



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora

Employment Opportunity

Corporate Services

Division of Human Resources

Supervisor, Water & Wastewater

Employment Type: Permanent, Full Time

Location: Aurora, Ontario

Salary Range: \$96,296.70- \$120,370.88

Vacancy Reason: Permanent Replacement

Closing Deadline: May 19, 2026

The Town of Aurora is located in the heart of York Region and just 30 kilometers north of Toronto. Our vision is to become a progressive community with a small-Town charm and our mission is to deliver exceptional services that make people proud to call Aurora home. Our workforce is talented, diverse, and committed to fostering a culture that exemplifies teamwork, embraces innovation, and values diversity, equity, and inclusion to achieve mission excellence. It is important that our workforce reflects the citizens we serve. Come join us at the Town of Aurora, "You're in Good Company".

Position Summary

Reporting directly to the Manager of Public Works, the Water and Wastewater Supervisor, serving as the Overall Responsible Operator (ORO) is accountable for ensuring the Town's drinking water and wastewater systems are safe, compliant, and operated in accordance with all applicable legislation. The Supervisor also plays a key role in the continuous improvement, implementation, and administration of the Town's Drinking Water Quality Management Standard (DWQMS).

Responsibilities

- Managing and maintaining water distribution systems, wastewater collection systems and sanitary pumping stations. This includes associated equipment maintenance and inspections, performing work site inspections, making recommendations and responding to enquiries regarding infrastructure conditions and maintenance.
- Providing day to day supervision to the Water/Wastewater Operators and other staff by assigning, distributing, scheduling and overseeing the daily work activities, resolving staff concerns, hiring, performance management and coaching/mentoring.
- Reviewing and making comments on planning applications related to the installation of infrastructure in accordance with Town bylaws, standards and engineering practices.
- Responding to emergencies and providing guidance and oversight after hours for watermain breaks, sewer back ups and other urgent matters.

Qualifications

- Three (3) year college diploma in water, water collection and water distribution systems or related discipline or university education in Civil Engineering or related discipline (considered an asset)
- Class 2 Water Distribution Operator Certificate, Class 2 Wastewater Collection Operator license
- Minimum of five (5) years of relevant Supervisory experience, preferably in a unionized environment including ORO responsibilities.
- Thorough knowledge of relevant legislation, regulations or requirements such as the Safe Drinking Water Act, Clean Water Act and Ontario Water Resources Act.
- In depth knowledge and demonstrated technical experience in the operation and maintenance of water and wastewater systems, including large municipal residential drinking water systems and sanitary pumping stations.
- Ability to lead staff, proven project management, budgeting, procurement, emergency management, decision making, and ability to act strategically in a political and community service environment.

- Intermediate computer literacy using MS Office and work order management systems.
- Strong interpersonal skills with the ability to communicate effectively orally and in writing.
- DZ License (considered an asset)

Successful applicants to this position will be required to provide a **Police Criminal Record Check** that is satisfactory to the Town prior to their start date at the applicants' own cost.

The Town of Aurora is an equal opportunity employer that is committed to an inclusive, barrier-free recruitment and selection processes and work environments. We are committed to recognizing and celebrating the diversity of opinion, talent and expertise that make each person unique. We thank all applicants and advise that only those selected for an interview will be contacted.

Applicant information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment with the Town of Aurora. Questions about this collection of personal information should be directed to the Human Resources Division at 905-727-3123.

Artificial Intelligence Transparency Notice

At the Town of Aurora, we are committed to transparency and fairness in our recruitment process. While we utilize a recruitment system (ADP Workforce Now) with Artificial Intelligence (AI) powered capabilities, we do not currently use AI technology to screen, assess or select applicants relating to the recruitment process. While our system is equipped with AI tools, we prioritize a human-centered approach to recruitment. All candidate evaluations are conducted through direct human interaction, ensuring that hiring decisions are based on a thorough review of qualifications, skills, experience, and corporate cultural fit. We remain committed to transparency, fairness, and compliance with all relevant legislation, including Bill 149, in order to protect the rights and privacy of all applicants.