

## HVAC Technician - Building Services (Regular)

<b>Job Requisition</b>	JR-2026-55 HVAC Technician - Building Services (Regular) (Open)
<b>Job Family</b>	CUPE
<b>Start Date</b>	2026-03-13
<b>End Date</b>	2026-03-28
<b>Primary Posting</b>	No
<b>External Posting URL</b>	<a href="https://vernon.wd10.myworkdayjobs.com/Vernon-Career_EXT/job/Operation-Services-Building/HVAC-Technician---Building-Services--Regular-_JR-2026-55">https://vernon.wd10.myworkdayjobs.com/Vernon-Career_EXT/job/Operation-Services-Building/HVAC-Technician---Building-Services--Regular-_JR-2026-55</a>
<b>Description</b>	Internal Closing Date: <b>Mar 21, 2026</b>

External Closing Date:

**Mar 28, 2026**

Note: Posting comes off at 12:00AM on the closing date, with the competition closing at 11:59pm the day prior.

Hourly Rate:

**51.02**

Minimum Weekly Hours:

**40**

Reporting to the Manager, Building Services, this position completes corrective, preventive and reactive maintenance related to a variety of building systems. Duties include but are not limited to the diagnosis and repair of hydronic and forced air heating, ventilation, air conditioning, refrigeration systems, plumbing, control devices, electric distribution and lighting and related equipment.

Duties Includes:

- Develops and implements preventive maintenance schedules for servicing building systems; maintains an accurate inventory of all building systems components.
- Maintains, operates, and repairs equipment used in building systems including gas fired boilers, refrigeration plants, HVAC units, electrical components, chilled water valves and mixed air modulating motors and plumbing systems.
- Performs preventive, corrective and reactive maintenance on all City owned buildings and building systems which includes lubricating and checking fluid levels on equipment, changing air filters, re-lamping office fixtures, repairing plumbing leaks and toilet backups, painting, relocating office furniture and other related maintenance tasks as required.
- Performs on site or remote control of building HVAC systems; programs, troubleshoots and repairs direct digital controls (DDC).
- Maintains and tests equipment as necessary including fire alarm and emergency lighting systems.
- Maintains operating records and daily activity log sheets for maintenance performed; inputs data into a PC.
- Purchases materials required for the repair and maintenance of building systems.
- Performs other duties as required.
- All persons employed by the City of Vernon will be required to assist the City in providing emergency services. Duties assigned during an emergency may differ from regular duties.

Required Education and Experience:

- Red Sealed Refrigeration Mechanic with minimum Class B Gas Fitter License
- Valid BC Drivers' License, Class 5 with an acceptable driving record.
- 5 years' experience in HVAC and Refrigeration maintenance and repair.
- As a condition of employment in this position, candidates must complete a Criminal Record check and obtain Security Clearance to work in the RCMP building.
- A combination of related education and experience may be considered.

Required Knowledge, Skills and Abilities:

- Working knowledge of Work Safe BC regulations.
- Knowledge and experience in the operation of a PC; related software and general office equipment.
- Knowledge and experience in the operation of Direct Digital Controls (DDC).
- Knowledge and skill in the use of hand tools, power tools, measuring, calibration and testing equipment related to work on the various building systems.
- Knowledge of current codes and regulations including BC Building Code, Electrical Code and Refrigeration Code.
- Knowledge and skill in the operation of hydronic systems, plumbing systems, electrical systems, air handling systems, and related building systems.
- Knowledge of specialized systems including refrigeration systems.
- Proven problem solving skills related to the building maintenance trade.
- Ability to interpret blueprints, schematics and construction drawings.
- Ability to provide technical direction and information to other maintenance personnel.
- Ability to communicate effectively using a telephone or VHF radio, in one to one or group settings.
- Ability to follow written instructions and to write and record information legibly.
- Self starter with the ability to work with minimal supervision.
- Ability to interact well with others; deal tactfully with staff and the general public.
- Physical ability to perform duties assigned.

To Apply:

Please submit your resume, quoting the appropriate competition online at [vernon.ca/careers](http://vernon.ca/careers) by selecting "apply" and creating a candidate profile.

- Internal applicants are asked to apply using their worker profile.

By making application, you are authorizing the City of Vernon to verify, through whatever means deemed appropriate, any information included in your applicant profile.

The City of Vernon wishes to thank all applicants; however, only those candidates selected for an interview will be contacted. Please note that we are unable to accept phone calls regarding application status.

<b>Worker Sub-Type</b>	Permanent
<b>Location</b>	Operation Services Building
<b>Time Type</b>	Full time
<b>Locations</b>	
<b>Supervisory Organization</b>	Building Services