

By-Law Enforcement Officer

Job Status: Part time Permanent (18-24 hours per week)

Division: Community Services

Department: Building and By-Law Enforcement Services

Union: [CUPE 3690](#)

Salary: \$32.79 - \$50.45 (hourly)

Vacancies: 1

Closing Date: April 17, 2026

About the City of Sarnia

Located at the mouth of the St. Clair River on the shores of Lake Huron, the community of Sarnia is known for its breathtaking waterfront, pristine beaches and beautiful parks system. Situated on the American border, just a short drive from London, Ontario, the community boasts a host of recreational opportunities, state-of-the-art healthcare, a vibrant cultural scene, and excellent education paired with a high standard of living and mild climate.

Ranked one of the most affordable medium-sized cities in Ontario, Sarnia, with its 72,000 residents, is home to over 1,000 acres of parkland and 40 km of trails in addition to 4 golf courses, 16 art galleries, 6 museums, and 3 theatres across the County.

The Role

This position is responsible for the enforcement of Municipal By-laws pertaining to parking, traffic, animal control

Qualifications

- College Diploma in Law & Security, Police Foundations or related field;
- One (1) to two (2) years of related regulatory or enforcement experience dealing with the public;
- An acceptable combination of equivalent education and experience will be considered;
- A valid Class G driver's license with an abstract acceptable to City guidelines;
- The ability to work flexible hours is required.

The Candidate

The successful candidate should possess the following experience, knowledge and competencies:

- Knowledge of the regulations and by-laws related to municipal operations;
- Dealing tactfully & diplomatically with the public, exercising sound judgment and discretion as required;
- Sound knowledge of court procedures and the legality of evidence;
- Excellent customer service, communication and conflict resolution skills;
- Sound written skills with the ability to maintain clear and accurate records;
- Computer proficiency.

Why Work With Us

It's an opportunity to work in a dynamic and collaborative environment where your organizational skills, attention to detail, and professionalism will be highly valued.

The City offers competitive salaries alongside extended health, dental and travel benefits, life insurance coverage, access to our Employee & Family Assistance Plan (EFAP), and enrollment in the OMERS (Ontario Municipal Employees Retirement System) pension plan.

We are an organization focused on the health and well-being of our employees, including a priority on work-life balance delivered through a unique earned-day-off package in addition to vacation time offerings.

We are an inclusive and equitable Corporation that encourages applications from qualified individuals of all genders, persons with disabilities, members of visible minorities and Indigenous persons. Appropriate accommodations will be provided upon request throughout the hiring process as required by the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code. Information received relating to accommodation and diversity will be addressed confidentially.

Personal information is being collected under the authority of the Municipal Act and will be used to determine the qualifications for employment with The Corporation of the City of Sarnia. Questions about this collection should be directed to the City Clerk, 255 Christina St. N., Sarnia, ON N7T 7N2, 519-332-0330 ext. 3366.

Please note this recruitment is for a current vacancy.

APPLY HERE