



*A progressive city of 187,800 people located just a short 30-minute drive from Toronto, the **City of Oshawa** is one of Canada's fastest growing communities that is exceptionally positioned to live, work, learn and invest. Its strategic pursuit of sustainable growth, excellent community service delivery and cooperative partnerships have enhanced its quality of life advantage, while maintaining a strong commitment to financial stewardship.*

Vacancy: Regular Full-Time Patrol Technician - Parks **Job ID:** J0426-0103

Department: Community & Operations **Branch:** Parks & Roads Operations Services

Location: Consolidated Operations Depot

Posting Start Date: 2026/04/14 **Posting End Date:** 2026/04/22 by 4:30pm

Employment Group: 250 **Salary Grade:** 10 – \$37.84 - \$39.84 per hour

Standard Weekly Hours of Work: 40.00 **Shift Work Required:** Yes

Job Description:

Reporting to the Manager, Parks, Forestry & Trails, and under the direction of the Parks Supervisor or designate, the Parks Patrol Technician provides park inspection, support and resolution to resident concerns and quality standard deficiencies as it relates to the Canadian Standards Association for Children's Playspaces and Equipment, quality standards, approved policies, procedures and municipal by-laws, as well as carrying out a wide array of annual inspection and ratings on parks infrastructure, parkland, open spaces and relevant facilities.

This position is responsible for decision making to initiate actions that appropriately deal with the City's park maintenance responsibilities while undertaking inspections; with emphasis on responding to customer service inquiries, conducting ratings, inspecting, and reporting on park infrastructure and reporting deficiencies including but not limited to walkways, trails, play spaces and equipment, park and open space drainage issues, fencing, vandalism, litter, sports field facilities and equipment issues and landscape strips. Monitoring weather and related parking lot conditions, routinely patrolling related parking

lots, spot salting and plowing operations when necessary. Responding and communicating to Service Oshawa, Corporate Security and complaints and inquiries from the public.

Responsibilities:

- Conduct ratings, inspect, observe and report on park infrastructure based on the Canadian Standards Association for Children’s Playspaces and Equipment, Canadian Standards Association, quality standards and approved policies and procedures and municipal by-laws
- Record all activities to ensure observations are recorded and standards for parks patrols and maintenance are met
- Monitor, inspect, conduct audits, inspections and respond to all inquiries or deficiencies which include but are not limited to; walkways, trails, play spaces and equipment, park and open space drainage issues, fencing, signs, vandalism, litter, sports field facilities and equipment issues and landscape strips, electrical and irrigation systems, field and sports lighting as well as snow and ice control and any related parks systems
- Complete inspections and prepare work orders for repairs through the use of computer software
- Respond to and request appropriate corrective action in emergency situations
- Co-ordinate activities with outside agencies and city departments as required
- Identify, measure, mark, rate and record deficiencies on parks infrastructure and for the preparation of city maintenance contracts and data collection programs
- Respond and investigate claims or legal investigations.
- Assist and liaise with other departments in the enforcement of specific municipal by-laws and policies
- Inform outside agencies of their responsibilities for repair of damages caused to city infrastructure and monitor compliance during occupancy of the park
- Observe, record and submit accurate daily reports
- Respond and investigate internal and external inquires complaints from residents and city staff ensuring a high level of customer service by communicating and ensuring a resolution is reached
- Research and order equipment and parts as required

- Perform winter patrol duties based on the provincial minimum maintenance standards, quality standards, policies and procedures and municipal by-laws which include monitoring weather and conditions for snow and ice on roads, parking lots and sidewalks and directing snow clearing operators and equipment to problem areas
- Perform various duties related to the summer and winter call boards
- Work in accordance with City of Oshawa Safe Work Standards and the Ontario Occupational Health and Safety Act
- Perform and/or participate in the maintenance and repair of all parks and park infrastructure
- Perform other related duties as assigned which includes but not limited to assisting with road patrols on an as required basis

Requirements:

- Knowledge and skill normally associated with the successful completion of a two year community college program in a parks related discipline. Plus five (5) years of experience in a park maintenance environment or the equivalent combination of formal education and relevant experience
- Completion of a Playground Practitioner Program as a certified Playground Practitioner considered an asset
- A Municipal Winter Maintenance Training certificate from a recognized Snow and Ice School would be considered an asset
- Intermediate skills and experience using computer equipment and related software applications, (e.g. Microsoft Office, Work Order Management Software, CSR Software, weather monitoring and forecasting systems
- Excellent reading, writing and organizational skills
- Able to read, understand and follow general and technical written instructions
- Able to complete forms and records relevant to the job and to prepare clear, concise reports
- Able to complete daily forms, produce reports and records as required relevant to the job in a clear, accurate and concise manner

- Able to climb, lift and move heavy items (55 lbs/25 kg). Capable of performing the work assigned in a safe manner
- Working knowledge, understanding of and ability to apply relevant safety policies, standards and legislation (Ontario Occupational Health and Safety Act), WHMIS, First Aid and CPR).
- Excellent interpersonal skills; common sense, tact and courtesy to deal with the general public, external agencies and to discuss routine information with colleagues
- Excellent organizational skills and the ability to analyze situations from a risk management perspective
- Proficient to intelligently discuss complaints with the general public and document conversations in writing
- Willing to attend continuing education courses as required and able to maintain confidential information
- Exceptional knowledge of the Canadian Standards Association for Children's Playspaces and Equipment, Canadian Standards Association, quality standards and approved policies and procedures and municipal by-laws
- Able to work alone with minimal supervision and possess personal qualities of reliability, co-operation, self-motivation and sound judgment to detect and report probable loss or damage to property or deficiencies to infrastructure
- Possess and maintain an Ontario Driver's Licence, minimum Class "DZ", in good standing with **no** demerit points and be able to pass the Corporation's tests for motor vehicle operation.
- Capable and willing to train for internal licensing on Grade 2 equipment or higher, at the City's convenience and in accordance with seniority, based on operational requirements
- Must serve on the Operations Services Summer and Winter Call Boards

As a condition of employment, the City of Oshawa will require successful candidates to undergo a Criminal Records and Judicial Matters check and an employment medical.

Please be advised that position location as noted is at the time of posting and is subject to change, as required due to operational needs.

Apply Online: <https://www.oshawa.ca/city-hall/careers/>

We would like to thank all applicants however, please note that only those selected to attend an interview will be contacted and all other applicants will be kept on file. Applicants are advised that written, oral and practical testing may form part of the selection process.

Applicants who are currently employed by the City of Oshawa are asked to clearly indicate their status as an internal applicant in their application. Please ensure that you check your email regularly to receive any correspondence.

The City of Oshawa is situated on lands and waters within the Williams Treaties Territory, home to seven First Nation communities of the Michi Saagiig and Chippewa Anishinaabeg, who have cared for and maintained these lands from time immemorial and continue to do so to present day. [Learn more](#)

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The City of Oshawa promotes the principles of diversity, equity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. The City of Oshawa encourages applications from women, Indigenous Peoples and persons of all cultures, ethnic origins, religions, abilities, ages, sexual orientations, and gender identities and expressions.

The City of Oshawa will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. If you require an accommodation during the recruitment process or assistance with the application process please contact Human Resource Services. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.