

Building Official, Level 1 or Level 2

The City is seeking an experienced Building Official to join our dedicated team.

This position may be filled at either the **Building Official, Level 1** or **Building Official, Level 2** level, depending on the qualifications of the successful candidate.

A candidate hired as **Building Official, Level 1** will be required to obtain all Ontario Building Code qualifications needed for **Building Official, Level 2 within twelve (12) months of hire**, or within an extended timeframe as approved by the Employer.

The successful Level 1 candidate will automatically progress to the **Building Official, Level 2** classification upon completing the required qualifications.

Job Status: Full-time Permanent

Division: Community Services

Department: Building and By-Law Enforcement Services

Union: [CUPE 3690](#)

Level 1 Salary: \$56,456.40 - \$86,868.60

Level 2 Salary: \$59,677.80 - \$91,819.00

Vacancies: 1

Closing Date: April 12, 2026

About the City of Sarnia

Located at the mouth of the St. Clair River on the shores of Lake Huron, the community of Sarnia is known for its breathtaking waterfront, pristine beaches and beautiful parks system. Situated on the American border, just a short drive from London, Ontario, the community boasts a host of recreational opportunities, state-of-the-art healthcare, a vibrant cultural scene, and excellent education paired with a high standard of living and mild climate.

Ranked one of the most affordable medium-sized cities in Ontario, Sarnia, with its 72,000 residents, is home to over 1,000 acres of parkland and 40 km of trails in addition to 4 golf courses, 16 art galleries, 6 museums, and 3 theatres across the County.

The Role

The Building Official is responsible for ensuring compliance with the Ontario Building Code, Municipal By-laws, and other related legislation through comprehensive site inspections, plans examinations, and permit processing for a

variety of construction projects in the areas of OBC qualifications applicable to the Building Official, Level 1 or 2 position.

This role involves reviewing and approving plans for new construction, renovations, and additions, and collaborating with architects, engineers, developers, and other stakeholders to ensure that designs meet legal and safety requirements. The Building Official also enforces City By-laws, provides customer service to the public and contractors, and responds to inquiries regarding the Ontario Building Code and Municipal By-laws.

Qualifications

Building Official, Level 1:

- Three-year college diploma in Civil Engineering/Architectural or Construction technology plus 3-6 months related work experience or an equivalent combination of education, training and experience.
- Provincially registered (BCIN) as required under Div. C 3.1.4.1 of the Ontario Building Code for House, Small Buildings, HVAC House, and Legal (inspector)
- Valid G License with an abstract acceptable to City Guidelines.

The successful candidate will be expected to complete the OBC qualification requirements for Building Official, Level 2 within twelve (12) months of hire or within such extended timeframe as approved by the Employer, and progress into the role of the Building Official, Level 2.

The City will provide support, training opportunities, and access to learning resources to assist the Level 1 Building Official in achieving the required Level 2 qualifications.

Building Official, Level 2:

- Three-year college diploma in Civil Engineering/Architectural or Construction technology plus 2-3 years related work experience or an equivalent combination of education, training and experience.
- Provincially registered (BCIN) as required under Div. C 3.1.4.1 of the Ontario Building Code for House, Small Buildings, Large Buildings, Complex Buildings, Building Services, HVAC House, Detection, Lighting and Power, Building Structural and Legal (inspector)
- Valid G License with an abstract acceptable to City Guidelines.

Why Work With Us

It's an opportunity to work in a dynamic and collaborative environment where your organizational skills, attention to detail, and professionalism will be highly valued.

The City offers competitive salaries alongside extended health, dental and travel benefits, life insurance coverage, access to our Employee & Family Assistance Plan (EFAP), and enrollment in the OMERS (Ontario Municipal Employees Retirement System) pension plan.

We are an organization focused on the health and well-being of our employees, including a priority on work-life balance delivered through a unique earned-day-off package in addition to vacation time offerings.

The City is an inclusive and equitable Corporation that encourages applications from qualified individuals of all genders, persons with disabilities, members of visible minorities and Indigenous persons. Appropriate accommodations will be provided upon request throughout the hiring process as required by the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code. Information received relating to accommodation and diversity will be addressed confidentially.

Personal information is being collected under the authority of the Municipal Act and will be used to determine the qualifications for employment with The Corporation of the City of Sarnia. Questions about this collection should be directed to the City Clerk, 255 Christina St. N., Sarnia, ON N7T 7N2, 519-332-0330 ext. 3366.

Please note this recruitment is for a current vacancy.

[APPLY HERE](#)