
Deputy Fire Chief

Community and Protective Services

Permanent Full Time

Internal | External

Competition No. CPS-26-08

\$91,660 - \$112,731

Join our team!

The City of Wetaskiwin

Welcome to the home of possibility! Do you want to be a part of a different kind of local government? We are a diverse, and eager team that knows it can be done better, and we are doing it! Wetaskiwin is a collaborative and inclusive place where we share ideas for making things better; and turn these ideas into actionable plans. Our values are Trust, Resourcefulness, and Integrity. Here we cultivate well-being through our team's dedication to building positive, trusting, and fulfilling relationships.

The Opportunity

Are you ready to take the next step in your fire service leadership career and make a meaningful impact within the City of Wetaskiwin? The Deputy Chief plays a key leadership role in shaping the future of fire and emergency services within the City of Wetaskiwin. This position offers the chance to combine hands-on operational leadership with strategic oversight, helping to ensure the continued delivery of safe and effective fire services.

As Deputy Chief you will:

- Play a role in influencing the department's strategy and operational readiness.
- Mentor and develop firefighters.
- Champion training, safety, compliance, and best practices,
- Strengthening community safety through prevention and public education initiatives (partnerships).
- Contribute meaningfully to a collaborative leadership team and serve as a trusted advisor and second-in-command to the Fire Chief.
- Make a visible impact in the community.

Key Responsibilities

- Provide strategic leadership and operational oversight in the development, implementation and evaluation of departmental policies, procedures, inspections and investigations, training and administrative processes.
- Provide oversight for the fire department training program, ensuring weekly training sessions, firefighter skill assessments, and performance evaluations support operational readiness and continuous improvement.
- Provide leadership, supervision, mentorship, and guidance to direct reports, while supporting professional growth through development opportunities and the facilitation of individual development plans.
- Respond to emergency situations within the City of Wetaskiwin response area, industry or other agencies as required or requested.
- Ensure post-incident review and continuous improvement process.

- Ensure department compliance with the Alberta Occupational Health & Safety Code of Practice for Firefighters.
- Assist with the hiring, evaluation and performance management of all firefighters.
- Oversee the fire prevention program.
- Support the Fire Chief in overall department leadership and assume full operational responsibility and administrative authority in their absence.
- Participate in budget development, capital planning, and resource allocation.
- Lead the inspection program in accordance with The City of Wetaskiwin's Quality Management Plan (QMP)
- Complete fire inspections within The City of Wetaskiwin.
- Complete fire investigations to determine cause and origin.
- Oversee the management of preventative maintenance and replacement of equipment and apparatus.
- Other duties as required.

Health and Safety

- Understand and adhere to the policies, principles and practices of OHS legislation, and the City's requirements, as these obligations pertain to this role.
- This position is considered a safety sensitive position and requires a high level of physical and mental fitness. This position involves a combination of sedentary administrative duties and physically demanding emergency response activities; the successful candidate must be able to safely perform both office-based and field-based responsibilities.

Education, Qualifications, and Work Experience

- High School Diploma.
- NFPA 1001 Level 2 Firefighter.
- NFPA 1033 Fire Investigator.
- NFPA 1031 Level 1 Safety Codes Officer in Fire Discipline (B1), and completion of Level 2 (B2) within the first year of employment.
- Minimum of Seven (7) years of firefighting experience with a minimum of three (3) years in a senior management role.
- Experienced in providing administrative and technical advice on operational matters, and in recommending policies and procedures.
- Possess a valid Class 5 (or higher) driver's license.

Knowledge, Skills, and Abilities

- Able to provide leadership at major incidents and provide advice, assistance and direction to senior officers as required.
- Experience and knowledge in developing and implementing firefighter training programs.
- Public relations and educational programming.
- Prepares administrative and operational reports, records and correspondence and assists with budget management and preparation.
- Knowledge of Federal, provincial and municipal acts relevant to the Fire Department, emergency preparedness, and emergency communications.
- Maintains professional affiliations with federal, municipal and provincial authorities on related matters.
- Ability to read Codes and plans.
- Experience with current firefighting tools and communications technology

What We Offer

- Benefits (Include Health, Dental, Vision and Life Insurance).
- Employee Family Assistance Program.
- 4 Personal Days per year and an additional anniversary day off.
- Competitive paid vacation and sick time off.
- Discounted (optional) membership to the Manluk Regional Aquatic and Fitness Centre.
- Opportunity for growth within the organization.

Application Deadline and Details

Application deadline: March 31, 2026.

How to apply: Please visit: www.wetaskiwin.ca to view our job posting and to apply!

The City of Wetaskiwin is an equal opportunity employer. We celebrate diversity and encourage applications from all qualified individuals.

The personal information submitted pursuant to this advertisement will be utilized for this employment opportunity only and is subject to compliance with the Freedom of Information and Protection of Privacy Act.

Applicants are thanked in advance for their interest, however, only those selected for an interview will be contacted.