



## THE CORPORATION OF THE TOWNSHIP OF CENTRE WELLINGTON

### WASTEWATER OPERATOR

#### PERMANENT FULL TIME (1 VACANCY, 40 HOURS PER WEEK)

Join the Township of Centre Wellington where you can make a meaningful impact in a thriving, innovative, and welcoming community. As the largest municipality in Wellington County, Centre Wellington combines the charm of rural living with the vibrancy of urban life, offering an exceptional quality of life for residents and visitors alike. Our organization values integrity, collaboration, and innovation. Here, you'll be part of a dynamic team delivering services, driving creative initiatives, and shaping a future where everyone feels connected and supported. Discover your opportunity to grow, lead, and belong at Centre Wellington.

Reporting to the Manager of Wastewater Services, this position is responsible for operational and maintenance of the Township's wastewater and sewage systems including maintenance, monitoring, and emergency repairs. This position is responsible for all technical aspects of wastewater and stormwater systems including, wastewater treatment plants, sewage pumping stations, low pressure sewer systems, forcemains, mains, storm water management ponds, and conveyance channels.

Provided the Operator meets the requirements under the Ontario Water Resources Act, the Wastewater Operator acts as Operator in Charge. The Wastewater Operator is responsible for onsite operations, directs contractors and summer students as needed, participates in the on-call and call-out rotations and must be available to periodically work weekends and outside normal working hours.

### Main Duties and Responsibilities

#### Operations and Maintenance

- Maintain, inspect, and operate all aspects of the sanitary, storm and LPS systems.
- Maintenance of all related equipment for the proper operation of the wastewater and stormwater systems including vactor, small engines, camera truck, pumps, chemical pumps, centrifuges, shredders, valves, appurtenances, etc.
- Daily plant and SCADA (computer) checks, including all equipment and processes.
- Making assessments on the performance of the equipment and plants as a whole and adjusting duties/procedures/treatment processes as a result.
- Purchasing day-to-day supplies and ordering materials for repairs as needed.
- Consultation with internal and external resources as needed.

#### Assessment and Repairs

- Inspection and review of sewer and storm mains via CCTV and push camera.
- Storm water pond assessments.
- Utility locates as needed.
- Assess and repair infrastructure including manhole/catch basin structures.
- Assist contractors in repairs and construction.

#### Records and Facility Administration

- Maintain and complete mandatory record keeping, data entry, journals, and filing for all aspects of operations and maintenance, including forms development, digital files and forms, and liaising with other departments to assist them with their data needs.

- Routine and special study samples and laboratory analyses.

### **Customer Service and Public Relations**

- Responds and provides support to internal and external concerns and questions regarding wastewater and stormwater.
- Work with public to provide guidance on dealing with lateral service blockages in accordance with Township policies and procedures.
- Conduct tours and public education.

### **Training**

- Must comply with OWRA, SDWA and applicable legislation.
- Continuous and successive progression to achieve a level 3 Wastewater Collection license and a level 4 Wastewater Treatment license.
- Applicable training as required and for professional development.

### **Minimum Qualifications and Requirements**

- Secondary School Diploma
- Wastewater Treatment and Wastewater Collection Operator-in-Training license
- Minimum three (3) years' experience in the operation and maintenance of water or wastewater operations, including wastewater treatment and collection systems is considered an asset
- Experience in the functions and maintenance of storm water collection and storage systems
- Knowledge and understanding of the operation and maintenance of wastewater treatment and collection systems
- Knowledge and understanding of the operation and maintenance of SCADA/PLC control systems
- Knowledge and understanding of the functions and maintenance of storm water collection and storage systems
- Knowledge and understanding of the maintenance of storm water collection and storage systems
- Basic understanding of hydraulics, electricity, hydrology, and chemistry
- Possess and maintain a valid Class G Driver's License with a clean driver's abstract
- Possess a valid Class D license with Z endorsement or be willing to obtain within 12 months of hire
- Laboratory, computer, and accurate record keeping skills
- Possess, or be willing to obtain within 6 months, the following certifications: Confined Space Entry, Transportation of Dangerous Goods, First Aid/CPR, Working at Heights, and OTM Book 7 Training.
- Excellent verbal and written communication skills with attention to detail and accuracy
- Ability to work independently and cooperatively with others in a fast-paced team environment
- Regular and consistent attendance is a condition of employment
- Excellent organizational and time management skills to prioritize workload and meet deadlines
- Working knowledge of computer software programs such as Microsoft Office and related programs
- Demonstrated commitment to collaboration and co-operation with co-workers and management in the provision of excellent customer service to the public

**Work Location:** 350 Queen Street West, Fergus

**Hourly Rate:** \$30.84 – \$40.36 (2026 Rates)

**How to Apply:** Interested applicants are requested to submit a **single document** that includes their resume (required) and optional cover letter in MS Word or PDF format by email to [careers@centrewellington.ca](mailto:careers@centrewellington.ca) by **April 19, at 11:59 p.m.** Please quote job posting '2026-25' in the subject line.

The successful candidate will be required to provide proof of current and valid certificate(s) and/or educational qualifications. We thank all those that apply; however, only those candidates selected for an interview will be contacted.  
**No phone calls please.**

*Information gathered relative to this position is done so in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will only be used for candidate selection. The Township of Centre Wellington is committed to an inclusive, barrier-free recruitment process. If you require accommodation at any stage, please contact us at [hr@centrewellington.ca](mailto:hr@centrewellington.ca)*

*The lands we know today as the Township of Centre Wellington have been home to Indigenous peoples since time immemorial. We acknowledge that we are on the treaty lands and traditional territory of the Anishinaabe and the Haudenosaunee ([read more](#)).*