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COMMUNITY SERVICES ASSISTANT 1 – BEFORE AND AFTER SCHOOL CARE

As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation.

*City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward.
Build a City. Build a Future at the City of Surrey*

Scope

The City of Surrey provides dynamic opportunities and challenges in an active, energetic environment, and we are looking for enthusiastic Before and After School Care staff to join our team. As part of the Community and Recreation Services Division, you will work in a fast-paced and creative setting focused on delivering safe, engaging programs that help children develop new skills and build friendships.

The City of Surrey is a **HIGH FIVE® registered organization**, committed to ensuring that every child in our programs has a positive recreation experience. Our licensed Before and After School Care programs emphasize outdoor play, hands-on activities, and a fun, welcoming atmosphere—a great place for children to spend their time before and after the school day.

Spend the school year creating positive recreation experiences for children 5-13 years old. The hours of work for this position are between 6:45–8:45 a.m. and 2:00–6:00 p.m., Monday to Friday during the calendar school year. Successful candidates are expected to be flexible and able to work either shift.

Employment Status

Union - CUPE Local 402 – Auxiliary

Responsibilities

We're looking for enthusiastic individuals who enjoy working with children 5-13 years, and are:

- Flexible and able to quickly adapt to new environments and situations.
- Creative and passionate about play.
- Strong team players, focused on providing great customer service.
- Self-motivated and can take initiative with little supervision.
- Great communicators with the ability to work with people of all ages.
- Highly organized.

Qualifications

Before and after School Care is a Licensed program and the following are requirements of the position as per the Community Care and Assisted Living Act – Child Care Licensing Regulation:

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- Be at least 19 years of age.
- Be able to provide care and mature guidance to children.
- Have completed a course, or a combination of courses, of at least 20 hours duration in child development, guidance, health and safety, or nutrition.
- Have relevant work experience.

Additionally, the Community Services Assistant 1 will have:

- Completion of Grade 10 supplemented by some relevant experience in community service work or an equivalent acceptable combination of training and experience.
- High Five certification or an acceptable equivalent.
- Current Emergency First Aid and CPR-C/AED certificates.
- The ability to establish and maintain effective working relationships with program participants, volunteers, staff, and the public.

Other Information

Hourly Rate: \$21.64 (2024 Rate)

Applicants under consideration will be required to consent to a Police Information Check/Vulnerable Sector Check.

Successful applicants must provide proof of qualifications.

Apply

If you are interested in this opportunity, please apply at <https://www.surrey.ca/about-surrey/jobs-careers> to Job ID 7016.

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