



EMPLOYMENT OPPORTUNITY ASSET MANAGEMENT & GIS SPECIALIST

Starland County is seeking a highly motivated individual to fill a full-time permanent position of Asset Management & GIS Specialist. The position plays a pivotal role in the efficient and sustainable management of municipal infrastructure and assets. The preferred qualifications for this position is a diploma/bachelor's degree in Geographic Information Systems (GIS). Candidates with relevant experience who are working toward or willing to obtain the required education will be considered. Support for training and certification may be available.

A GIS designation and experience with asset management would be considered an asset. The preferred candidate will have a minimum of 3 years of experience in a similar type of role. The successful candidate must have strong analytical, technical, organizational and problem-solving skills as well as excellent verbal and written communication and collaboration skills. Proficient computer skills in Microsoft Office Applications and high attention to detail are strongly preferred. The job duties will include, but are not limited to the following:

- ✓ Conduct asset inventories, including infrastructure, equipment, and facilities
- ✓ Assess the condition, performance, and lifespan of municipal assets
- ✓ Utilize GIS tools to analyze asset data for trends, performance, and optimization opportunities
- ✓ Assist in forecasting and budgeting for asset maintenance and replacement. Develop, review, and implement short, medium, and long term asset management strategies
- ✓ Develop and maintain the GIS database and spatial datasets
- ✓ Install and troubleshoot problems with GIS mapping system
- ✓ Create and maintain standardized informative mapping and visualization tools to support municipal planning and decision-making

The successful applicant will be required to work a 35-hour workweek, Monday to Friday. The salary range for this position is \$65,000 - \$109,000. A benefits and pension package is available. In accordance with our Substance Abuse Prevention Policy, pre-employment drug and alcohol testing is required prior to commencing employment, as well as a drivers abstract will need to be pulled.

If this opportunity is of interest to you, please forward your cover letter and resume to the address below. This employment opportunity will remain open until March 27, 2026 or until a suitable candidate is found. For additional information about the job description or on our municipality, please see our website at www.starland.county.com

Starland County
Box 249
Morrin, AB T0J 2B0
Attention: Human Resources Coordinator
Email: hr-office@starlandcounty.com

We thank all applicants for their interest, however, only those selected for an interview will be contacted