



Expression of Interest - Capital Works Engineering Co-Op Student (Potential Opportunity)

Req #1204

545 Talbot St, St Thomas, ON N5P 2T9, Canada

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Job Description

Posted Monday, March 30, 2026 at 12:00 a.m. | Expires Monday, April 13, 2026 at 11:59 p.m.



The Corporation of the City of St. Thomas - Environmental Services Department

Expression of Interest - Capital Works Engineering Co-Op Student (Potential Opportunity)

Important: The Environmental Services Department is collecting expressions of interest for a potential co-op opportunity. This posting does not represent a current or existing vacancy, and no hiring decision will be made at this time. If a co-op position is approved and becomes available, submissions may be reviewed and selected individuals may be contacted for interviews.

The details below reflect the anticipated terms of a future position, should one be approved.

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POSITION SUMMARY

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municipal capital works projects. This position assists with inspections, design, construction, maintenance, and operation of municipal infrastructure, gaining practical experience in a real-world public sector environment. The student will support a variety of day-to-day activities related to roads, water, sewer, and associated infrastructure while adhering to established safety, quality, and regulatory standards.

Primary Duties and Responsibilities

1. Assist with inspections, construction, maintenance, repair, and operation of municipal capital works infrastructure, including roads, water, and sewer systems.
2. Support engineering design activities for municipal infrastructure projects, including road, sewer, and water systems.
3. Assist in the preparation and revision of engineering drawings, plans, specifications, tender documents, and contract documentation.
4. Use hand and power tools and operate various equipment as required to support field and operational activities.
5. Operate municipal vehicles and equipment in accordance with established procedures, ensuring full compliance with applicable legislation, policies, and safety standards.
6. Participate in training sessions, seminars, and safety meetings as directed by the Supervisor and/or Manager.
7. Complete, maintain, and update related departmental documentation, records, inspection forms, schedules, and reports.
8. Liaise courteously and professionally with supervisors, coworkers, contractors, and members of the public as required.
9. Perform other related duties, responsibilities, and functions as assigned.

Education/Experience/Skill

Qualifications

- Ontario Secondary School Diploma (OSSD) or equivalent
- Preference will be given to students enrolled in **Civil Engineering Technology** or a related field
- Position must qualify for a formal co-op or experiential learning credit

Experience

- Previous experience or exposure to municipal engineering, construction, or infrastructure projects is considered an asset

Knowledge/Skill/Abilities

1. Willingness and ability to learn, understand, and follow operational plans, procedures, and safety requirements
2. Ability to safely and efficiently operate small tools and equipment
3. Effective verbal and written communication skills
4. Ability to follow instructions and work independently or as part of a team
5. Ability to accurately complete forms, checklists, schedules, reports, and maintain organized

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Driver's Licence

- Ontario Driver's Abstract required
- Must possess a minimum valid "G2" Ontario Driver's Licence and access to reliable transportation

Other

- Ontario Traffic Manual Book 7 – Temporary Conditions
- Corporate Orientation and Health & Safety Training
- Valid First Aid/CPR (or willing to obtain)
- Satisfactory Police Records Check

Working Conditions

1. Work is performed outdoors and indoors and may involve exposure to traffic, heavy equipment, and construction environments
2. Required to work in varying and sometimes adverse weather conditions
3. Work may involve noisy, unsanitary, or physically demanding environments
4. Must possess physical dexterity and endurance to perform duties including standing, bending, lifting, shoveling, and repetitive manual tasks
5. Moderate to heavy lifting may be required
6. May be required to work outside normal business hours or alternate shifts on occasion

Remuneration

- \$26.76 per hour working 37.5 hours per week

Expressions of interest will be accepted until April 13, 2026.

To submit an expression of interest:

Please visit www.stthomas.ca – Employment, Employment Opportunities.

The City of St. Thomas is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. If you require accommodation to apply or if selected to participate in an assessment process, you must provide your accommodation needs in advance. Questions may be directed to the Human Resources Department at 519-631-1680 ext. 4146.

Personal Information on this application is collected under the authority of the Municipal Act., R.S.O. 2001, as amended, and will be used to determine eligibility and suitability for employment with the City of St. Thomas. Our hiring process does not use artificial intelligence (AI) or automated decision-making tools. Applications are reviewed and evaluated by our hiring team.

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Job Details

Pay Type

Hourly

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