



*A progressive city of 187,800 people located just a short 30-minute drive from Toronto, the **City of Oshawa** is one of Canada's fastest growing communities that is exceptionally positioned to live, work, learn and invest. Its strategic pursuit of sustainable growth, excellent community service delivery and cooperative partnerships have enhanced its quality of life advantage, while maintaining a strong commitment to financial stewardship.*

Vacancy: Regular Full-Time Municipal Law Enforcement Officer, Traffic & Community Safety **Posting Number:** J0426-0015

Department: Safety and Facilities Services **Branch:** MLELS

Location: Consolidated Operations Depot, Oshawa, ON.

Posting Start Date: 2026/04/13 **Posting End Date:** 2025/04/27 by 4:30pm

Employment Group: 251 **Salary Grade:** 07 – \$37.95 – \$42.15 per hour

Standard Weekly Hours of Work: 40.00 **Shift Work Required:** Yes

Reporting to the Operations Coordinator, Municipal Law Enforcement Services, the Traffic & Community Safety Municipal Law Enforcement Officer, is responsible for interpreting, enforcing, and administering regulations and by-laws related to traffic and other by-laws.

Responsibilities:

- Enforce the Traffic By-law pertaining to parking violations and enforcement of Highway Traffic Act pertaining to fraudulent use of accessible permits
- Enforce the speeding provisions of the Traffic By-law pertaining to speeding violations as authorized under the Highway Traffic Act (Automated Speed Enforcement)
- Patrol, observe, investigate, and respond to parking violations
- Enforce other municipal by-laws including Taxicabs, Licensing and skateboards and bicycles, Snow and Ice, waste., Nuisance, Signs
- Respond to inquiries and complaints

- Conduct spot checks on vendors and other peddlers
- Be an ambassador for the City, provide a positive image, educate the public and provide good customer service
- Resolve conflicts with parking or licensing violators
- Complete documentation, testimony, general office and other duties as assigned
- Support and demonstrate the City of Oshawa core values of Authenticity, Courage, and Trust

Requirements:

- Completion of a two (2) year diploma/certificate from a recognized Community College in Law Enforcement or Police Studies/Foundations discipline, plus one (1) year of related enforcement experience, preferably in a municipal environment; or an equivalent combination of education and relevant experience
- Excellent interpersonal skills with the ability to develop and maintain effective working relationships. Ability to communicate courteously, effectively and with tact, both orally and in writing
- Good organizational skills, possess a sense of thoroughness and demonstrated ability to work on own initiative
- Established skills and experience in Microsoft Office and related software applications
- Physically fit with the ability to climb, walk and ride a bicycle
- Able to work outdoors in all weather conditions
- Certification as Municipal Law Enforcement Officer (MLEO) is preferred
- Shift work is required
- Possession and maintenance of a valid Ontario Driver's Licence, in good standing (minimum Class "G"), a driver's abstract showing **no** demerit points, and the ability to pass the Corporation's tests for motor vehicle operation

What the City Offers:

- Competitive salary
- Comprehensive benefits package

- Pension (OMERS)
- Professional development opportunities and/or education reimbursement
- Paid professional association membership for certification maintenance
- Free on-site parking
- Hybrid work
- Employee perks and wellness programming

As a condition of employment, the City of Oshawa will require successful candidates to provide a Vulnerable Sector Check and an employment medical.

Please be advised that position location as noted is at the time of posting and is subject to change, as required due to operational needs.

Apply Online: <https://www.oshawa.ca/city-hall/careers/>

We would like to thank all applicants however, please note that only those selected to attend an interview will be contacted and all other applicants will be kept on file. Applicants are advised that written, oral and practical testing may form part of the selection process.

Applicants who are currently employed by the City of Oshawa are asked to clearly indicate their status as an internal applicant in their application. Please ensure that you check your email regularly to receive any correspondence.

The City of Oshawa is situated on lands and waters within the Williams Treaties Territory, home to seven First Nation communities of the Michi Saagiig and Chippewa Anishinaabeg, who have cared for and maintained these lands from time immemorial and continue to do so to present day. [Learn more](#)

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The City of Oshawa promotes the principles of diversity, equity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. The City of Oshawa encourages applications from women, Indigenous Peoples and persons of all cultures, ethnic origins, religions, abilities, ages, sexual orientations, and gender identities and expressions.

The City of Oshawa will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. If you require an accommodation during the recruitment process or assistance with

the application process please contact Human Resource Services. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.