police records checks

Note: The above documentation will be requested by the Human Resources & Division should you be the successful applicant. If a Criminal Record Check is required, it will be requested by Human Resources should you be the successful applicant. Please do not submit your Criminal Record Check with your application.

ACCOMMODATION: Reasonable accommodations are available upon request for all parts of the recruitment process.

PRIVACY: Personal information on this form is collected under the authority of the Municipal Act, c. 302, as amended, and will be used to determine eligibility for employment. Questions about this collection of personal information should be directed to the Human Resources & Corporate Safety Division, 125 Syndicate Ave Suite 42, Thunder Bay, Ontario, P7E 6H8, Telephone: 625-3866

The City of Thunder Bay is a place where art, culture and nature come together!